



Expression of Interest – Catering

Council is seeking expressions of interest for food and drink vendors to cater for meetings and functions. Please complete this form and return with supporting documentation, to register your interest to be included in a supplier listing for use in 2025/2026 Financial year, to the Burdekin Shire Council by **Thursday, 21 August 2025**.

Should you have any queries please contact:
Megan or Ginett from the Executive Support Team on 4783 9800.

Business Details						
Org./Company Name:						
ABN:		Contact Name:				
Business Address:						
	Suburb:		State:		Postcode:	
Postal Address: (or write AS ABOVE)						
	Suburb:		State:		Postcode:	
Business Phone:			Mobile:			
Email Address:						

Required Items:	Tick for Yes	Further Details: (or attach pricelist)
Sandwiches (per round)	<input type="checkbox"/>	
Wraps	<input type="checkbox"/>	
Sweet platters	<input type="checkbox"/>	
Fruit platters	<input type="checkbox"/>	
Antipasto platters (mini through to large size)	<input type="checkbox"/>	
Party pies/mini sausage rolls platters	<input type="checkbox"/>	
Mixed hot food platters	<input type="checkbox"/>	
Coffees	<input type="checkbox"/>	
Breakfast food (ie. Buffet - Croissants, Bacon burgers/muffins etc)	<input type="checkbox"/>	
Gluten free, dairy free or other options	<input type="checkbox"/>	

Further Requirements:	Further Details:
Required timeframes for ordering (ie. 24 hours notice)	
Current BSC Food Licence	
Delivery to Council (all sites) (ie. Chambers, Theatre, Jones Street Depot etc)	

Business Confirmation and Agreement	
<input type="checkbox"/>	I confirm that the information given in this application form is true and correct to the best of my knowledge.
<input type="checkbox"/>	I understand that my completed application will be assessed by Burdekin Shire Council and be included in a 2025/2026 financial year supplier listing.
Business Name:	
Signature:	
Date:	<input type="text"/>

Once you have completed this application form, please return via one of the following options:

By post: PO Box 974 , Ayr QLD 4807

In person: 145 Young Street , Ayr QLD 4807

Email: executive.support@burdekin.qld.gov.au

All applications must be returned by **Thursday, 21 August 2025**.

If you have any queries, please contact the Executive Support Team on (07) 4783 9800.