Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

On 22 September 2026

COMMENCING at 9:00 AM

ORDER OF BUSINESS

1. ATTENDANCE

Mr. M. Magin - Chief Executive Officer
Mrs. K. Olsen - Director Corporate and Community Services
Mr. J. Tickle - Acting Director Infrastructure, Planning and Environmental Services
Mr. K. Byers - Manager Technical Services (Part)
Mr. M. Sandona - Acting Manager Planning and Development (Part)
Mr. R. Choundhury - Facilities Manager Coordinator (Part)
Mrs. E. Lovell - Economic Development Coordinator (Part)
Ms. F. Smith - Financial Accountant Reporting (Part)
Mrs. R. Stockdale - Senior Governance Officer (Part)
Mrs. K. Waterson - Governance and Property Officer (Part)

Minutes Clerk - Mrs. S. Iturriaga

Apologies - Mr. J. Stewart - Director Infrastructure, Planning and Environmental Services

2. PRAYER

The meeting prayer was delivered by Mr. John Mackay of the Burdekin Uniting Church.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 25 August 2026

Officer's Recommendation
That the minutes of the Ordinary Council Meeting held on 25 August 2026 be received as a true and correct record.

Resolution No.	2026-9-1
Moved:	Councillor Furnell
Seconded:	Councillor Detenon

That the minutes of the Ordinary Council Meeting held on 25 August 2026 be received as a true and correct record.

CARRIED

4.2. Economic Development Advisory Group Meeting Minutes - 6 August 2026

Officer's Recommendation
That the minutes of the Economic Development Advisory Group Meeting held on 6 August 2026 be noted and adopted.

Resolution No.	2026-9-2
Moved:	Councillor Detenon
Seconded:	Councillor Vasta

That the minutes of the Economic Development Advisory Group Meeting held on 6 August 2026 be noted.

CARRIED

9:20am - Ms. Smith entered the meeting.

4.3. ICT Steering Committee Meeting Minutes - 18 August 2026

Officer's Recommendation
That the minutes of the ICT Steering Committee Meeting held on 18 August 2026 be noted.

Resolution No.	2026-9-3
Moved:	Councillor Furnell
Seconded:	Councillor Detenon

That the minutes of the ICT Steering Committee Meeting held on 18 August 2026 be noted.

CARRIED

4.4. Burdekin Shire Road Safety Advisory Committee Meeting Minutes - 19 August 2026

Officer's Recommendation
That:

1. the minutes of the Burdekin Shire Road Safety Advisory Committee Meeting held on 19 August 2026 be noted; and
2. the recommendations as detailed in the minutes and summarised in Items 6.1, 6.3 and 6.4 below be noted.

Item 6.1 - Hooning - Upper Haughton/ Bruce Highway
Council to investigate CCTV funding options, including grants, for the Upper Haughton Road/Bruce Highway area to deter hooning.

Item 6.3 - Stop Sign Complaint - Giddy Road, McDesme and Old Clare Road, Ayr
Council to review the speed limit along Old Clare Road, Ayr, particularly near the intersection, railway crossing and S-bend.

Item 6.4 - Complaint – Liberty Service Station, Home Hill
Council to investigate the Liberty Service Station Development Approval and ensure line marking and signage works have been completed prior to compliance signoff.

Resolution No. 2026-9-4

Moved: Councillor Musumeci

Seconded: Councillor Vasta

That:

1. the minutes of the Burdekin Shire Road Safety Advisory Committee Meeting held on 19 August 2026 be noted; and
2. the recommendations as detailed in the minutes and summarised in Items 6.1, 6.3 and 6.4 below be noted.

Item 6.1 - Hooning - Upper Haughton/ Bruce Highway
Council to investigate CCTV funding options, including grants, for the Upper Haughton Road/Bruce Highway area to deter hooning.

Item 6.3 - Stop Sign Complaint - Giddy Road, McDesme and Old Clare Road, Ayr
Council to review the speed limit along Old Clare Road, Ayr, particularly near the intersection, railway crossing and S-bend.

Item 6.4 - Complaint – Liberty Service Station, Home Hill
Council to investigate the Liberty Service Station Development Approval and ensure line marking and signage works have been completed prior to compliance signoff.

CARRIED

4.5. Asset Management Steering Committee Meeting Minutes - 24 August 2026

Officer's Recommendation
That the minutes of the Asset Management Steering Committee Meeting held on 24 August 2026 be noted.

Resolution No.	2026-9-5
Moved:	Councillor Furnell
Seconded:	Councillor Vasta

That the minutes of the Asset Management Steering Committee Meeting held on 24 August 2026 be noted.

CARRIED

4.6. Audit and Risk Committee Meeting Minutes - 2 September 2026

Officer's Recommendation
That:

1. the minutes of the Audit and Risk Committee meeting held on 2 September 2026 be noted; and
2. the recommendations as detailed in the minutes and summarised in Items 3 to 9.3 below be noted.

Item 3 Minutes from the previous Audit and Risk Committee Meeting
That the minutes from the previous meeting be formally adopted.

Item 4.1 Final financial statements and Points of Note including external audit clearance and management certification.
That the Committee endorse the Final Financial Statements, Points of Note and Management Representation Letter noting the late receipt of the completed audit documentation and associated limitations on detailed review by members.

Item 5.1 Draft Annual Report
That the draft Annual Report be endorsed by the Committee, pending the signed financial statements being provided by QAO and noting that the document would be subject to final quality checks and graphic design presentation.

Item 6.1 and 6.2 Update on external audit progress/discuss any interim findings or issues and 2026 Closing Report and QAO Briefing
That the Committee accept the QAO External Audit 2026 Closing report and QAO Briefing and Update on External Audit progress.

Item 6.3 Consider need for closed session briefing with Crowe/QAO
That the Committee agreed that no closed session briefing was required.

Item 7.1 Internal Audit Report – Progress towards achieving audit schedule and recommendations from audits undertaken
That the Committee note the Internal Audit Report.

Item 8.1 Emerging Risks and Scenario Analysis
That the Committee accept the Emerging Risks and Scenario Analysis Report.

Item 9.1 Outcome of Internal Audit Performance Review
That the Committee acknowledge the positive results of the Internal Audit Performance Review and note management's summary conclusions.

Item 9.3 Progress report on implementation of agreed management action items from Internal and External Audit
That the Committee endorse the completion of actions 17-2, 21-2 and 21-3; approve the consolidation of actions 19-7, 19-8, 19-12, 19-13 and 19-14 into a single action for future reporting; and approve the requested extensions of time for outstanding audit recommendations.

Resolution No. 2026-9-6

Moved: Councillor Detenon

Seconded: Councillor Musumeci

That:

1. the minutes of the Audit and Risk Committee meeting held on 2 September 2026 be noted; and
2. the recommendations as detailed in the minutes and summarised in Items 3 to 9.3 below be noted.

   Item 3 Minutes from the previous Audit and Risk Committee Meeting
   That the minutes from the previous meeting be formally adopted.

   Item 4.1 Final financial statements and Points of Note including external audit clearance and management certification.
   That the Committee endorse the Final Financial Statements, Points of Note and Management Representation Letter noting the late receipt of the completed audit documentation and associated limitations on detailed review by members.

   Item 5.1 Draft Annual Report
   That the draft Annual Report be endorsed by the Committee, pending the signed financial statements being provided by QAO and noting that the document would be subject to final quality checks and graphic design presentation.

   Items 6.1 and 6.2 Update on external audit progress/discuss any interim findings or issues and 2026 Closing Report and QAO Briefing
   That the Committee accept the QAO External Audit 2026 Closing report and QAO Briefing and Update on External Audit progress.

   Item 6.3 Consider need for closed session briefing with Crowe/QAO
   That the Committee agreed that no closed session briefing was required.

Item 7.1 Internal Audit Report – Progress towards achieving audit schedule and recommendations from audits undertaken
That the Committee note the Internal Audit Report.

Item 8.1 Emerging Risks and Scenario Analysis
That the Committee accept the Emerging Risks and Scenario Analysis Report.

Item 9.1 Outcome of Internal Audit Performance Review
That the Committee acknowledge the positive results of the Internal Audit Performance Review and note management's summary conclusions.

Item 9.3 Progress report on implementation of agreed management action items from Internal and External Audit
That the Committee endorse the completion of actions 17-2, 21-2 and 21-3; approve the consolidation of actions 19-7, 19-8, 19-12, 19-13 and 19-14 into a single action for future reporting; and approve the requested extensions of time for outstanding audit recommendations.

CARRIED

5. OFFICE OF THE CEO

5.1. ECONOMIC DEVELOPMENT

5.1.1. Funding Application - Regional Drought Resilience Plan - Phase 2

Executive Summary
In 2022, Burdekin Shire together with the Charters Towers Region developed a regional drought resilience plan to prepare for and manage future drought risks. The Regional Drought Resilience Planning (RDRP) program was a partnership between the Australian Government's Future Drought Fund (FDF) and the Queensland Government.

In 2025, Council received funding through the Regional Drought Resilience Planning Grant Scheme to deliver Phase 1 priorities and activities identified in the Burdekin and Charters Towers Regional Drought Resilience Plan. This report seeks Council's endorsement of a funding application to support the delivery of Phase 2 priorities and activities outlined in the Burdekin and Charters Towers Regional Drought Resilience Plan.

Officer's Recommendation
That Council endorses the submission of a funding application to the Queensland Rural and Industry Development Authority (QRIDA) - Regional Drought Resilience Planning Grant Scheme to support the delivery of Phase 2 priorities and activities outlined in the Burdekin and Charters Towers Regional Drought Resilience Plan:

1. Remuneration grant to the total value of $387,500.00 (excluding GST) to provide a human resource to coordinate and contribute to activities for the period 1 December 2026 to 30 June 2029, and
2. Activity grant to the value of $1 million (excluding GST) to fund projects that deliver eligible activities identified in the Burdekin and Charters Towers Regional Drought Resilience (RDR) Plan.

Resolution No. 2026-9-7

Moved: Councillor Furnell

Seconded: Councillor Vasta

That Council endorses the submission of a funding application to the Queensland Rural and Industry Development Authority (QRIDA) - Regional Drought Resilience Planning Grant Scheme to support the delivery of Phase 2 priorities and activities outlined in the Burdekin and Charters Towers Regional Drought Resilience Plan:

1. Remuneration grant to the total value of $387,500.00 (excluding GST) to provide a human resource to coordinate and contribute to activities for the period 1 December 2026 to 30 June 2029, and
2. Activity grant to the value of $1 million (excluding GST) to fund projects that deliver eligible activities identified in the Burdekin and Charters Towers Regional Drought Resilience (RDR) Plan.

CARRIED

5.2. EXECUTIVE SUPPORT

5.2.1. Council Attendance at the Townsville Enterprise Limited 2026 Tourism Futures Forum - 15 October 2026 - Townsville

Executive Summary
This report seeks endorsement for Councillor John Furnell to attend the Townsville Enterprise Limited Tourism Futures Forum to be held in Townsville on 15 October 2026.

Officer's Recommendation
That Council endorse Councillor John Furnell to attend the Townsville Enterprise Limited 2026 Tourism Futures Forum - 15 October 2026 - Townsville, noting registration is complimentary with Council's membership and any other expenses of attendance at the Conference to be met by Council.

Resolution No. 2026-9-8

Moved: Councillor Detenon

Seconded: Councillor Oar

That Council endorse Councillor John Furnell to attend the Townsville Enterprise Limited 2026 Tourism Futures Forum - 15 October 2026 - Townsville, noting registration is complimentary with Council's membership and any other expenses of attendance at the Conference to be met by Council.

CARRIED

9:14am - Mrs. Lovell left the meeting.

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

There were no reports presented for consideration.

6.2. COMMUNITY SERVICES

There were no reports presented for consideration.

6.3. FINANCIAL SERVICES

6.3.1. Monthly Financial Report - August 2026

Officer's Recommendation
That the Monthly Financial Report for Period Ending 31 August 2026 be received.

Resolution No.	2026-9-9
Moved:	Councillor Detenon
Seconded:	Councillor Oar

That the Monthly Financial Report for Period Ending 31 August 2026 be received.

CARRIED

6.3.2. First Revised Budget Report 2026/2027

Executive Summary
In accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year. As required by the regulation, Council has completed a budget revision for 2026/27 and the next two (2) financial years.

Management has completed a review of the 2026/27 budget based on results to the end of August and estimated transactions for the remainder of the financial year. The first amended budget includes capital carryover projects and funding from the previous financial year.

An amended budget for the 2026/27 financial year is submitted for adoption.

Officer's Recommendation
That the amended budget and report for the period ending 30 June 2027 as tabled be adopted.

Resolution No.	2026-9-10
Moved:	Councillor Furnell
Seconded:	Councillor Detenon

That the amended budget and report for the period ending 30 June 2027 as tabled be adopted.

CARRIED

9:19am - Mrs. Stockdale and Mrs. Waterson entered the meeting.

9:27am - Ms. Smith left the meeting.

6.4. GOVERNANCE

6.4.1. Proposed Application - Australian Government's Active Transport Fund

Executive Summary
This report seeks Council's endorsement to submit an application to the Australian Government's Active Transport Fund for the replacement of existing and construction of new shared (bicycle and pedestrian) pathways along Wickham Street between Mackenzie Street and Drysdale Street, Ayr. The total project cost is estimated at approximately $565,000.00. Should the application be successful, Council will be required to contribute 50 percent of the project cost.

Officer's Recommendation
That Council:

1. endorses the submission of a funding application to the Australian Government's Active Transport Fund for the replacement of existing and construction of new shared (bicycle and pedestrian) pathways along Wickham Street, between MacKenzie Street and Drysdale Street, Ayr at an estimated project cost of approximately $565,000.00; and
2. agrees to fund its contribution of approximately $282,500.00 (50 percent) towards the project in the 2027/28 budget, should the funding application be successful.

Resolution No.	2026-9-11
Moved:	Councillor Vasta
Seconded:	Councillor Furnell

That Council:

1. endorses the submission of a funding application to the Australian Government's Active Transport Fund for the replacement of existing and construction of new shared (bicycle and pedestrian) pathways along Wickham Street, between MacKenzie Street and Drysdale Street, Ayr at an estimated project cost of approximately $565,000.00; and
2. agrees to fund its contribution of approximately $282,500.00 (50 percent) towards the project in the 2027/28 budget, should the funding application be successful.

LOST 0/7

For:	None
Against:	Councillors Dalle Cort, Musumeci, Detenon, Furnell, Hall, Oar and Vasta

The motion was not supported due to a late change to the Officer's Recommendation, which proposed that the project be submitted under a separate funding stream rather than the funding program originally recommended.

6.4.2. Agreement for Use - Storage Shed and Shipping Containers at Ayr Showgrounds - Rotary Club of Ayr Inc.

Executive Summary
This report seeks Council approval to enter into an Agreement for Use as follows:

User:	Rotary Club of Ayr Inc.
Venue:	Part of Ayr Showgrounds - 9-21 Edwards Street Ayr, Lot 45 on Crown Plan GS490
Facility:	One Shed and Two Shipping Containers
Permitted Use:	Storage
Term:	Five (5) years, 1 October 2026 to 30 September 2031
Rent:	$0.10 per annum if demanded

Officer's Recommendation
That Council:

1. enter into an Agreement for Use with Rotary Club of Ayr Inc. for the shed and future two (2) shipping containers located on part of Lot 45 on Crown Plan GS490, Ayr Showgrounds, 9-21 Edwards Street, Ayr as shown as the hatched area on the attached plan, for a term of five (5) years being 1 October 2026 to 30 September 2031 for storage purposes.
2. consent in principle to the installation of two (2) shipping containers by Rotary Club of Ayr Inc. at the Ayr Showgrounds, subject to:

a. the execution of an Agreement for Use between Burdekin Shire Council and Rotary Club of Ayr Inc.;
b. Rotary Club of Ayr Inc. obtaining all required building approvals, development approvals, permits and other statutory approvals and;
c. Council's review and final approval of the approved plans prior to the commencement of any works; and

3. delegates to the Chief Executive Officer its power to take all necessary action on Council's behalf including negotiating, executing and discharging the Agreement for Use, with the exception that any significant changes are to be approved by Council.

Resolution No. 2026-9-12

Moved: Councillor Detenon

Seconded: Councillor Furnell

That Council:

1. enter into an Agreement for Use with Rotary Club of Ayr Inc. for the shed and future two (2) shipping containers located on part of Lot 45 on Crown Plan GS490, Ayr Showgrounds, 9-21 Edwards Street, Ayr as shown as the hatched area on the attached plan, for a term of five (5) years being 1 October 2026 to 30 September 2031 for storage purposes.
2. consent in principle to the installation of two (2) shipping containers by Rotary Club of Ayr Inc. at the Ayr Showgrounds, subject to:
   a. the execution of an Agreement for Use between Burdekin Shire Council and Rotary Club of Ayr Inc.;
   b. Rotary Club of Ayr Inc. obtaining all required building approvals, development approvals, permits and other statutory approvals and;
   c. Council's review and final approval of the approved plans prior to the commencement of any works; and
3. delegates to the Chief Executive Officer its power to take all necessary action on Council's behalf including negotiating, executing and discharging the Agreement for Use, with the exception that any significant changes are to be approved by Council.

CARRIED

9:31am - Mrs. Waterson left the meeting.

6.4.3. Burdekin Shire Council Annual Report 2025/2026

Executive Summary
This report seeks Council's formal adoption of the Annual Report 2025/2026. In accordance with the requirements of the *Local Government Regulation 2012,* Council has prepared the Annual Report for the 2025/2026 financial year. The Operational Plan for 2025/2026 was strategically developed to ensure alignment with the key initiatives and priorities outlined in Council's adopted Corporate Plan 2025-2030. The Annual Report provides a comprehensive account of Council's performance and achievements throughout the 2025/2026 financial year, demonstrating progress toward the strategic objectives set out in the Corporate Plan.

The report also includes all legislatively required content, presented in a clear and structures format to facilitate ease of reference. In addition, the Annual Report 2025/2026 incorporates the General Purpose Financial Statements, the Current Year Financial Sustainability Statement, the Long-Term Financial Sustainability Statement, and the Community Financial Report.

Officer's Recommendation
That Council adopts the Annual Report 2025/2026 as attached to this report.

Resolution No.	2026-9-13
Moved:	Councillor Detenon
Seconded:	Councillor Furnell

That Council adopts the Annual Report 2025/2026 as attached to this report.

CARRIED

9:33am - Mrs. Stockdale left the meeting.

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.1.1. Waste Management Policy

Executive Summary
Council's Waste Policy requires amendment following the adoption of Subordinate Local Law No. 8 – Waste Management. The proposed updates align the Policy with the new legislative provisions and Council's current operational processes, including authority for authorised officers to issue infringement notices to repeat offenders for mobile bin collection and contamination breaches. The relevant offences remain established under Local Law 2018, with the Subordinate Local Law prescribing the supporting detail.

Changes to the policy have also been made to safeguard the remaining life of Council's landfill facilities by prioritising the disposal of locally generated waste, restricting the acceptance of waste from outside the Burdekin Shire, and ensuring Council's waste management resources continue to meet the needs of Burdekin residents and ratepayers into the future.

Officer's Recommendation
That Council adopts the amended Waste Management Policy to align with Subordinate Local Law No. 8 (Waste Management), supporting operational practices that enable the issuing of infringement notices to repeat offenders for mobile bin collection and contamination breaches, and to prioritise the disposal of waste generated within the Burdekin Shire by restricting the acceptance of waste from outside the shire, thereby safeguarding the long-term capacity of Council's waste management facilities for the benefit of Burdekin residents and ratepayers.

Resolution No.	2026-9-14
Moved:	Councillor Detenon
Seconded:	Councillor Furnell

That Council adopts the amended Waste Management Policy to align with Subordinate Local Law No. 8 (Waste Management), supporting operational practices that enable the issuing of infringement notices to repeat offenders for mobile bin collection and contamination breaches, and to prioritise the disposal of waste generated within the Burdekin Shire by restricting the acceptance of waste from outside the shire, thereby safeguarding the long-term capacity of Council's waste management facilities for the benefit of Burdekin residents and ratepayers.

CARRIED

7.1.2. Amendment to Fees and Charges - Waste Services

Executive Summary
Amendments to Council's Fees and Charges Schedule are proposed to support the updated Waste Management Policy and protect the long-term capacity of Council's landfill facilities. The proposed amendments will prohibit the acceptance of regulated waste generated outside the Burdekin Shire, introduce a 100 percent surcharge on applicable gatehouse fees for out-of-shire commercial and domestic waste.

To avoid additional transport costs associated with transferring waste from Council's transfer stations to Kirknie Landfill, out-of-shire waste will only be accepted directly at Kirknie Landfill. Customers accessing Council's waste facilities may also be required to provide proof of Burdekin residency to verify eligibility for local waste disposal services.

These changes aim to prioritise disposal capacity for Burdekin residents and ratepayers, ensure compliance with landfill capacity limitations, and support the sustainable management of Council's waste infrastructure.

Officer's Recommendation
That Council adopt the following amendments to the 2026/2027 Fees and Charges Schedule:

- Prohibit the acceptance of regulated waste generated outside the Burdekin Shire;
- Introduce a 100 percent surcharge on applicable gatehouse fees for commercial and domestic waste generated outside the Burdekin Shire;
- Restrict the acceptance of out-of-shire waste to the Kirknie Landfill only;
- Require customers, where requested, to provide proof of Burdekin residency when accessing Council waste facilities; and
- Implement associated administrative and operational processes necessary to support the amended Waste Management Policy and protect the long-term capacity of Council's landfill facilities.

Resolution No. 2026-9-15

Moved: Councillor Furnell

Seconded: Councillor Detenon

That Council adopt the following amendments to the 2026/2027 Fees and Charges Schedule:

- Prohibit the acceptance of regulated waste generated outside the Burdekin Shire;
- Introduce a 100 percent surcharge on applicable gatehouse fees for commercial and domestic waste generated outside the Burdekin Shire;
- Restrict the acceptance of out-of-shire waste to the Kirknie Landfill only;
- Require customers, where requested, to provide proof of Burdekin residency when accessing Council waste facilities; and
- Implement associated administrative and operational processes necessary to support the amended Waste Management Policy and protect the long-term capacity of Council's landfill facilities.

CARRIED

9:37am - Mr. Sandona entered the meeting.

7.1.3. Burdekin Aquatic Centre - Pool Fencing

Executive Summary
This report seeks Council's consideration of the replacement of the existing pool fencing at the Burdekin Aquatic Centre following concerns identified during construction of the new amenities block regarding pool barrier compliance and site security. The proposed works include installation of a 2.1-metre anti-climb palisade fence, associated gates and access controls to provide a continuous and compliant pool barrier system. It is recommended that the works be funded from Council's depreciation budget.

Officer's Recommendation
That Council approve the renewal and replacement of identified sections of pool barrier fencing at the Burdekin Aquatic Centre, including the wading pool enclosure, at an estimated cost of $89,918.05 (excluding GST), with the works to be funded from Council's depreciation budget allocation. The works will provide a consistent anti-climb barrier system, improve security outcomes and support compliance with applicable pool safety requirements.

Resolution No.	2026-9-16
Moved:	Councillor Vasta
Seconded:	Councillor Furnell

That Council approve the renewal and replacement of identified sections of pool barrier fencing at the Burdekin Aquatic Centre, including the wading pool enclosure, at an estimated cost of $89,918.05 (excluding GST), with the works to be funded from Council's depreciation budget allocation. The works will provide a consistent anti-climb barrier system, improve security outcomes and support compliance with applicable pool safety requirements.

CARRIED

7.2. OPERATIONS

7.2.1. Jerona Reserve Maintenance

Executive Summary
The Jerona Citizens Association has requested that Council increase the annual payment for maintenance of Jerona Reserve. This report outlines the request and recommends establishing a formal maintenance agreement to support the ongoing management of the reserve.

Officer's Recommendation
That Council:

1. approves an increase in the annual remuneration paid to the Jerona Citizens Association for mowing and associated maintenance of the common areas within Jerona Reserve, principally Lots 68 and 70, from $3,300.00 to $5,000.00 per annum;
2. notes future increases will take effect on 1 July of each financial year and will be adjusted in line with the consumer price index; and
3. authorises the Chief Executive Officer to enter into a formal maintenance agreement with the Jerona Citizens Association detailing:
    - the areas to be maintained;
    - the agreed maintenance activities and service expectations;
    - the responsibilities of Council and the Association;
    - use and maintenance of any Council-supplied equipment;
    - insurance, workplace health and safety and risk management requirements;
    - the term, review and termination provisions of the agreement; and

- a mechanism for periodically reviewing the remuneration to recognise changes in costs over time.

Resolution No.	2026-9-17
Moved:	Councillor Oar
Seconded:	Councillor Furnell

That Council:

1. approves an increase in the annual remuneration paid to the Jerona Citizens Association for mowing and associated maintenance of the common areas within Jerona Reserve, principally Lots 68 and 70, from $3,300.00 to $5,000.00 per annum;
2. notes future increases will take effect on 1 July of each financial year and will be adjusted in line with the consumer price index; and
3. authorises the Chief Executive Officer to enter into a formal maintenance agreement with the Jerona Citizens Association detailing:
   - the areas to be maintained;
   - the agreed maintenance activities and service expectations;
   - the responsibilities of Council and the Association;
   - use and maintenance of any Council-supplied equipment;
   - insurance, workplace health and safety and risk management requirements;
   - the term, review and termination provisions of the agreement; and
   - a mechanism for periodically reviewing the remuneration to recognise changes in costs over time.

CARRIED 6/0

9:45am - Councillor Oar left the meeting and was not present for the vote.

7.3. PLANNING AND DEVELOPMENT

7.3.1. Trade Waste Policy

Executive Summary
This report seeks Council's consideration and adoption of an updated version of the Trade Waste Policy. The purpose of the Policy is to set out how Council manages trade waste discharge and meets its obligations under legislation and its relevant environmental authorities. The Policy has been reviewed by staff in line with the review cycle with minor amendments made to amend formatting and correct administrative errors only.

Officer's Recommendation
That Council adopts the updated version of the Trade Waste Policy, as attached to this report.

Resolution No.	2026-9-18
Moved:	Councillor Furnell
Seconded:	Councillor Vasta

That Council adopts the updated version of the Trade Waste Policy, as attached to this report.

CARRIED

9:47am - Councillor Oar re-entered the meeting.

7.3.2. Infrastructure Charges Reduction Application for Existing Unlawful Development Policy

Executive Summary
This report seeks Council's consideration and adoption of an updated version of the Infrastructure Charges Reduction Application for Existing Unlawful Development Policy (Policy). The purpose of the Policy is to allow Council to exercise its discretion to provide financial assistance to eligible development through the application of reduced infrastructure charges, where an existing but unlawful use is regularised by a Development Permit.

The Policy has been reviewed by staff in line with the review cycle with minor amendments made to confirm the relationship between the Policy and Council's newer Economic Stimulus Policy - Development Incentives, as well as amending the review cycle to 24 months.

Officer's Recommendation
That Council adopts the updated version of the Infrastructure Charges Reduction Application for Existing Unlawful Development Policy, as attached to this report.

Resolution No.	2026-9-19
Moved:	Councillor Detenon
Seconded:	Councillor Furnell

That Council adopts the updated version of the Infrastructure Charges Reduction Application for Existing Unlawful Development Policy, as attached to this report.

CARRIED

7.3.3. Request for an Application Fee Reduction/Waiver - Burdekin Rugby Union Football Club Inc.

Executive Summary
This report considers a formal fee concession request from the Burdekin Rugby Union Football Club Inc., a non-profit organisation seeking financial relief for an upcoming Operational Works development application. Council has discretionary powers under Section 109 of the *Planning Act 2016* and Section 40 of the *Planning Regulation 2017* to grant a partial waiver to organisations of this nature. The fee reduction aims to support local grassroots sport infrastructure and alleviate the financial burden on community-run organisations, whilst maintaining a contribution toward Council's assessment process.

Officer's Recommendation
That Council formally acknowledge the fee concession request from the Burdekin Rugby Union Football Club Inc. and provide a 50 percent waiver of the application fee in accordance with Section 109 of the *Planning Act 2016* and Section 40 of the *Planning Regulation 2017*.

Resolution No.	2026-9-20
Moved:	Councillor Vasta
Seconded:	Councillor Detenon

That Council formally acknowledge the fee concession request from the Burdekin Rugby Union Football Club Inc. and provide a 50 percent waiver of the application fee in accordance with Section 109 of the *Planning Act 2016* and Section 40 of the *Planning Regulation 2017*.

CARRIED

9:50am - Mr. Sandona left the meeting.

7.4. PROJECT MANAGEMENT

There were no reports presented for consideration.

7.5. TECHNICAL SERVICES

7.5.1. Fleet Management Plan 2026-2036

Executive Summary
This report seeks Council's adoption of the Fleet Management Plan (Plan), which establishes a strategic framework for the management of Council's vehicles, plant and equipment over the period 2026-2036. The Plan responds to recommendations arising from Council's 2023 Fleet Management Internal Audit and supports the implementation of Council's Asset Management Strategy and Roadmap.

Council's fleet comprises approximately 310 assets with a replacement value of $18.9 million and is critical to the delivery of roads, drainage, water, wastewater, parks, disaster management and corporate services. The Plan formalises Council's approach to fleet governance, lifecycle management, renewal planning, risk management and performance monitoring to ensure fleet assets remain safe, reliable, fit for purpose and financially sustainable. The Plan will provide a consistent and evidence-based framework to support fleet investment decisions, improve operational efficiency and align future fleet requirements with Council's service delivery objectives and long-term financial planning.

Officer's Recommendation
That Council:

1. adopt the attached Fleet Management Plan 2026-2036.
2. note that implementation of the Fleet Management Plan will be overseen through the Fleet Management Steering Committee and reported through Council's established governance framework.

Resolution No.	2026-9-21
Moved:	Councillor Furnell
Seconded:	Councillor Musumeci

That Council:

1. adopt the attached Fleet Management Plan 2026-2036.
2. note that implementation of the Fleet Management Plan will be overseen through the Fleet Management Steering Committee and reported through Council's established governance framework.

CARRIED

9:51am - Mr. Byers entered the meeting.

7.5.2. TBSC/26/025 - Awarding of Tender for Internal Office Refurbishment - Council Chambers

Executive Summary
This report provides an overview of the tender process undertaken for the internal refurbishment of the Burdekin Shire Council Administration Building at 145 Young Street, Ayr, and seeks direction on the proposed delivery of the works.

Officer's Recommendation
That Council:

1. note that Unified Projects Pty Ltd be identified as the preferred tenderer, having achieved the highest overall evaluation score of 79 percent.
2. proceed with the separable refurbishment stages that can be delivered within the remaining approved budget of $608,220.00 (excluding GST), having regard to operational requirements, staff relocation arrangements, and value for money.

3. delegate authority to the Chief Executive Officer to:
    a. clarify the scope of the Preconditioning Air Unit interface works with the preferred tenderer prior to finalising the contract scope and price, including whether the works are to remain within the refurbishment contract or be undertaken separately by Kaltec; and
    b. agree to the final staging and delivery program prior to commencement of works to minimise disruption to Council operations.

Resolution No. 2026-9-22

Moved: Councillor Furnell

Seconded: Councillor Detenon

That Council:

1. note that Unified Projects Pty Ltd be identified as the preferred tenderer, having achieved the highest overall evaluation score of 79 percent.
2. proceed with the separable refurbishment stages that can be delivered within the remaining approved budget of $608,220.00 (excluding GST), having regard to operational requirements, staff relocation arrangements, and value for money.
3. delegate authority to the Chief Executive Officer to:
    a. clarify the scope of the Preconditioning Air Unit interface works with the preferred tenderer prior to finalising the contract scope and price, including whether the works are to remain within the refurbishment contract or be undertaken separately by Kaltec; and
    b. agree to the final staging and delivery program prior to commencement of works to minimise disruption to Council operations.

CARRIED

7.5.3. TBSC/26/028 - Ayr Aerodrome Reseal Runway

Executive Summary
This report seeks Council approval to award Contract TBSC/26/028 – Ayr Aerodrome Reseal Runway for the undertaking of runway resealing works at the Ayr Aerodrome.

Officer's Recommendation
That Council:

1. awards Contract TBSC/26/028 Ayr Aerodrome – Reseal Runway to Fulton Hogan Industries Pty Ltd for the total lump sum price of $377,695.60 (excluding GST).
2. delegates authority under section 257(1)(b) of the *Local Government Act 2009* to the Chief Executive Officer to negotiate, finalise and execute all matters associated with the contract.

Resolution No.	2026-9-23
Moved:	Councillor Vasta
Seconded:	Councillor Furnell

That Council:

1. awards Contract TBSC/26/028 Ayr Aerodrome – Reseal Runway to Fulton Hogan Industries Pty Ltd for the total lump sum price of $377,695.60 (excluding GST).
2. delegates authority under section 257(1)(b) of the *Local Government Act 2009* to the Chief Executive Officer to negotiate, finalise and execute all matters associated with the contract.

CARRIED

7.6. WATER AND WASTEWATER

7.6.1. Faulty or Broken Water Meter Policy

Executive Summary
The Faulty or Broken Water Meter Policy provides a transparent and equitable process for managing water consumption charges where a water meter is found to be faulty, inaccurate or broken. The policy outlines Council's responsibilities regarding the repair and replacement of water meters, establishes procedures for testing water meters upon customer request, and provides a method for calculating water consumption where a meter has stopped or is recording inaccurately. The policy supports fair and consistent billing practices while ensuring that customers are not disadvantaged by faulty metering equipment.

Officer's Recommendation
That Council adopts the revised Faulty or Broken Water Meter Policy as attached to this report.

Resolution No.	2026-9-24
Moved:	Councillor Detenon
Seconded:	Councillor Musumeci

That Council adopts the revised Faulty or Broken Water Meter Policy as attached to this report.

CARRIED

10:06am - Mr. Byers left the meeting.

7.6.2. Burdekin Developments Pty Ltd - Undetected Water Leak

Executive Summary Council has received a request from Burdekin Developments Pty Ltd for the outstanding water consumption charges associated with an undetected leak at 9 Chippendale Street, Ayr, to be placed on an interest-free payment arrangement over a period of six (6) to twelve months, including the waiver of penalty interest.

The property owner's application for an undetected water leak adjustment was previously declined, as the property is classified as commercial and does not meet the eligibility requirements of Council's Undetected Water Leak Policy. The matter now presented for Council's consideration is limited to the request for an interest-free payment arrangement.

Officer's Recommendation
That Council:

1. decline the request from Burdekin Developments Pty Ltd for an interest-free payment arrangement and waiver of penalty interest for the outstanding water consumption charges associated with 9 Chippendale Street, Ayr; and
2. advise the property owner that the outstanding amount remains payable in accordance with Council's existing rates, charges and debt recovery arrangements.

Resolution No.	2026-9-25
Moved:	Councillor Detenon
Seconded:	Councillor Vasta

That Council:

1. decline the request from Burdekin Developments Pty Ltd for an interest-free payment arrangement and waiver of penalty interest for the outstanding water consumption charges associated with 9 Chippendale Street, Ayr; and
2. advise the property owner that the outstanding amount remains payable in accordance with Council's existing rates, charges and debt recovery arrangements.

CARRIED

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

10.1. Queensland Audit Office - 2026 Final Management Report

Recommendation
That Council receive and note the Queensland Audit Office 2026 Final Management Report.

Resolution No.	2026-9-26
Moved:	Councillor Musumeci
Seconded:	Councillor Detenon

That Council receive and note the 2026 Final Management Report from the Queensland Audit Office.

CARRIED

11. GENERAL BUSINESS

11.1. Community Project Proposal Template

Councillor Furnell suggested that Council develop a standard template for community members and groups submitting project proposals. The purpose of the template would be to ensure requesting parties undertake preliminary planning and provide key information before Council Officers commit significant resources to assessing requests.

11.2. Community Enquiries Regarding Free Mulch Quality and Availability

Councillor Hall relayed community enquiries regarding the quality and composition of the free mulch available from Council. Mr. Tickle advised he would investigate the matter.

11.3. Request for Updates on Community Installations in Home Hill

Councillor Hall requested an update on the commencement of the Cenotaph project in Home Hill. Additionally, she requested an update on the installation of table and chairs in the front of Scrubby's Tea House. Mr. Tickle advised that he would investigate the matter and provide an update.

11.4. Support for Mayor's Community Engagement Sessions

Councillor Hall thanked the Mayor for conducting a community engagement session in Home Hill and noted the upcoming session in Clare. She also encouraged continued promotion of future community engagement events to maximise public participation.

11.5. Positive Feedback on Burdekin Aquatic Centre Amenities Upgrades

Councillor Vasta recently visited the Burdekin Aquatic Centre and shared positive feedback regarding the amenities.

11.6. Congratulations to the CEO on Manager of the Year Award

Mayor Dalle Cort congratulated the Chief Executive Officer on receiving the Manager of the Year Award at the recent Local Government Managers Association (LGMA) Annual Conference.

11.7. Council Position on External Advocacy Activities

Councillor Oar raised concerns regarding the Mayor advocating to State and Federal Government including recently meeting with the Department of Housing and Public Works without an adopted Council position. It was noted that this would be workshopped with Council, and subsequently a report would be presented to Council for consideration.

12. CLOSED BUSINESS ITEMS

13. DELEGATIONS

There being no further business the meeting closed at 10:36am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 27 October 2026.

MAYOR