

Policy Type	Corporate
Function	Waste Management
Policy Owner	Manager Environmental and Health Services
Policy Contact	Coordinator Waste Services
Effective Date	26 April 2023

Purpose

This policy explains the objectives and general principles of the Burdekin Shire Council in the optimum delivery of waste management services of the community.

Scope

This policy applies to waste services within designated areas in which Council conducts general waste or green waste collection and provision of waste facilities in the Burdekin Shire area.

Exceptions

Nil.

Objectives

Burdekin Shire Council embraces the Waste Management hierarchy of waste avoidance, waste re-use, waste recycling, energy recovery from waste and waste disposal. We encourage residents and businesses to think about their activities and use the hierarchy as a guide. By working together, we can minimise our impact on the environment and reduce our costs involved in the processing, manufacturing, transport and disposal of materials.

The aim of the policy is to:

- reduce the amount of waste produced by the community.
- reduce the amount of waste going to landfill.
- encourage greater recycling.
- encourage repurposing to reduce the waste stream to landfill.
- increase the community's knowledge of waste management issues.
- reduce the impact of waste disposal on the environment.

Policy Statement

Waste Facilities

The Burdekin Shire has one (1) landfill and four (4) transfer stations.

The following waste facilities are available for community use as detailed below:

Transfer Stations:	
Ayr	
Location	53-57 Jones Street, Ayr
Accepted waste	General household waste and recyclables, household and car batteries, cardboard, furniture, fluorescent tubes, fridges and freezers, gas bottles, e-waste, EPIRBs, scrap metal, tyres, waste oil, domestic quantities of timber (up to half a ute load or small trailer load) and green waste. A full list is available on Council's website.
Home Hill	
Location	Bojack Road, Home Hill
Accepted waste	General household waste and recyclables, household and car batteries, cardboard, furniture, fluorescent tubes, fridges and freezers, gas bottles, e-waste, EPIRBs, scrap metal, tyres, waste oil, domestic quantities of timber (up to half a ute load or small trailer load) and green waste. A full list is available on Council's website.
Clare	
Location	Ayr Dalbeg Road
Accepted waste	General household waste and recyclables, cardboard, furniture, fridges and freezers, scrap metal, domestic quantities of timber (up to half a ute load or small trailer load). A full list is available on Council's website.
Giru	
Location	Cromarty Creek Road, Giru
Accepted waste	General household waste and recyclables, car batteries, cardboard, furniture, fridges and freezers, scrap metal, tyres, waste oil, domestic quantities of timber (up to half a ute load or small trailer load) and green waste. A full list is available on Council's website.
Landfill:	
Kirknie Landfill	
Location	1614 Kirknie Road, Osborne

Although not a transfer station, a 15m³ skip bin waste service is provided to the township of Dalbeg. Accepted waste includes general household waste (excluding putrescibles), furniture and domestic quantities of timber (up to half a ute load or small trailer load).

Opening Hours can be found on Council's website and are contained in the Opening Hours Policy.

DrumMuster – Council accepts drums on the first Wednesday of the month at the Ayr transfer station by appointment and at Giru and Home Hill waste transfer stations during normal operating hours to assist local farmers in the responsible disposal of chemical containers. The Clare DrumMuster collection site is available by appointment.

To encourage the objectives of this policy, all domestic and commercial users are encouraged to sort their waste into general refuse and recyclable or regulated waste items. Most domestic sorted waste is accepted free of charge at all Council waste facilities for Burdekin Residents. Refer to Council's Waste Fees and Charges for more details.

Council encourages the repurposing/reuse of materials no longer wanted by the owner, by operating Tip Shops at three of Council's waste handling facilities.

Charges may vary depending on the items taken to the landfill or transfer stations. In addition, a State Government waste levy will apply from 1 July 2019 to all waste which is disposed of in landfill. The levy is part of a new waste strategy for Queensland to increase recycling and resource recovery and reduce waste. Please refer to Council's Waste Fees and Charges Schedule for more details.

Exemptions

An exemption from Council landfill and transfer station charges may apply for charitable organisations, non-profit organisations or for approved sporting carnivals. Applications for exemptions must be made to the Council's Community Development section.

In accordance with the State Government waste levy, a charitable organisation is eligible to apply for an exemption of the waste levy. This application must be made to the State Government.

Closed Landfills

Investigations of Council's closed landfills will continue to determine the remediation requirements for each facility. Resourcing requirements to remediate each facility will depend on access to external funding, ten-year budgeting cycle/plan, state government requirements and environmental issues.

Designated Area

In accordance with Local Law No 8 (Waste Management) 2018, the Council has resolved to designate areas within which the Council may conduct general waste or green waste collection. The designated area is shown in Schedule 1 attached.

There are two (2) designated areas which differentiate the level of mobile bin service provided to premises located within the areas.

Domestic Services

Standard General Waste Containers

Only standard general waste containers supplied and rated by Burdekin Shire Council are eligible for Council's collection service. The standard general waste container approved by the Council must meet the following specifications:

- 140-240 litre mobile bins must comply with AS 4123:2008 mobile Waste Containers;
- have the following colours for domestic and commercial premises:
 - for domestic and commercial waste – have dark green bodies and red lids;
 - for recyclable waste – have dark green bodies and yellow lids;
 - for green waste – have dark green bodies and lime green lids.
- be constructed of UV stabilised HDPE suitable for Queensland climatic conditions;
- contain a minimum of 30% Post Consumer recycled Australian content;
- where reasonably possible, be made in Australia;
- be hot stamped with individual identification serial numbers in sequential order;
- be stickered with Council supplied sticker(s), when requested by Council;
- be provided with Council approved permanent embossing in all manufacturer insert locations on the lid; and
- be hot foil embossed with an approved Burdekin Shire Council logo.

The Council will not service ineligible standard general waste containers (herein after referred to as mobile bins) that residents leave out for collection, including mobile bins that residents bring from other councils or buy privately.

The mobile bins supplied to a property are to remain at that property when there are changes in occupants, including with the sale of the property.

To avoid any doubt, only domestic or commercial waste is to be put in the mobile bin with the red lid, only recyclable waste is to be put in the mobile bin with the yellow lid and only green waste is to be put in the mobile bin with the green lid.

Mobile Bin Service

The mobile bin service for the Shire that is delivered to domestic premises and commercial premises comprises of the following mobile bins and collection frequency:

- *Domestic Premises within Designated Area A*
 - A 140 litre mobile bin with a red lid for domestic waste and collected weekly. *
 - A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.
 - A 240 litre mobile bin with a lime green lid for green waste and collected fortnightly.

The above service is referred to as a **3 bin domestic service**.

- *Domestic Premises within Designated Area B*
 - A 140 litre mobile bin with a red lid for domestic waste and collected weekly. *
 - A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a **2 bin domestic service**.

** Residents of domestic premises may request to change to the 240 litre mobile bin with a red lid. The larger mobile bin will incur a higher charge.*

- *Commercial Premises within Designated Areas A and B*
 - A 240 litre mobile bin with a red lid for commercial waste and collected weekly.
 - A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a **2 bin commercial service**.

Levying of waste services charges for mobile bin waste collection

Council will provide waste services to occupied land only.

The owner of any residential premises or land within the designated area that is capable of producing waste will be levied a waste service charge. The type of waste service charge will depend on whether the premise receives a 3 bin domestic service or a 2 bin domestic service.

For residential premises or land outside of these areas, the owner or occupier is required to service their own refuse bins on a weekly basis. Fees may apply for the disposal of these wastes at Council's waste facilities. Waste Fees & Charges are available on Council's website.

Services based on Type of Residential Premises

House or House with Granny Flat

Each single unit dwelling must have at least a single waste service, i.e. either a 3 bin domestic service or a 2 bin domestic service.

Multi-Residential Premises including Duplexes

Multi-Residential premises include two (2) or more permanently constructed residential units (single occupancy per unit).

Council will supply each unit with 1 x 140L mobile domestic waste bin and 1 x 240L mobile recyclable waste (excluding green waste) bin. Council's authorised officer will determine the provision of a green waste service for premises within Designated Area A. Consideration will be given for the properties' potential to generate green waste.

The green waste service for multi-residential premises will be a communal service with the mobile bins shared between units. The owner or the owner's representative may make a written request for an extra green waste service for a particular unit. To clarify, it is expected that a green waste service or equivalent would be required for any multi-residential premises that include green space or gardens.

Alternatively, a bulk waste bin may be provided (through a private contractor) for the domestic waste portion of the service. The bulk bin must be the equivalent of the calculated volume of the 140L mobile domestic waste bins, rounded up to the next bulk bin size. The bulk bin must be tipped at least once every week.

Example

Multi-Residential Premises of five units (5 x 140L = 700L) is required to have at least 5 x 140L mobile domestic waste bins or the equivalent in bulk domestic waste bin, serviced at least once per week and at least 5 x 240L mobile recyclable waste (excluding green waste) bins and a sufficient number of 240L mobile green waste bins (as determined by the Council's authorised officer), serviced at least once per fortnight.

Residential Unit attached to Commercial/Industrial Premises

The commercial/industrial portion of the premises shall receive a commercial/industrial service (refer – Commercial and Industrial Services). The residential unit shall receive the appropriate domestic mobile bin service (refer – Domestic Services).

Residential Premises not within the Designated Areas

Rateable properties within the Shire that are outside the designated area and therefore not receiving a regular waste collection service, may be required to pay a waste service charge for access to free sorted domestic dumping at Council's waste facilities.

Residents currently outside the designated area and who would like to receive a domestic mobile collection service are required to submit a request in writing.

When determining the request, Council's authorised officers will consider the following:

- if the collection vehicles can access the area;
- whether it is economically viable for the contractor to provide the requested service; and
- if there is support from 65% of property owners in the road in favour of receiving the service.

Commercial and Industrial Services

Commercial and industrial premises within the designated areas, as described in Schedule 1, are required to have a commercial waste service with a minimum collection frequency of weekly.

Each premise shall have either, a 240 litre mobile commercial waste bin or equivalent service provided by an approved private contractor plus a recyclable waste (excluding green waste) service supplied through Council or an equivalent service provided by an approved private contractor.

Where it is deemed by the Manager Environmental and Health Services that the replacement service provided by a private contractor is not an equivalent service, then waste charges levied will consist of the relevant component as detailed in the revenue statement.

Item specific recycling services e.g. bulk cardboard, scrap metal and the like may be available through a private contractor.

General Issues

Change to Service Level

The owner may request a change to the service in writing or via Council's Customer Service Centre. The charges for these services are set annually in Council's Revenue Statement and Council will levy the amount via the rates notice.

Lost/Stolen Bins

The replacement of lost or stolen bins will be at the discretion of the Manager Environmental and Health Services.

Repeated incidences of lost/stolen bins for a single property may incur a replacement fee.

Cancelling a service

Cancelling of a waste service will only occur where the building has been demolished or is unfit for occupation due to causes such as significant damage by fire or natural disaster or extensive building dereliction or dilapidation.

A commercial or industrial premise may cancel their waste service provided they are to receive an equivalent waste service from an approved private contractor. The premises must provide a copy of their waste service agreement as proof of alternative service. For clarification purposes, this paragraph does not apply to domestic waste services provided to a dwelling that is part of a commercial or industrial building or part of an agricultural enterprise.

Cancelling a service will lead to a proportional reduction or refund of the annual levied charge.

Commencing a Service

Waste service charges will apply from the date of commencement or availability of service. New services commenced during the year are pro-rata levied.

Bulk Bin Service

Commercial premises that require a bulk bin service may contact an approved waste contractor to arrange a service at their own cost.

Variation under this Policy

The Manager Environmental and Health Services will assess written requests for an exemption, refund, part refund or variation under this Policy. Assessments are to take into account the waste generated at the premises.

Requirements for Mobile Bin Collection

Place mobile bins on the kerb prior to 6:00am on collection day and bring back within property boundaries as soon as possible after collection, preferably by dusk.

Place mobile bins approximately one (1) metre apart and bins are not to be located near trees, parked cars or other obstacles that may prevent the truck from emptying the bin.

Mobile bins that are overfull (with the lid open more than 45 degrees) or too heavy (weigh more than 55 kilograms) will not be collected. Residents will need to take their waste to the landfill or transfer station, as the truck will not return to empty the bin. Disposal costs may apply.

The following items are not to be placed into the mobile bins but may be accepted at Council's Waste Facilities (details are available on Council's website):

- a liquid, semi-liquid or moist substance, unless the substance is securely wrapped or contained to prevent the substance leaking from the wrapper or container;
- paints, solvents, motor and cooking oils;
- asbestos or other hazardous material;
- concrete, bricks, timber;
- soil and rocks (large amounts);
- material that is smouldering or aflame;
- gas bottles and fire extinguishers;
- EPIRBs and marine flares;
- firearms and ammunition;
- car parts and batteries;
- a matter or thing that is alive.

Mobile Bin Contamination

Recyclable waste and green waste mobile bins must only contain the products listed on the lid and/or authorised by Council via website or official brochures provided. Mobile bins contaminated with unsuitable material may be issued with a notice and information brochure advising of the contamination.

Where the premises receives three (3) contamination notices in any 12-month period (which starts on the day of any notice), the service may be suspended by Council:

- initially for one (1) month; and
- for an additional month if the premises receives a notice within three (3) months of the service being reinstated at the discretion of the Manager Environmental and Health Services.

Charges will not be removed where green waste or recyclable waste services have been suspended under this clause.

Mobile Bin Charges

The levying of a charge as detailed in the Revenue Statement will occur on all lands and/or premises within the designated area.

Consistent Commencement of Charges

The levy for all waste charges applies on a pro-rata basis from the date of delivery of the mobile bins to the property and/or where Council identifies that a domestic or commercial structure or occupied land is without a general waste collection charge, the charge will be levied pro-rata from the time that the structure was completed, or the occupied land was capable of producing waste.

Removal of Charges

Removal of any general waste charge on a pro-rata basis will only occur:

- when Council identifies that the domestic or commercial structure has been demolished or is unfit for occupation due to causes such as significant damage by fire or natural disaster or extensive building dereliction or dilapidation; or
- upon supply of written evidence (e.g. a copy of new waste contract) that a commercial premise has an equivalent service provided by an alternative waste service provider.

Council Public Services

Council will provide appropriate waste and recyclable waste (excluding green waste) services to public areas including CBD streets and parks.

Education Program

Council will endeavour to provide an education program throughout the Shire focussing on the waste hierarchy of avoidance, re-use, recycling and disposal as a last resort.

Pre-Cyclone Clean Up

When a cyclone watch and/or warning has been issued for the Burdekin area, the Council may allow free disposal of certain wastes to Shire facilities during the period of the watch and/or warning. It is noted that for Burdekin residents, sorted domestic waste is free.

Council retains the right to nominate which wastes may still attract a charge and where certain volumes may be disposed of. In providing this service, Council does not want the pre-cyclone clean up to replace an orderly waste disposal obligation for residents.

Serious Local Event Waste

Waste defined as 'serious local event waste' may also be exempt from payment of the State waste levy under certain circumstances.

'Serious local event waste' is defined in the *Waste Reduction and Recycling Act 2011* and generally refers to waste generated by activities in the immediate preparation for, or by or because of, a serious local event but does not include waste generated by activities in general preparation for storms that are predicted or are likely to occur in a particular season each year or in anticipation of the next cyclone season. The maximum period for which waste is to be serious local event waste is seven (7) days immediately before the serious local event starts or is predicted to start and ends 28 days after the serious local event ends.

Serious local event waste is exempt waste under the *Waste Reduction and Recycling (Waste Levy) Amendment Act 2019*. The exemption is not automatic but requires an application made by the Chief Executive Officer of the Council to the Department of Environment and Science which shall decide on the application.

Disaster Management Waste

Waste defined as 'disaster management waste' may also be exempt from payment of the State waste levy under certain circumstances.

'Disaster management waste' is defined in the *Waste Reduction and Recycling Act 2011* and means waste generated by or because of a disaster that is or has been the subject of a declaration of a disaster situation under the *Disaster Management Act 2003*, but only within the limits, if any, declared by the Department of Environment and Science, by publication on the Department's website, for a particular disaster.

Risk Management

Managing risk is achieved through the systematic application of policies, procedures and practices to identify, analyse, evaluate, treat, monitor and communicate risk.

This policy is intended to improve the consistency of the application and enforcement of the exercise of Council's powers in dealing with the management of waste, particularly through its local law. The policy provides guidelines for applicants and Council staff in the consideration and approval of applications.

The absence of such a policy or non-adherence to the policy could result in invalid levies and inconsistent decisions.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Environmental Protection Act 1994

Environmental Protection Regulation 2019

Local Law No. 8 (Waste Management) 2018

Waste Reduction and Recycling Act 2011

Waste Reduction and Recycling Regulation 2011

Disaster Management Act 2003

Disaster Management Regulation 2014

Definitions and Abbreviations

Authorised Officer	means a person authorised under the <i>Environmental Protection Act 1994</i> , the <i>Waste Reduction & Recycling Act 2011</i> , <i>Local Government Act 2009</i> and all Council Local Laws & Subordinate Local Laws.
Charitable Organisation	means an organisation officially recognised as devoted to the assistance of those in need.
Commercial Premises	means any of the following types of premises: <ul style="list-style-type: none">• a hotel, motel, caravan parks, café, food store or canteen;• an assembly building, institutional building, kindergarten, child minding centre, school or other building used for education;• premises where a sport or game is ordinarily played in public;• an exhibition ground, showground or racecourse; or• an office, shop or other premises where business or work, other than a manufacturing process, is carried out.
Commercial Waste	means waste (other than green waste, recyclable waste, interceptor waste or waste discharged to a sewer) produced as a result of the ordinary use or occupation of commercial premises.
Designated Area	means the area that the Council has resolved to be the area in which the Council may conduct general waste or green waste collection.
Domestic Premises	means any of the following types of premises: <ul style="list-style-type: none">• a single unit private dwelling;• premises containing two or more separate flats, apartments or other dwelling units; or• a boarding house, hostel, lodging house or guest house. <p><i>In interpreting this definition, it is submitted that a dwelling that is part of a commercial or industrial building or part of an agricultural enterprise, is a domestic premise.</i></p>
Domestic Waste	means waste (other than domestic clean-up waste, green waste, recyclable waste, interceptor waste or waste discharged to a sewer) produced as a result of the ordinary use or occupation of domestic premises.

Domestic Clean-up Waste	means non-putrescible, dry and inoffensive waste, other than green waste or recyclable waste, produced as a result of a clean-up of domestic premises.
General Waste	means: <ul style="list-style-type: none"> • waste other than regulated waste; and • any of the following: <ul style="list-style-type: none"> ○ commercial waste ○ domestic waste ○ recyclable waste
Green Waste	means grass clippings, trees, bushes, shrubs, loppings of trees, bushes or shrubs, or similar matter produced as a result of the ordinary use or occupation of premises, excluding logs or stumps over 300mm in diameter.
Industrial Waste	means: <ul style="list-style-type: none"> • interceptor waste; or • waste other than the following: <ul style="list-style-type: none"> ○ commercial waste ○ domestic clean-up waste ○ domestic waste ○ green waste ○ recyclable interceptor waste ○ recyclable waste ○ waste discharged to sewer.
Interceptor	means a device used to intercept a substance in sewage, waste water or trade waste and prevent its discharge into a sewer, septic tank, waste water disposal system or other treatment device.
Interceptor Waste	means matter, other than recyclable interceptor waste, intercepted by and held in an interceptor.
Non-profit organisation	means an organisation where all revenue raised goes directly towards advancing a relevant public purpose, that no individual makes a personal profit out of the operations, that no remuneration is made to any individual, member or employee or the organisation, relies on volunteers and does not receive significant government funding for its operations.
Occupied Land	means land other than vacant land and includes land with a shed, caravan or similar structure, where people may reside, regardless of the length of time.
Occupier of Premises	means the person who has the control or management of the premises.
Owner of Premises	means the person for the time being entitled to receive the rent for the premises or would be entitled to receive the rent for it if it were to let to a tenant at a rent.
Premises	includes domestic premises, government premises, industrial premises and commercial premises.
Rates	includes supplementary rates.

Recyclable Interceptor Waste	means matter that is, or is intended to be, removed from a grease interceptor and taken elsewhere for processing into a non-toxic, non-hazardous and usable substance for sale.
Recyclable Waste	means clean and inoffensive waste and includes the following: <ul style="list-style-type: none"> • cardboard and mixed paper; • aluminium steel cans, aerosol cans and foil trays; • certain plastics with the recycling symbol of 1- 5; • empty milk and juice cartons; • glass bottles and jars.
Regulated Waste	has the meaning given in the <i>Environmental Protection Regulation 2019</i> .
Standard General Waste Container	means a container of a type approved by the local government for storing domestic waste, commercial waste or recyclable waste as premises in the local government's area and for the avoidance of doubt, includes one (1) or more containers each of which is approved by the local government for storing, at premises in the local government's area: <ul style="list-style-type: none"> ○ one (1) or more multiple types of commercial waste; or ○ one (1) or more multiple types of recyclable waste. <p><i>Example – the Local Government may approve one (1) container for storing recyclable waste which is green waste and one (1) container for storing recyclable waste other than green waste.</i></p>
Waste	has the meaning given in the <i>Environmental Protection Act 1994</i> and includes anything that is specified to be waste under a subordinate local law.
Waste Service	refers to the storage, collection and conveyance of waste and the disposal thereof.
Waste Services Charges	means a charge set by Council in the Revenue Statement.

Related Documents

Reference Number	Document Title
Schedule 1	Schedule 1 – Maps of Waste Collection Areas
ECM 1367706	Current Waste Contract
DLGRMA Website	Local Law No 8. (Waste Management) 2018

Document History and Version Control

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Schedule 1 – Maps of Waste Collection Areas









