



Burdekin
Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

On 12 May 2026

COMMENCING at 9:00 AM

ORDER OF BUSINESS

1. ATTENDANCE

Councillor Pierina Dalle Cort, Councillor Michael Detenon, Councillor John Furnell, Councillor Amanda Hall, Councillor Callan Oar, Councillor Fina Vasta

Mr. M. Magin - Chief Executive Officer
Mrs. K. Olsen – Director Corporate and Community Services
Mr. J. Stewart - Director Infrastructure, Planning and Environmental Services
Mr. G. Arboit - Manager Community Services (Part)
Mr. K. Byers - Manager Technical Services (Part)
Mrs. B. Tinus - People and Culture Manager (Part)

Apologies - Councillor Max Musumeci

Minutes Clerk - Ms. G. Biffanti

2. PRAYER

The meeting prayer was delivered by Pastor Phil Duffy of the Burdekin Presbyterian Church.

9:01am - Mr. Byers entered the meeting.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 28 April 2026

Officer's Recommendation

That the minutes of the Ordinary Council Meeting held on 28 April 2026 be received as a true and correct record, noting an administrative error in the resolution of Item 4.2 ICT Steering Committee Meeting Minutes - 31 March 2026, which was included in the Ordinary Council Meeting - 28 April 2026. The resolution recorded the incorrect date as 21 March 2026.

Resolution No.	2026-5-1
Moved:	Councillor Furnell
Seconded:	Councillor Detenon

That the minutes of the Ordinary Council Meeting held on 28 April 2026 be received as a true and correct record, noting an administrative error in the resolution of Item 4.2 ICT Steering Committee Meeting Minutes - 31 March 2026, which was included in the Ordinary

Council Meeting - 28 April 2026. The resolution recorded the incorrect date as 21 March 2026.

CARRIED

4.2. Burdekin Shire Youth Council Meeting Minutes - 20 April 2026

Officer's Recommendation

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 20 April 2026 be noted; and
2. the recommendations as detailed in the minutes and summarised below in Items 2, 5, and 6 be noted.

Item 2 - Involvement in Young Digital Mentors Program at the Burdekin Library

That Council notes the involvement of Burdekin Shire Youth Council volunteers in the upcoming Young Digital Mentors Program to be held at the Burdekin Library.

Item 5 - North Queensland Fast Track Talent Showcase held on 21 March 2026

That Council notes the positive feedback from Youth Council Members with regard to the recent North Queensland Fast Track Talent Showcase, and the invaluable contribution of the Youth Council volunteers throughout the event.

Item 6 - Involvement in Breaking Barriers event to be held on 26 April 2026

That Council notes the involvement of Burdekin Shire Youth Council volunteers in the upcoming Breaking Barriers event to be held at the Burdekin Memorial Hall on 26 April 2026.

Resolution No. 2026-5-2

Moved: Councillor Vasta

Seconded: Councillor Furnell

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 20 April 2026 be noted; and
2. the recommendations as detailed in the minutes and summarised below in Items 2, 5, and 6 be noted.

Item 2 - Involvement in Young Digital Mentors Program at the Burdekin Library

That Council notes the involvement of Burdekin Shire Youth Council volunteers in the upcoming Young Digital Mentors Program to be held at the Burdekin Library.

Item 5 - North Queensland Fast Track Talent Showcase held on 21 March 2026

That Council notes the positive feedback from Youth Council Members with regard to the recent North Queensland Fast Track Talent Showcase, and the invaluable contribution of the Youth Council volunteers throughout the event.

Item 6 - Involvement in Breaking Barriers event to be held on 26 April 2026

That Council notes the involvement of Burdekin Shire Youth Council volunteers in the upcoming Breaking Barriers event to be held at the Burdekin Memorial Hall on 26 April 2026.

CARRIED

9:06am - Mrs. Tinus entered the meeting.

9:07am- Mr. Arboit left the meeting.

5. OFFICE OF THE CEO**5.1. ECONOMIC DEVELOPMENT**

There are no reports presented for consideration.

5.2. EXECUTIVE SUPPORT**5.2.1. Council Attendance at the Local Government Association of Queensland Coastal Leaders Forum - 29 to 30 July 2026 - Airlie Beach****Executive Summary**

An invitation to attend the Local Government Association of Queensland (LGAQ) Coastal Leaders Forum has been received by the Mayor and Chief Executive Officer. The Coastal Leaders Forum is being held in Airlie Beach from 29 to 30 July 2026, with the Mayor invited to participate in a panel discussion during the forum.

Officer's Recommendation

Council endorses the Mayor Pierina Dalle Cort and Chief Executive Officer Matthew Magin to attend the Local Government Association of Queensland (LGAQ) Coastal Leaders Forum in Airlie Beach from 29 to 30 July 2026, with all expenses of attendance at the Summit to be met by Council.

Resolution No. 2026-5-3

Moved: Councillor Furnell

Seconded: Councillor Vasta

Council endorses the Mayor Pierina Dalle Cort and Chief Executive Officer Matthew Magin to attend the Local Government Association of Queensland (LGAQ) Coastal Leaders Forum in Airlie Beach from 29 to 30 July 2026, with all expenses of attendance at the Summit to be met by Council and further endorses the attendance of Councillor Furnell and Councillor Vasta.

CARRIED

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

There are no reports presented for consideration.

6.2. COMMUNITY SERVICES

There are no reports presented for consideration.

6.3. FINANCIAL SERVICES

There are no reports presented for consideration.

6.4. GOVERNANCE

There are no reports presented for consideration.

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

There are no reports presented for consideration.

7.2. OPERATIONS

There are no reports presented for consideration.

7.3. PLANNING AND DEVELOPMENT

There are no reports presented for consideration.

7.4. PROJECT MANAGEMENT

There are no reports presented for consideration.

7.5. TECHNICAL SERVICES

7.5.1. Public Carpark in Macmillan Street, Ayr

Executive Summary

The report recommends that Council make a one-off contribution of \$8,806.69 (including GST) toward essential reseal, minor pavement repairs, line marking and signage alterations for the Macmillan Street Carpark. Following completion of these works, Council will formally cease recognising the site as a public carpark with no further Council contributions towards its ongoing maintenance.

The carpark is located on privately owned land (properties at 136 and 138 Queen Street, Ayr) and has historically operated as a public facility under informal arrangements dating back to 2004. No documented agreement exists confirming Council's ongoing maintenance obligations, and maintenance to date has been minimal. The site now requires resealing due to the existing seal showing signs of fatigue.

The Macmillan Street Carpark is no longer listed as a regulated off-street parking area under the current *Subordinate Local Law No. 5 (Parking) 2012*, following amendments adopted in February 2026. Council currently maintains only one off-street public carpark (Tommy Tie Park) which is located on Council-owned land.

Officer's Recommendation

That Council;

1. approves a contribution to a total of \$8,806.69 (including GST) for the minor pavement repairs, reseal works, line marking and signage alterations of the existing Macmillan Street Carpark.
2. formally ceases recognition of the Macmillan Street Carpark as a public carpark, with no further Council contributions for its ongoing maintenance.

Resolution No. 2026-5-4

Moved: Councillor Furnell

Seconded: Councillor Hall

That Council;

1. approves a contribution to a total of \$8,806.69 (including GST) for the minor pavement repairs, reseal works, line marking and signage alterations of the existing Macmillan Street Carpark.
2. formally ceases recognition of the Macmillan Street Carpark as a public carpark, with no further Council contributions for its ongoing maintenance.

CARRIED 5/1

For: Councillors Dalle Cort, Detenon, Furnell, Oar, Vasta

Against: Councillor Hall

Councillor Hall voted against the resolution, stating that parking in Queen Street, Ayr is already very limited and that she would like to see it retained as general public parking with Council's co-contribution.

7.6. WATER AND WASTEWATER

7.6.1. Adoption of Water and Wastewater Customer Service Standards

Executive Summary

A review of the Water and Wastewater Customer Service Standards was completed in April 2025. These standards were not presented to Council for adoption at that time due to an administrative oversight identified during a recent audit. The review resulted in only minor amendments, with no changes to service levels. The updated standards are now presented for formal adoption.

Officer's Recommendation

That Council adopts the reviewed Water and Wastewater Customer Service Standards.

Resolution No. 2026-5-5

Moved: Councillor Detenon

Seconded: Councillor Oar

That Council adopts the reviewed Water and Wastewater Customer Service Standards.

CARRIED

9:16am - Mr. Byers left the meeting.

8. NOTICE OF MOTION**9. RECEIPT OF PETITIONS****10. CORRESPONDENCE FOR INFORMATION****10.1. Call for Submissions - Summary Offences (Protection of the Australian Flag) Amendment Bill 2026**

Mr. Magin called for expressions of interest from Councillors to prepare a submission in response to the Summary Offences (Protection of the Australian Flag) Amendment Bill 2026. It was agreed that a letter will be sent confirming Council's support for the proposed legislative amendment and reaffirming the importance of protecting the Australian flag as a national symbol that we value and take pride in.

11. GENERAL BUSINESS**11.1. Absence - Council Workshop**

Councillor Hall has advised that she will be unable to attend the Council Workshop on 19 May 2026 due to a prior appointment.

11.2. Invitation to Speak - Kalamia Cane Growers Association Limited

Councillor Oar advised that he has been invited to attend and speak at the Annual General Meeting of the Kalamia Cane Growers Organisation Limited, which is scheduled to be held on Thursday, 21 May 2026.

12. CLOSED BUSINESS ITEMS

12.1. Confidential Industrial Matter

Resolution No. 2026-5-6

Moved: Councillor Furnell

Seconded: Councillor Detenon

That Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

254J (3) (b) industrial matters affecting employees;
254J (3) (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
254J (3) (f) matters that may directly affect the health and safety of an individual or a group of individuals;

For the purpose of discussing:

1. Confidential Industrial Matters

CARRIED

Resolution No. 2026-5-7

Moved: Councillor Furnell

Seconded: Councillor Vasta

That the Council meeting moves out of closed session and be opened to the public.

CARRIED

Executive Summary

This report seeks Council's consideration of an ex-gratia payment to Employee A following an extended period of leave. Relevant advice has been considered in developing this recommendation and the proposed approach is considered appropriate and defensible.

Resolution No. 2026-5-8

Moved: Councillor Hall

Seconded: Councillor Detenon

That Council:

1. Approve the negotiation and payment of an ex-gratia amount to Employee A, in accordance with the Ex-Gratia Payments Policy.
2. Delegate authority to the Chief Executive Officer to finalise negotiations, execute any required confidentiality or non-disclosure agreements, and approve the final payment amount within the approved cap.

CARRIED

13. DELEGATIONS

There being no further business the meeting closed at 9:46am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 26 May 2026.

MAYOR