LGIP review checklist

Approved form MGR5.1 under the Planning Act 2016

Prepared for First Compliance Check – 3rd July 2025

Review principles:

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Local government infrastructure plan (LGIP) checklist				To be completed by local government		To be completed by appointed reviewer			
LGIP outcome	**LGIP component**	**Number**	**Requirement**	**Requirement met (yes/no)**	**Local government comments**	**Compliant (yes/no)**	**Justification**	**Corrective action description**	**Recommendation**
The LGIP is consistent with the legislation for LGIPs and the Minister's Guidelines and Rules	**All**	1.	The LGIP sections are ordered in accordance with the LGIP template.	Yes	The LGIP is consistent with order of sections within the template	Yes	The LGIP sections are ordered in accordance with the LGIP template.	N/A	LGIP may proceed.
		2.	The LGIP sections are correctly located in the planning scheme.	Yes	The LGIP is located in Part 7 of the planning scheme, whilst the Schedules are located in Schedule 6. Although the Burdekin Shire Planning Scheme 2022 was recently adopted under the Planning Act 2017 the current order of Parts and sections does not permit the LGIP to be located in Section 4 and Schedule 3.	Yes	The LGIP is included in the planning scheme in the best way possible.	N/A	LGIP may proceed.
		3.	The content and text complies with the mandatory components of the LGIP template.	Yes	The mandatory components of the LGIP template have been used to develop the LGIP.	Yes	The content and text are consistent with the mandatory components of the LGIP template.	N/A	LGIP may proceed.
		4.	Text references to numbered paragraphs, tables and maps are correct.	Yes	LGIP references to paragraphs, tables, and maps are correct	Yes	Text references to numbered paragraphs, tables and maps are correct.	N/A	LGIP may proceed.
	Definitions	5.	Additional definitions do not conflict with statutory requirements.	Yes	No additional definitions proposed	Yes	No additional definitions proposed.	N/A	LGIP may proceed.
	Preliminary section	6.	The drafting of the Preliminary section is consistent with the LGIP template.	Yes	The preliminary section of the LGIP is drafted in accordance with the template	Yes	The drafting of the Preliminary section is consistent with the LGIP template.	N/A	LGIP may proceed.
		7.	All five trunk networks are included in the LGIP. (If not, which of the networks are excluded and why have they been excluded?)	Yes	The LGIP includes all five trunk infrastructure networks: • Water Supply • Sewerage • Stormwater • Transport • Parks and land for community facilities	Yes	All five trunk networks are included in this LGIP.	N/A	LGIP may proceed.
	Planning assumptions - structure	8.	The drafting of the Planning assumptions section is consistent with the LGIP template.	Yes	The planning assumptions section of the LGIP is drafted in accordance with the template	Yes	The drafting of the Planning assumptions section is consistent with the LGIP template.	N/A	LGIP may proceed.
		9.	All the projection areas listed in the tables of projections are shown on the relevant maps and vice versa.	Yes	The projection areas listed in the tables of projections are shown and labelled on the PIA maps	Yes	All projection areas listed in the tables are shown on maps and vice versa.	N/A	LGIP may proceed.
		10.	All the service catchments listed in the tables of projected infrastructure demand are identified on the relevant plans for trunk infrastructure (PFTI) maps and vice versa.	Yes	Catchment boundaries are identified on the relevant PFTI maps, and separate catchment maps have also been provided.	Yes	All service catchments listed in the infrastructure demand tables are identified on maps and vice versa.	N/A	LGIP may proceed.
	Planning assumptions - methodology	11.	The population and dwelling projections are based on those prepared by the Queensland Government Statistician (as available at the time of preparation) and refined to reflect development trends in the local government area.	Yes	Burdekin Shire Council have chosen to adopt an adjusted version of the 2023 edition projections (high series) prepared by the Queensland Government Statisticians Office (QGSO). The adjusted high series has been determined by Council as the most appropriate projection to utilise given the uncertainties with growth in the region and the need to appropriately plan for infrastructure. This approach has been discussed with the Department of State	Yes	The adopted population projections are based on an adjusted version of the latest 2023 edition projections (high series) prepared by QGSO forecasting for the Local Government Area. The use of adjusted high series is considered reasonable for LGIP to facilitate planning for future infrastructure. Council's approach has been consulted with Department of State Development, Infrastructure and Planning. Details and justifications for the approach are included in Extrinsic Material and have been reviewed and considered appropriate.	N/A	LGIP may proceed.

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					Development, Infrastructure and Planning. Further detail on the assumptions applied have been outlined within the Extrinsic Material to the LGIP.				
		12.	The employment and non-residential development projections align with the available economic development studies, other reports about employment or historical rates for the area.	Yes	The employment projections are based on ABS employment and labour force data from 2021, reported at both an LGA and UCL level, aggregated where necessary to appropriately represent each PIA projection area. These are projected to increase in line with population growth. Floor space projections have been determined by applying floor space to employee ratios to the employment projections. This approach was undertaken in the absence of more detailed employment and floor space studies, and is consistent with the methodology under the State government's 'PIPRICS' calculator. Further detail on the assumptions applied have been outlined within the Extrinsic Material to the LGIP.	Yes	The employment and non-residential developments are based on ABS data to help determine the assumptions as at the base date. This is a reasonable approach with absence of more detailed employment and floor space studies.	N/A	LGIP may proceed.
		13.	The developable area excludes all areas affected by absolute constraints such as steep slopes, conservation and flooding.	Yes	The developable area excludes absolute constraints, including: • Agricultural Land; • Bushfire; • Coastal Management; • Environmental Significance; • Extractive Resource; • Flood hazards; • Heritage; • Infrastructure (electricity); • Watercourses; and • Existing easements. The planning scheme zoning reflects a number of applicable constraints (e.g. conservation).	Yes	Appropriate levels of constraint information provided in planning scheme have been accounted for in determining the developable areas and development yield assumptions.	N/A	LGIP may proceed.
		14.	The planned densities reflect realistic levels and types of development having regard to the planning scheme provisions and current development trends.	Yes	The planned densities are based on the current planning scheme provisions, and in some instances have been tempered where review against development trends identified significant deviation from these provisions.	Yes	The planned densities reflect realistic levels and types of development having regard to the planning scheme provisions, development approval data and current development trends.	N/A	LGIP may proceed.
		15.	The planned densities account for land required for local roads and other infrastructure.	Yes	The planned densities remove a proportion of developable land, assumed to be required for roads and other services. Further detail on the assumptions applied have been outlined within the Extrinsic Material to the LGIP.	Yes	The planned densities have accounted for land required for local roads and other infrastructure.	N/A	LGIP may proceed.
		16.	The population and employment projection tables identify "ultimate development" in accordance with the defined term.	Yes	Ultimate development is identified in the population and employment tables, and is in accordance with the Planning Act definition.	Yes	The population and employment projection tables identify ultimate development in accordance with the MGR definition.	N/A	LGIP may proceed.
		17.	Based on the information in the projection tables and other available material, it is	Yes	Remaining capacity can be determined in each projection area by subtracting the	Yes	The information in the projection tables and other available material provide information to verify	N/A	LGIP may proceed.

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			possible to verify the remaining capacity to accommodate growth, for each projection area.		population at any cohort from the ultimate population.		remaining capacity to accommodate growth for each projection area.		
		18.	The determination of planning assumptions about the type, scale, timing and location of development, reflect an efficient, sequential pattern of development.	Yes	The planning assumptions reflect Council's priority for a majority of development to occur within the PIA boundary over its 10-15 year horizon.	Yes	The planning assumptions reflect the planning scheme provisions and associated land use pattern, extend of growth area, propensity to develop and align with the adopted growth forecasts.	N/A	LGIP may proceed.
		19.	The relevant state agency for transport matters and the distributor-retailer responsible for providing water and wastewater services for the area (if applicable), has been consulted in the preparation of the LGIP (What was the outcome of the consultation?)	*N/A*	Council has consulted extensively with the relevant State Agencies (as advised by the Department via email on 6th February 2025). Key changes resulting from of this consultation are: • Amendments to DSS for Transport and Parks Networks; • Amendments to DSS for Water Supply and Sewerage; and • Amendments to the Water Supply Mapping;	Yes	Council has provided the list of State Agencies consulted under the MGR Ch5 Part 4 Section 15.3, including the responses received and change made to the LGIP as result of the feedback. A detailed account of these responses has been prepared by Council and is documented in the *Reviewer Statement*. Integran has reviewed the proposed responses and changes made and considers these to be suitable.	N/A	LGIP may proceed.
	Planning assumptions - demand	20.	The infrastructure demand projections are based on the projections of population and employment growth.	Yes	Infrastructure demand projections are based on the projected Population growth, and the assumptions used to identify growth in employment.	Yes	The infrastructure demand projections are expressed in industry standard units identified with the LGIP Guideline and reflective of population and employment growth.	N/A	LGIP may proceed.
		21.	The infrastructure units of demand align with those identified in the Minister's Guidelines and Rules, or where alternative demand units are used, their numerical relationship to the standard units of demand is identified and explained.	Yes	The infrastructure units of demand align with those identified in the Minister's Guidelines and Rules.	Yes	The infrastructure units of demand align with those identified in the MGR.	N/A	LGIP may proceed.
		22.	The demand generation rates align with accepted rates and/or historical data.	Yes	The demand projections have been prepared at the service catchment level and reflect generally understood and recognised demand generation rates for the respective zones and land uses.	Yes	The demand generation rates align with accepted rates. The rates are prepared at the service catchment level and reflect demand generated for respective zones and land uses.	N/A	LGIP may proceed.
		23.	The service catchments used for infrastructure demand projections are identified on relevant PFTI maps and demand tables.	Yes	The service catchments used for demand projections are identified on: • Catchment maps • PFTI • Demand tables	Yes	The service catchments are identified on the separate Catchment maps and the PFTI and tables in the LGIP documents.	N/A	LGIP may proceed.
		24.	The service catchments for each network cover, at a minimum, the urban areas, and enable urban development costs to be compared.	Yes	The service catchments for each network cover, at a minimum, the PIA. These reflect the extent of service to be provided by each of the 5 Infrastructure networks and allow for development costs to be calculated within he SoW model.	Yes	The service catchments of each network cover, at a minimum, the urban areas, and enable urban development costs to be compared. All urban areas within the PIA are serviced by relevant trunk infrastructure networks.	N/A	LGIP may proceed.
		25.	The asset management plan (AMP) and Long Term Financial Forecast (LTFF) align with the LGIP projections of growth and demand. (If not, what process is underway to achieve this?)	Yes	The LGIP projections of growth and demand align with those in Council's LTFF.	Yes	Discussions with Council engineers and finance managers have identified that the AMP and LTFF are generally aligned with the LGIP projections of growth and demand.	N/A	LGIP may proceed.
		26.	The drafting of the PIA section is consistent with the LGIP template.	Yes	The PIA section of the LGIP is drafted in accordance with the template.	Yes	The drafting of the PIA is consistent with LGIP template.	N/A	LGIP may proceed.

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	Priority infrastructure area (PIA)	27.	Text references to PIA map(s) are correct.	Yes	Text references to the PIA maps are correct.	Yes	Text references are correct.	N/A	LGIP may proceed.
		28.	The PIA boundary shown on the PIA map is legible at a lot level and the planning scheme zoning is also shown on the map.	Yes	The PIA mapping is legible at a lot level, and includes the current planning scheme zoning.	Yes	The PIA boundary is legible and labelled with text references which complies with the requirement.	N/A	LGIP may proceed.
		29.	The PIA includes all areas of existing urban development serviced by all relevant trunk infrastructure networks at the time the LGIP was prepared.	Yes	The PIA boundary includes all areas of fully serviced existing development. Where land identified for urban purposes has been excluded from the PIA, this is for one of the following reasons: • The sites are not serviced by all relevant trunk infrastructure networks; and/or • The sites are vacant, undeveloped, or currently in use for non-urban purposes.	Yes	The PIA includes all areas of existing urban development serviced by all relevant networks.	N/A	LGIP may proceed.
		30.	The PIA accommodates growth for at least 10 years but no more than 15 years.	Yes	Although capacity for approximately 3,000 dwellings remains at 2038, it is not considered possible to further reduce the PIA boundary. • Capacity in the form of infill development is unlikely to reach its full potential within 15 years, meaning significant additional capacity will remain. • Only 1 distinct area of undeveloped residential land has been included within the PIA boundary, and each property within this area is close to existing infrastructure networks, and equally as efficient to service. Council does not consider that it should be picking "winners and losers" in such a circumstance, and that the PIA boundary is appropriate, given the minor nature of the additional capacity.	Yes	As stated in Council's response and the discussion contained within the Extrinsic Material, in order for the PIA to comply with MGR requirements to include all existing urban development, there remains little opportunity to reduce the boundary further. The likelihood of substantial infill development potential being experienced in the short-term is limited and the servicing implications for other land is minimal. Therefore, it is considered appropriate that the PIA remain as is, regardless of the excess capacities identified by Council.	N/A	LGIP may proceed.
		31.	The PIA achieves an efficient, sequential pattern of development.	Yes	The development of all areas included within the PIA reflect an efficient and sequential extension of the existing and planned infrastructure networks.	Yes	The current PIA focuses services within the urban zoned land only. This will help achieve efficiencies in infrastructure provision by encouraging logical extension from the current urban area in future development and infrastructure provision.	N/A	LGIP may proceed.
		32.	If there is an area outside the PIA that the planning assumptions show is needed for urban growth in the next 10 to 15 years, why has the area been excluded from the PIA?	Yes	No areas outside the PIA have been identified to accommodate urban growth within the next 15 years.	Yes	No areas outside the PIA have been required to accommodate growth in urban development.	N/A	LGIP may proceed.
	Desired standards of service (DSS)	33.	The drafting of the DSS section is consistent with the LGIP template.	Yes	The DSS section of the LGIP is drafted in accordance with the template.	Yes	The DSS section is consistent with LGIP template.	N/A	LGIP may proceed.
		34.	The DSS section states the key planning and design standards for each network.	Yes	The DSS states the key planning and design standards for each network.	Yes	The DSS section states the key planning and design standards for each service catchments.	N/A	LGIP may proceed.
		35.	The DSS reflects the key, high level industry standards, regulations and codes, and planning scheme policies about infrastructure.	Yes	The DSS refers to relevant industry standards, guidelines and codes.	Yes	The DSS has referenced relevant industry standards, guidelines and codes in addition to council planning and design standards for each network.	N/A	LGIP may proceed.

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		36.	There is alignment between the relevant levels of service stated in the local government's AMP and the LGIP. (If not, what process is underway to achieve this?)	Yes	The same DSS underpins Council planning for both the LGIP and LTFF.	Yes	Discussions with Council engineers and finance managers have identified that the DSS for the AMP and LGIP in the local government align.	N/A	LGIP may proceed.
	Plans for trunk infrastructure (PFTI) – structure and text	37.	The drafting of the PFTI section is consistent with the LGIP template.	Yes	The PFTI section of the LGIP is drafted in accordance with the template.	Yes	The drafting of the PFTI is consistent with LGIP template.	N/A	LGIP may proceed.
		38.	PFTI maps are identified for all networks listed in the Preliminary section.	Yes	PFTI's have been provided for all 5 infrastructure networks listed in the preliminary section.	Yes	PFTI maps are provided for all five infrastructure networks.	N/A	LGIP may proceed.
		39.	PFTI schedule of works summary tables for future infrastructure are included for all networks listed in the Preliminary section.	Yes	Schedule of works tables have been provided for all 5 infrastructure networks listed in the preliminary section.	Yes	PFTI SoW are provided for all five infrastructure networks.	N/A	LGIP may proceed.
	PFTI – Maps *[Add rows to the checklist to address these items for each of the networks]*	40.	The maps clearly differentiate between existing and future trunk infrastructure networks.	Yes	Existing and future trunk infrastructure assets have been clearly distinguished in the PFTI's.	Yes	Existing and future trunk infrastructure are symbolized separately in maps and enable distinction between the two.	N/A	LGIP may proceed.
		41.	The service catchments referenced in the schedule of works (SOW) model and infrastructure demand summary tables are shown clearly on the maps.	Yes	The service catchment boundaries are identified on the PFTI's.	Yes	The service catchments in SoW and infrastructure demand summary tables are shown on the maps.	N/A	LGIP may proceed.
		42.	Future trunk infrastructure components are identified (at summary project level) clearly on the maps including a legible map reference.	Yes	Future trunk infrastructure components are identified on the maps, with a legible label.	Yes	Future trunk infrastructures are identified and individually labelled on the maps.	N/A	LGIP may proceed.
		43.	The infrastructure map reference is shown in the SOW model and summary schedule of works table in the LGIP.	Yes	The infrastructure ID's (shown on PFTI labels) are shown in both the SoW model and the LGIP document schedules of work.	Yes	The infrastructure map references are shown in SoW and LGIP.	N/A	LGIP may proceed.
	Schedules of works *[Add rows to the checklist to address these items for each of the networks]*	44.	The schedule of works tables in the LGIP comply with the LGIP template.	Yes	The schedule of works section of the LGIP is drafted in accordance with the template.	Yes	The SoW table complies with LGIP templates.	N/A	LGIP may proceed.
		45.	The identified trunk infrastructure is consistent with the *Planning Act 2016* and the Minister's Guidelines and Rules.	Yes	The identified trunk infrastructure is consistent with the Planning Act 2016 and the Minister's Guidelines and Rules.	Yes	The identified trunk infrastructure complies with requirement in Planning Act 2016 and MGR.	N/A	LGIP may proceed.
		46.	The existing and future trunk infrastructure identified in the LGIP is adequate to service at least the area of the PIA.	Yes	The identified trunk infrastructure is adequate to service the PIA.	Yes	The existing and future trunk infrastructure identified considered growth and demand projections and are adequate to service at least the PIA into the future.	N/A	LGIP may proceed.
		47.	Future urban areas outside the PIA and the demand that will be generated at ultimate development for the relevant network catchments have been considered when determining the trunk infrastructure included in the SOW model.	Yes	The identified trunk infrastructure included in the LGIP has considered the full extent of the service catchments and ultimate demands. The proposed trunk infrastructure plans to service the PIA.	Yes	The future development to the ultimate development of the Planning Scheme for the LGA had been considered when determining trunk infrastructure included in SoW.	N/A	LGIP may proceed.
		48.	There is alignment of the scope, estimated cost and planned timing of proposed trunk capital works contained in the SOW model and the relevant inputs of the AMP and LTFF. (If not, what process is underway to achieve this?)	Yes	The scope, cost, and timing of proposed works in the LGIP was directly informed by Council's LTFF, and therefore aligns.	Yes	Discussions with Council engineers and finance managers have identified that the AMP and LTFF aligns with the scope, cost and timing of proposed works in the LGIP.	N/A	LGIP may proceed.
		49.	The cost of trunk infrastructure identified in the SOW model and schedule of work	Yes	The cost of trunk infrastructure is consistent with the requirements within the LGIP guidelines. Existing costs have been	Yes	The cost of trunk infrastructure identified in the SoW is consistent with legislative requirements. On-cost	N/A	LGIP may proceed.

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			tables is consistent with legislative requirements.		predominantly sourced from Councils asset register. Future costs have been determined using a combination of unit rates and project cost information.		and contingency amounts are within the limits identified in MGR.		
	SOW model	50.	The submitted SOW model is consistent with the SOW model included in the Minister's Guidelines and Rules.	Yes	Council's consultants Integran Pty Ltd have prepared a SOW model that is consistent with the model included with the statutory guideline.	Yes	The alternative to the State government SoW model prepared by Integran Pty Ltd includes same functionally as the State's version with further support information to determine cost. The model documents all input data including general inputs, unit rates of assets and land, demand forecasts, lists of assets and relevant catchments, charges calculations and provide transparency in the cost apportionment and derivation of charges. It also provides fully functional DCF calculations and provide all required outputs including full schedules of the works and summary cash flow projections.	N/A	LGIP may proceed.
		51.	The SOW model has been prepared and populated consistent with the Minister's Guidelines and Rules.	Yes	Council's consultants Integran Pty Ltd have prepared and populated a SOW model that is consistent with the model included with the statutory guideline.	Yes	The alternative to the State government SoW model was prepared and populated by Integran Pty Ltd which complies with the MGR requirements. The model includes all input data includes demand forecasts, list of assets and allocation of relevant catchments and charges calculations provides details of the cost apportionment. The output includes full Schedule of Works for all existing and future infrastructure and summary of cash flow projections to deliver these projects.	N/A	LGIP may proceed.
		52.	Project owner's cost and contingency values in the SOW model do not exceed the ranges outlined in the Minister's Guidelines and Rules.	Yes	The project owner's cost and contingency values in the SoW model comply with MGR.	Yes	The project owner's cost and contingency values in SoW are within range outlined in MGR.	N/A	LGIP may proceed.
		53.	Infrastructure items included in the SOW model, SOW tables and the PFTI maps are consistent.	Yes	Infrastructure items are consistent between the SoW model, LGIP document, and PFTI mapping.	Yes	The SoW tables and PFTI maps are consistent. All existing and future assets are identified on the map and SoW tables.	N/A	LGIP may proceed.
	Extrinsic material	54.	All relevant material including background studies, reports and supporting information that informed the preparation of the proposed LGIP is available and identified in the list of extrinsic material.	Yes	All relevant background studies and reports in relation to the LGIP preparation have been provided as extrinsic material.	Yes	Background studies, reports and supporting information informing the preparation of the LGIP have been provided in the documents of extrinsic material.	N/A	LGIP may proceed.
		55.	The extrinsic material explains the methodology and inter-relationships between the components and assumptions of the LGIP.	Yes	Complies.	Yes	The extrinsic material provide explanation for methodology and inter-relationships between components and assumptions of the LGIP. This includes details of adopted population projections and justification.	N/A	LGIP may proceed.