



Burdekin
Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

On 10 February 2026

COMMENCING at 9:00 AM

ORDER OF BUSINESS

1. ATTENDANCE

Councillor Pierina Dalle Cort, Councillor Max Musumeci, Councillor Michael Detenon, Councillor John Furnell, Councillor Amanda Hall, Councillor Callan Oar, Councillor Fina Vasta

Mr. M. Magin - Chief Executive Officer
Mrs. K. Olsen – Director Corporate and Community Services
Mr. J. Stewart - Director Infrastructure, Planning and Environmental Services
Mr. G. Arboit - Manager Community Services (Part)
Mrs. E. Devescovi - Manager Client Services (Part)
Mr. J. Tickle - Manager Water and Wastewater (Part)
Mrs. R Stockdale - Senior Governance Officer (Part)
Mrs. R. Martin - Coordinator Waste Services (Part)
Ms. T. Quagliata - Community Development Officer (Part)

Minutes Clerk - Ms. G. Biffanti

2. PRAYER

The meeting prayer was delivered by Pastor Andrew Ballin of the Burdekin Baptist Church.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 27 January 2026

Officer's Recommendation

That the minutes of the Ordinary Council Meeting held on 27 January 2026 be received as a true and correct record.

Resolution No.	2026-2-1
Moved:	Councillor Musumeci
Seconded:	Councillor Vasta

That the minutes of the Ordinary Council Meeting held on 27 January 2026 be received as a true and correct record.

CARRIED

4.2. Community Grants Panel Meeting Minutes - Round 3 - 20 January 2026

Officer's Recommendation

That:

- the minutes of the Community Grants Panel Meeting held on 20 January 2026 be noted; and
- the recommended funding of grant applications for Round 3 - 25/26 Financial Year as listed, be adopted; and

No.	Applicant	Recommended Cash Funding	Recommended In-kind Support
2.1	Burdekin Machinery Preservationists	\$2,000.00	\$795.00
2.2	Burdekin Road Runners & Walkers Club	\$1,000.00	\$1,500.00
2.3	Home Hill Tennis Association Inc.	\$2,000.00	\$2,900.00
2.4	Burdekin Community Church	\$595.00	\$1,000.00
2.5	Burdekin Junior Rugby League Football Club	\$2,000.00	\$320.00
2.6	Burdekin Rugby League Inc.	\$1,500.00	-
2.7	Burdekin Brass Band	\$3,000.00	-

- it be noted that the remaining cash funds for the 2025/26 financial year after the allocation from Round 3 will be \$20,205.00.

Resolution No. 2026-2-2

Moved: Councillor Vasta

Seconded: Councillor Detenon

That:

- the minutes of the Community Grants Panel Meeting held on 20 January 2026 be noted; and
- the recommended funding of grant applications for Round 3 - 25/26 Financial Year as listed, be adopted; and

No.	Applicant	Recommended Cash Funding	Recommended In-kind Support
2.1	Burdekin Machinery Preservationists	\$2,000.00	\$795.00
2.2	Burdekin Road Runners & Walkers Club	\$1,000.00	\$1,500.00
2.3	Home Hill Tennis Association Inc.	\$2,000.00	\$2,900.00

2.4	Burdekin Community Church	\$595.00	\$1,000.00
2.5	Burdekin Junior Rugby League Football Club	\$2,000.00	\$320.00
2.6	Burdekin Rugby League Inc.	\$1,500.00	-
2.7	Burdekin Brass Band	\$3,000.00	-

3. it be noted that the remaining cash funds for the 2025/26 financial year after the allocation from Round 3 will be \$20,205.00.

CARRIED

9:29am - Ms. Quagliata left the meeting.

5. OFFICE OF THE CEO

5.1. ECONOMIC DEVELOPMENT

5.1.1. Review of Economic Development Policy

Executive Summary

The Economic Development Policy, adopted by Council on 26 November 2024, provides a strategic framework to stimulate economic growth, attract investment, and enhance the overall economic wellbeing of the Burdekin. The policy focuses on creating a supportive environment for businesses, encouraging job creation, and promoting a vibrant, diverse, and sustainable Local Government Area.

It emphasises strong partnerships between government and the private sector to strengthen local industries, improve business competitiveness, and support resilience and recovery. Through these measures, the policy aims to attract new investment, diversify the local economy, and create future employment opportunities.

The policy was scheduled for review on 26 November 2025, at which time a minor amendment was made to the wording of the purpose.

Officer's Recommendation

That Council adopts the revised Economic Development Policy as attached.

Resolution No. 2026-2-3

Moved: Councillor Furnell

Seconded: Councillor Detenon

That Council adopts the revised Economic Development Policy, noting the amendment of the review date to occur in April/May every two years.

CARRIED

5.2. EXECUTIVE SUPPORT

There are no reports presented for consideration.

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.1.1. 3-year ICT Strategy and Roadmap

Executive Summary

The 3-year ICT Strategy and Roadmap outline a clear path for how future technology will support and enable Council objectives. It ensures alignment with business priorities, enhances efficiency, manages costs, and mitigates risks such as cybersecurity and compliance. The strategy also fosters innovation, supports growth, and will prepare Council for future technological trends and evolving community expectations. The ICT strategy also supports the transition to CiA Property and Rating, delivering significant benefits through improved systems and processes.

Officer's Recommendation

That Council:

1. Adopts the 3-year ICT Strategy and Roadmap as presented.
2. Approves, in principle, the inclusion of additional staffing resources for Roadmap delivery to be considered through future budget processes.

Resolution No. 2026-2-4

Moved: Councillor Detenon

Seconded: Councillor Musumeci

That Council:

1. Adopts the 3-year ICT Strategy and Roadmap as presented.
2. Approves, in principle, the inclusion of additional staffing resources for Roadmap delivery to be considered through future budget processes.

CARRIED 6/1

For: Councillors Dalle Cort, Musumeci, Detenon, Furnell, Hall, Vasta

Against: Councillor Oar

Councillor Oar voted against the resolution, stating that he cannot support additional staffing on principle. The ICT Strategy involved a substantial consultancy spend and was justified on the basis of delivering significant savings. However, Councillor Oar noted that this proposal appears to expand our operating budget rather than reduce it.

9:36am - Mrs. Martin entered the meeting.

9:48am - Mrs. Devescovi left the meeting.

6.2. COMMUNITY SERVICES

6.2.1. Burdekin Brass Band - Building Portion Reclaim Request

Executive Summary

The Burdekin Brass Band recently met with Council to request support to revitalise the Band Hall. The request includes:

- the reversion of the storeroom and former toilet facilities that were transferred to Council in 2003;
- providing in-principle agreement to the proposed Band Hall extension; and
- removal of the fig tree located in front of the Band Hall.

Despite Burdekin Brass Band's long-term occupation of the Band Hall, no formal lease or tenure has ever been established for the building or the Council controlled land on which it is located.

Officer's Recommendation

That Council:

1. revokes the 2003 Council resolution that returned ownership of the storeroom and toilet facilities of the Burdekin Brass Band Hall to Council;
2. approves the transfer of the storeroom and toilet facilities to the Burdekin Brass Band upon execution of a lease for the entire hall;
3. further consider providing agreement to the Band Hall extension, upon execution of a lease for the entire hall; and
4. investigate the implications of removing the fig tree located in front of the Hall.

Resolution No. 2026-2-5

Moved: Councillor Furnell

Seconded: Councillor Vasta

That Council:

1. revokes the 2003 Council resolution that returned ownership of the storeroom and toilet facilities of the Burdekin Brass Band Hall to Council;
2. approves the transfer of the storeroom and toilet facilities to the Burdekin Brass Band upon execution of a lease for the entire hall;
3. further consider providing agreement to the Band Hall extension, upon execution of a lease for the entire hall; and
4. investigate the implications of removing the fig tree located in front of the Hall.

CARRIED

9:52am - Mrs. Stockdale entered the meeting.

9:53am - Mr. Arboit left the meeting.

6.3. FINANCIAL SERVICES

There are no reports presented for consideration.

6.4. GOVERNANCE

6.4.1. Operational Plan 2025/2026 Q2 Report

Executive Summary

This report seeks Council's adoption of the Operational Plan 2025/2026 Q2 report prepared in accordance with provisions of the *Local Government Regulation 2012*.

Officer's Recommendation

That Council adopts the Operational Plan 2025/2026 Q2 report as attached to this report.

Resolution No. 2026-2-6
Moved: Councillor Vasta
Seconded: Councillor Furnell

That Council adopts the Operational Plan 2025/2026 Q2 report as attached to this report.

CARRIED

9:54am - Mrs. Stockdale left the meeting.

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.1.1. Acceptance of Tender - TBSC/25/033 Burdekin Aquatic Centre - New Amenities Block

Executive Summary

The relocation of the amenities block to a new location on site has been supported by the Burdekin Aquatic Centre Masterplan and feedback from the community since the new entry and kiosk have placed the current amenities at the opposite end of the site.

Funding has been received under Works for Queensland to replace the amenities at the Burdekin Aquatic Centre.

The tender was called for the construction of the new amenities block and the eight (8) responses received were assessed by an evaluation panel and a recommendation for a suitably qualified contractor has been developed for consideration by Council.

Officer's Recommendation

That Council:

1. Award TBSC/25/033 - Burdekin Aquatic Centre - New Amenities Block to Beric Constructions for the price of \$699,783.00 (excluding GST); and

2. Delegates authority under s257 (1) (b) of the *Local Government Act 2009* to the Chief Executive Officer to negotiate, finalise and execute any and all matters; and
3. Endorse the lodgment of a grant application to obtain financial assistance towards the cost of installation of the Changing Places facility.

Resolution No. 2026-2-7

Moved: Councillor Detenon

Seconded: Councillor Furnell

That Council:

1. Award TBSC/25/033 - Burdekin Aquatic Centre - New Amenities Block to Beric Constructions for the price of \$699,783.00 (excluding GST); and
2. Delegates authority under s257 (1) (b) of the *Local Government Act 2009* to the Chief Executive Officer to negotiate, finalise and execute any and all matters; and
3. Endorse the lodgment of a grant application to obtain financial assistance towards the cost of installation of the Changing Places facility.

CARRIED

9:59am - Mr. Tickle entered the meeting.

7.1.2. Proposed Amendments to Subordinate Local Laws

Executive Summary

Council's existing suite of Local Laws has remained largely unchanged since its last comprehensive update in 2012, with the exception of minor administrative amendments. A full review was endorsed by Council as a part of the 2025/2026 Budget and a legal firm was engaged to facilitate the review.

The review proposes amendments to a variety of Subordinate Local Laws including:

- Subordinate Local Law No.1.3 (Establishment or Occupation of a Temporary Home) 2012;
- Subordinate Local Law No. 2 (Animal Management) 2012;
- Subordinate Local Law No. 3 (Community and Environmental Management) 2012;
- Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2012; and
- Subordinate Local Law No. 5 (Parking) 2012.

Officer's Recommendation

That Council:

1. Resolves to make Amending Local Law No. 1 (Temporary Homes, Animals, Environment, Controlled Areas and Traffic) 2026, pursuant to section 29(2) of the *Local Government Act 2009*;

2. Resolves to adopt *Consolidated Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2012*, incorporating amendments to 10 February 2026 pursuant to section 32 of the *Local Government Act 2009*;
3. Resolves to adopt *Consolidated Subordinate Local Law No. 2 (Animal Management) 2012*, incorporating amendments to 10 February 2026 pursuant to section 32 of the *Local Government Act 2009*;
4. Resolves to adopt *Consolidated Subordinate Local Law No. 3 (Community and Environmental Management) 2012*, incorporating amendments to 10 February 2026 pursuant to section 32 of the *Local Government Act 2009*;
5. Resolves to adopt *Consolidated Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2012*, incorporating amendments to 10 February 2026, pursuant to section 32 of the *Local Government Act 2009*;
6. Resolves to adopt *Consolidated Subordinate Local Law No. 5 (Parking) 2012*, incorporating amendments to 10 February 2026, pursuant to section 32 of the *Local Government Act 2009*.

Resolution No. 2026-2-8

Moved: Councillor Vasta

Seconded: Councillor Oar

That Council:

1. Resolves to make Amending Local Law No. 1 (Temporary Homes, Animals, Environment, Controlled Areas and Traffic) 2026, pursuant to section 29(2) of the *Local Government Act 2009*;
2. Resolves to adopt *Consolidated Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2012*, incorporating amendments to 10 February 2026 pursuant to section 32 of the *Local Government Act 2009*;
3. Resolves to adopt *Consolidated Subordinate Local Law No. 2 (Animal Management) 2012*, incorporating amendments to 10 February 2026 pursuant to section 32 of the *Local Government Act 2009*;
4. Resolves to adopt *Consolidated Subordinate Local Law No. 3 (Community and Environmental Management) 2012*, incorporating amendments to 10 February 2026 pursuant to section 32 of the *Local Government Act 2009*;
5. Resolves to adopt *Consolidated Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2012*, incorporating amendments to 10 February 2026, pursuant to section 32 of the *Local Government Act 2009*, noting the inclusion of Morris Creek Boat Ramp to Schedule 6 Identification of Local Government Controlled Areas - Boat ramps and landings where camping is a prohibited activity - Schedule 1, item 6(n);
6. Resolves to adopt *Consolidated Subordinate Local Law No. 5 (Parking) 2012*, incorporating amendments to 10 February 2026, pursuant to section 32 of the *Local Government Act 2009*.

CARRIED

7.1.3. Clare Transfer Station - Change in Operational Hours

Executive Summary

This report presents an evaluation of the six-month operational trial at the Clare Transfer Station, conducted from 4 July 2025 to 2 January 2026. The trial adjusted the facility's opening schedule from weekly Sunday operations (in 2024/2025) to a fortnightly Friday service (in 2025/2026) in order to assess community usage patterns and operational efficiency.

Measure	Weekly Sundays (2024/25)	Fortnightly Fridays (2025/2026 Trial)	Change
Openings in period	52	14	-
Customers in period	186	45	-
Average Customers per opening	3.58	3.21	-10.1%

Community feedback for the Clare Transfer Station trial was collected through email responses, Customer Request Management (CRM) entries and a QR code feedback tool. Overall, feedback was limited but highlighted issues with communication and the convenience of the trial operating day.

A total of 32 community members provided feedback during the Clare Transfer Station trial. Of these, 30 respondents expressed a preference for Sunday operations, with only a small number indicating that Fridays were convenient. Notably, none of the feedback received objected to the site moving to a fortnightly schedule; comments focused instead on the suitability of Sundays versus Friday and the need for clearer signage regarding which fortnight the site was open.

Officer's Recommendation

That Council:

1. Endorse the Clare Transfer Station's return to Sunday morning operations, with opening hours of 9:00am to 12:00pm, while maintaining the existing fortnightly operating frequency. Effective as of 27 February 2026;
2. Notes Sunday operations will attract the applicable Sunday penalty rates, however, the financial impact is limited as the facility will continue to operate on a fortnightly schedule ultimately reducing wages and waste-disposal costs.

Resolution No. 2026-2-9

Moved: Councillor Furnell

Seconded: Councillor Oar

That Council:

1. Endorse the Clare Transfer Station's return to Sunday morning operations, with opening hours of 9:00am to 12:00pm, while maintaining the existing fortnightly operating frequency. Effective as of 27 February 2026;

2. Notes Sunday operations will attract the applicable Sunday penalty rates, however, the financial impact is limited as the facility will continue to operate on a fortnightly schedule ultimately reducing wages and waste-disposal costs.

CARRIED

7.2. OPERATIONS

There are no reports presented for consideration.

7.3. PLANNING AND DEVELOPMENT

There are no reports presented for consideration.

7.4. PROJECT MANAGEMENT

There are no reports presented for consideration.

7.5. TECHNICAL SERVICES

7.5.1. Active Transport Grant Program

Executive Summary

Council strives to promote community health and wellbeing by providing safe walking areas within the Shire. Alternative transport options reduce Council's carbon footprint while enhancing social connectivity and community wellbeing. Promoting walking improves air quality due to reduced emissions, reduces household transport costs, and enhances local tourism experiences.

Officer's Recommendation

That Council:

1. Endorse the recommendation to apply for the Active Transport Grant Program for Eleventh Avenue, Home Hill on a 50/50 split, total approximate cost of \$150,000.00 with Council's contribution being approved for the 2026/2027 Capital Budget.
2. Endorse the recommendation to apply for the Active Transport Grant Program for Spiller Street (Bruce Highway to Bowling Green Street), Brandon on a 50/50 split, total approximate cost of \$250,000.00 with Council's contribution being approved for the 2026/2027 Capital Budget.

Resolution No. 2026-2-10
Moved: Councillor Oar
Seconded: Councillor Furnell

That Council:

1. Endorse the recommendation to apply for the Active Transport Grant Program for Eleventh Avenue, Home Hill on a 50/50 split, total approximate cost of \$150,000.00 with Council's contribution being approved for the 2026/2027 Capital Budget.
2. Endorse the recommendation to apply for the Active Transport Grant Program for Spiller Street (Bruce Highway to Bowling Green Street), Brandon on a 50/50 split, total approximate cost of \$250,000.00 with Council's contribution being approved for the 2026/2027 Capital Budget.

CARRIED

7.6. WATER AND WASTEWATER

7.6.1. Acceptance of Tender - TBSC/25/039 Supply and Installation of Switchboards at Ayr Racecourse Bores

Executive Summary

Council has undertaken an open tender process for the Supply and Installation of Switchboards at the Ayr Racecourse to support upgrades to the associated water treatment and filtration plant.

Following evaluation, Bc Adams Pty Ltd has been identified as the preferred contractor based on price competitiveness, capability, and compliance with procurement requirements.

Officer's Recommendation

That Council:

1. Award TBSC/25/039 Supply and Installation of Switchboards at the Ayr Racecourse to Bc Adams Pty Ltd for the amount of \$341,824.83 (excluding GST);
2. Authorise the Chief Executive Officer to execute the contract and associated documentation.

Resolution No. 2026-2-11

Moved: Councillor Vasta

Seconded: Councillor Furnell

That Council:

1. Award TBSC/25/039 Supply and Installation of Switchboards at the Ayr Racecourse to Bc Adams Pty Ltd for the amount of \$341,824.83 (excluding GST);
2. Authorise the Chief Executive Officer to execute the contract and associated documentation.

CARRIED

10:29am - Mr. Tickle left the meeting.

8. NOTICE OF MOTION
9. RECEIPT OF PETITIONS
10. CORRESPONDENCE FOR INFORMATION
11. GENERAL BUSINESS
12. CLOSED BUSINESS ITEMS
13. DELEGATIONS

There being no further business the meeting closed at 10:38am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 24 February 2026.

MAYOR