

BURDEKIN SHIRE COUNCIL
2025/26 BUDGET
Fundamentals First



Special Council Meeting

Burdekin Shire Council 2025/26 Budget Meeting

Date and time: Tuesday 24 June 2025 at 8:00am.

Location: John Drysdale Chamber,
Burdekin Shire Council
145 Young Street, Ayr.

Purpose of Meeting

In accordance with the provisions of the *Local Government Act 2009* (Qld) and the *Local Government Regulation 2012* (Qld), the Council will adopt its Budget for the 2025/26 financial year.

Council will consider at the Budget Meeting documents providing details of the Council's financial operations and financial position for the previous financial year, the 2025/26 financial year and for the two forecast years for 2026/27 and 2027/28; relevant measures of financial sustainability for the financial years 2025/26 to 2034/35 and the long-term financial forecast covering the period 2025/26 to 2034/35.



Contents

Items of Business and Recommendations	4
Budget Highlights	12
Mayor's Address	14
Budget Statements	
Statement of Estimated Financial Position to 30 June 2025	16
Original Budget for three years including:	18
Statement of Comprehensive Income	
Statement of Financial Position	
Statement of Cash Flows	
Statement of Changes in Equity	
Measures of Financial Sustainability for the financial years 2025/26 to 2034/35	22
Long Term Financial Forecast for the financial years 2025/26 to 2034/35	23
Capital Works Program 2025/26	27
Budget Snapshot	30
Operational Plan 2025/26	31
Revenue Statement 2025/26	72
Rates and Charges Recovery Policy	92
Rates and Charges Hardship Policy 2025/26	96
Debt Policy	105
Investment Policy	107
Procurement Policy 2025/26	111
Revenue Policy 2025/26	118
Rates and Charges at a Glance	123
Media Releases	125

Items of Business and Recommendations

1. Mayor's 2025/26 Budget Address

Recommendation – that the Mayor's 2025/26 Budget Address be received.

2. Adoption of the Estimated Financial Position

Recommendation – that pursuant to section 205 of the *Local Government Regulation 2012*, the statement of the financial operations and financial position of the Council in respect of the financial period from 1 July 2024 to 30 June 2025 ("the Statement of Estimated Financial Position") be received and the contents noted.

3. Adoption of Operational Plan for the 2025/26 Financial Year

Recommendation – that pursuant to section 174(1) of the *Local Government Regulation 2012*, Council adopt the Operational Plan for the 2025/26 financial year.

4. Adoption of Differential General Rates for the 2025/26 Financial Year

Recommendation – that:

- (a) Pursuant to section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as follows:

Category	Description	Identification
A – Residential	Land which is used or intended to be used for residential purposes.	Land with land use codes 01, 02, 04-06, 08, 09 and 72 and/or a property type of Urban Residential or Urban Vacant and as identified by the CEO, but excluding the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
A1 – Rural Residential	Land which is used or intended to be used for rural residential purposes.	Land with land use codes 01, 02, 04-06, 09 and 72 and/or a property type of Rural Residential or Rural Vacant and as identified by the CEO.
A2 – Multi Unit Dwellings <2 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings <2 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A3 – Multi Unit Dwellings 3-4 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 3-4 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A4 – Multi Unit Dwellings 5-7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 5-7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.

Category	Description	Identification
A5 – Multi Unit Dwellings >7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings >7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
B – Commercial and Industrial	Land used, or intended to be used, for commercial and/or industrial purposes other than land included within category B1 or B2.	Land with land use codes 07, 10-59, 90, 92, 96-97 and 99 and as identified by the CEO, and including the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
B1 – Shopping Centre	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 4,000 square metres, and on-site car parking for more than 80 vehicles.	Land with land use code 16 and as identified by the CEO.
B2 – Shopping Complex	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 2,000 square metres, and on-site car parking for more than 24 vehicles but less than 81 vehicles.	Land with land use codes 14 or 16 and as identified by the CEO.
C – Grazing and Livestock	Land used for the purposes of grazing or livestock.	Land with land use codes 60-69, 85-87 and 89 and as identified by the CEO.
D – Sugar Cane	Land used for the purposes of growing sugar cane.	Land with land use code 75 and as identified by the CEO.
E – Rural (Other) - less than 20 hectares	Land used for rural purposes, other than land included in category C or D, with an area of less than 20 hectares.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
E1 – Rural (Other) - 20 hectares or more	Land used for rural purposes, other than land included in category C or D, with an area of 20 hectares or greater.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
F – Sugar Milling	Land used, or intended to be used, for the purposes of sugar milling, including land used in connection or in association with sugar milling.	Land identified by the CEO.
G1 – Water (Less than 10 hectares)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of less than 10 hectares.	Land with land use code 95 and as identified by the CEO.

Category	Description	Identification
G2 – Water (10 hectares or more)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of 10 hectares or greater.	Land with land use code 95 and as identified by the CEO.
H1 – Solar Farms – 40MW – 90MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 40MW but equal to or less than 90MW.	Land with land use code 91 and as identified by the CEO.
H2 – Solar Farms – 91MW – 250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 91MW but equal to or less than 250MW.	Land with land use code 91 and as identified by the CEO.
H3 – Solar Farms – >250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity greater than 250MW.	Land with land use code 91 and as identified by the CEO.
H4 – Electricity and Telecommunications Infrastructure	Land used, or intended to be used, in whole or in part, for the purposes of transformers, electricity substations, communication facilities and telephone exchanges.	Land with land use code 91 and as identified by the CEO.
I – Other	Land not otherwise categorised.	Land identified by the CEO.

- (b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs.
- (c) Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Category	Rate (Cents) in the Dollar	Minimum Differential General Rate
Category A - Residential	1.949	\$1,209
Category A1 - Rural Residential	1.689	\$1,209
Category A2 - Multi Unit Dwellings <2 Flats	1.899	\$1,572
Category A3 - Multi Unit Dwellings 3-4 Flats	2.021	\$2,358
Category A4 - Multi Unit Dwellings 5-7 Flats	2.115	\$3,930
Category A5 - Multi Unit Dwellings >7 Flats	2.076	\$6,288
Category B - Commercial & Industrial	2.104	\$1,451
Category B1 - Shopping Centre	3.188	\$38,345
Category B2 - Shopping Complex	2.676	\$10,662
Category C - Grazing & Livestock	1.484	\$1,451
Category D - Sugar Cane	3.508	\$1,451
Category E - Rural (Other) - less than 20 hectares	2.150	\$1,451
Category E1 - Rural (Other) - 20 hectares or more	3.508	\$1,451
Category F - Sugar Milling	31.965	\$191,721
Category G1 - Water (less than 10 hectares)	21.043	\$1,451
Category G2 - Water (10 hectares or more)	22.145	\$11,173

Category	Rate (Cents) in the Dollar	Minimum Differential General Rate
Category H1 - Solar Farms - 40MW - 90MW	3.447	\$45,701
Category H2 - Solar Farms - 91MW - 250MW	3.447	\$79,977
Category H3 - Solar Farms > 250MW	3.447	\$114,029
Category H4 - Electricity and Telecommunications Infrastructure	3.648	\$1,814
Category I - Other	1.949	\$1,209

5. *Making and Levying Waste Management Utility Charges for the 2025/26 Financial Year*

Recommendation – that pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

Waste Service Charges	
140L 2 Bin Domestic Service	\$490
240L 2 Bin Domestic Service	\$617
140L 3 Bin Domestic Service	\$558
240L 3 Bin Domestic Service	\$685
240L 2 Bin Commercial Service	\$593
240L 3 Bin Commercial Service	\$661
Additional 140L Domestic Waste Bin	\$400
Additional 240L Domestic Waste Bin	\$528
Additional 240L Commercial Waste Bin	\$476
Additional 240L Domestic Recycle yellow lid Waste Bin	\$90
Additional 240L Commercial Recycle yellow lid Waste Bin	\$117
Additional 240L Green Waste Bin	\$68
Waste Access Charge	\$30
Waste Legacy Landfill Charge	\$20

6. *Making and Levying Sewerage Utility Charges for the 2025/26 Financial Year*

Recommendation – that pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

Sewerage Charge	\$703
Subsequent Water Closet Charges (Where Applicable)	\$492
Pump Septic Tank Effluent to Sewer System	\$633

The charges will be levied in accordance with the details contained in the adopted Revenue Statement for the 2025/26 financial year.

7. *Making and Levying Water Utility Charges for the 2025/26 Financial Year*

Recommendation – that:

- (a) Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

Water Access Charge	\$540
Water Consumption Charge (per 1,000L)	
For water supplied by Council's Giru Water Supply Scheme to properties included in rating category F – Sugar Milling	\$3.50
For water supplied to all other properties from any of Council's water supply schemes	
For usage up to 1,000,000 litres	\$0.55
For usage above 1,000,000 litres	\$1.90

- (b) Pursuant to section 102(2) of the *Local Government Regulation 2012*, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

For the 2025/2026 financial year the water meter reading periods are as follows:

- i. The 6-month period ending 30 April, to be undertaken anytime in the period beginning 14 April and ending 12 May; and
- ii. The 6-month period ending 31 October, to be undertaken anytime in the period beginning 13 October and ending 10 November.

8. *Making and Levying Environmental Separate Charge for the 2025/26 Financial Year*

Recommendation – that pursuant to section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, Council make and levy a separate charge (to be known as the “Environmental Separate Charge”) in the sum of \$10 per rateable assessment, to be levied equally on all rateable land in the region, for the Shire to fund projects that have an environmental benefit to the Burdekin community, including but not limited to the following environmental improvement and natural resource conservation, preservation or enhancement initiatives:

- (a) Rehabilitation, care or maintenance of the natural environment in areas including aquatic weed management; wetland management; herbicide subsidy; and management of local biosecurity matters such as declared pest animals and weeds.
- (b) Preservation or remediation of environmentally important areas.
- (c) Acquisition of land that has environmental value.
- (d) Promotion and encouragement of sustainable practices such as energy efficiency and waste minimisation.

9. *Making and Levying Mount Kelly Rural Fire Brigade Special Charge for the 2025/26 Financial Year*

Recommendation – that:

- (a) Pursuant to section 94 of the *Local Government Act 2009*, section 94 of the *Local Government Regulation 2012* and the *Fire Services Act 1990*, Council make and levy a special charge (to be known as the “Mount Kelly Rural Fire Brigade Special Charge”) of \$15, on all rateable properties to which the overall plan applies, to fund the cost of providing rural fire fighting services to properties in the Mount Kelly area.
- (b) The plan for the Mount Kelly Rural Fire Brigade Special Charge is as follows:
 - i. The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural firefighting equipment for the rural fire brigades that operate in the Mount Kelly area.
 - ii. The rateable land to which the plan applies is every parcel of rateable land shown on plan number RF2009 (as annexed hereto).
 - iii. The estimated cost of carrying out the plan is \$5,580.
 - iv. The estimated time for carrying out the plan is 1 year.
- (c) The rateable land or its occupier specially benefits from the service, facility or activity funded by the special charge because the properties are located within the area serviced by the rural fire fighting service in the Mount Kelly area.

10. *Making and Levying Scott Rural Fire Brigade Special Charge for the 2025/26 Financial Year*

Recommendation – that:

- (a) Pursuant to section 94 of the *Local Government Act 2009*, section 94 of the *Local Government Regulation 2012* and the *Fire Services Act 1990*, Council make and levy a special charge (to be known as the “Scott Rural Fire Brigade Special Charge”) of \$50, on all rateable properties to which the overall plan applies, to fund the cost of providing rural fire fighting services to properties in the Scott area.
- (b) The plan for the Scott Rural Fire Brigade Special Charge is as follows:
 - i. The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate in the Scott area.
 - ii. The rateable land to which the plan applies is every parcel of rateable land shown on plan number RF0425 (as annexed hereto).
 - iii. The estimated cost of carrying out the plan is \$4,350.
 - iv. The estimated time for carrying out the plan is 1 year.
- (c) The rateable land or its occupier specially benefits from the service, facility or activity funded by the special charge because the properties are located within the area serviced by the rural fire fighting service in the Scott area.

11. *Adoption of Interest on overdue Rates or Charges*

Recommendation – that pursuant to section 133 of the *Local Government Regulation 2012*, compound interest on daily balances rests at the rate of twelve percent (12%) per annum is to be charged on all overdue rates and charges.

12. *Adoption of Levy and Payment*

Recommendation – that:

- (a) Pursuant to sections 104 and 107 of the *Local Government Regulation 2012* and the *Fire Services Act 1990*, Council’s rates and charges and the State Government’s Emergency Management Levy be levied for the year 1 July 2025 to 30 June 2026 in August 2025 and February 2026.
- (b) Pursuant to section 118 of the *Local Government Regulations 2012*, that Council’s rates and charges, and the State Government’s Emergency Management Levy, be paid within thirty-one (31) days of the date of the issue of the rate notice.

13. *Adoption of Pensioner Concessions*

Recommendation – that pursuant to sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council shall grant rating concessions for eligible pensioners with respect to a property which is the principal place of residence of the eligible pensioner.

Eligibility

The concession shall only be granted with respect to a property which is owned solely by eligible pensioner/s and where the property is the principal place of residence of the eligible pensioner/s. An eligible pensioner is one who is in receipt of a full pension/allowance, who produces a Queensland Pensioner Concession Card issued by Centrelink or Department of Veterans’ Affairs or a Veteran Gold Card – Repatriation Health Card for All Conditions issued by Department of Veterans’ Affairs.

This rebate shall also extend to:

- War Widows who are the holders of a Veteran Gold Card.
- Eligible pensioners who occupy a dwelling in respect to which a life tenancy has been granted by way of Will and providing there is no provision in the Will which relieves the life tenant of the obligation to pay the rates and charges; and
- Eligible pensioners who reside in an institution caring for the aged, including hospitals, or are in family care providing the property is not occupied on a paid tenancy basis.

The pensioner rebate is to be calculated as half the sum of the relevant General Rates, up to the maximum rebate set at **\$380**.

Council may, in its discretion, consider any case on its merits where special circumstances apply; and allow such rebate as it sees fit up to the maximum remission.

Applications for rate concessions by qualifying applicants who own relevant properties on 1 July 2025 are to be dealt with in the following manner:

1. For existing eligible pensioners, the details currently held continue to be used for annual verification with Centrelink/Department of Veterans' Affairs.
2. For new eligible Pensioners, an initial application is required to be made; and
3. For pensioners requesting a rebate due to special circumstances, an annual application is required to be made.

The amount of pension payable at time of the verification from Centrelink/Department of Veterans' Affairs will determine the eligibility for the Council rebate.

14. Adoption of Concessions for Not-for-Profit Community Organisations

Recommendation – that in accordance with Chapter 4, Part 10 of the *Local Government Regulation 2012*, rebates (i.e. donations) equivalent to 45% of the sum of the relevant sewerage charges in respect of second and subsequent pedestals and/or urinals at premises or land used for private schools, churches, welfare and youth organisations, sporting purposes and public halls, excluding premises licensed under the *Liquor Act 1992* will be made to the relevant community organisations, on the basis that they are entities whose objects do not include making a profit, for each financial year immediately upon payment in full of all levied rates and charges, together with any overdue rates and charges, if any. Council may, at its discretion, consider any case on its merits where special circumstances apply and make such rebates (i.e. donations) as Council considers appropriate.

15. Adoption of the Debt Policy for 2025/26 Financial Year

Recommendation – that pursuant to section 192 of the *Local Government Regulation 2012* Council adopt the Debt Policy which states the new borrowings planned for the 2025/26 financial year and the next nine (9) financial years; and the time over which the local government plan to repay existing and new borrowings.

16. Adoption of the Investment Policy for 2025/26 Financial Year

Recommendation – that pursuant to section 191 of the *Local Government Regulation 2012* Council adopt the Investment Policy for the 2025/26 financial year.

17. Adoption of the Procurement Policy for 2025/26 Financial Year

Recommendation – that pursuant to section 198 of the *Local Government Regulation 2012* Council adopt the Procurement Policy for the 2025/26 financial year.

18. *Adoption of Rates and Charges Recovery Policy for 2025/26 Financial Year*

Recommendation – that Council in accordance with sections 132 to 135 and 138 to 152 of the *Local Government Regulation 2012* adopt the Rates and Charges Recovery Policy for the 2025/26 financial year.

19. *Adoption of Rates and Charges Hardship Policy for 2025/26 Financial Year*

Recommendation – that Council in accordance with section 120 of the *Local Government Regulation 2012* adopt the Rates and Charges Hardship Policy for the 2025/26 financial year.

20. *Adoption of the Revenue Statement for the 2025/26 Financial Year*

Recommendation – that Council in accordance with section 169 of the *Local Government Regulation 2012* adopt the Revenue Statement for the 2025/26 financial year.

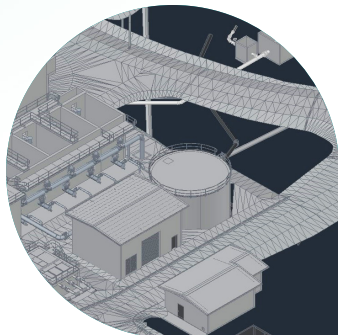
21. *Adoption of Budget for the 2025/26 Financial Year*

Recommendation – that pursuant to section 169 and 170 of the *Local Government Regulation 2012*, Council's budget for the 2025/26 financial year, incorporating:

- i. Statement of Comprehensive Income.
- ii. Statement of Financial Position.
- iii. Statement of Cash Flows.
- iv. Statement of Changes in Equity.
- v. The relevant measures of financial sustainability.
- vi. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.
- vii. The long-term financial forecast which includes the Statement of Comprehensive Income, Statement of Financial Position, Statement of Cash Flows and Statement of Changes in Equity.
- viii. Revenue Statement (as just adopted); and
- ix. Revenue Policy (adopted by Council resolution on 8 April 2025),

as tabled, be adopted.

2025/26

Budget *Highlights***\$24,325,370****South Ayr Water Filtration Plant and South Ayr Bore (State Funded)**

The South Ayr Water Filtration Plant and South Ayr Bore are scheduled for completion this financial year, delivering critical infrastructure that meets both current needs and future growth. Once completed, they will ensure the region has a safe, secure and reliable potable water supply for years to come.

**\$14,424,600****Roadworks and Drainage Reconstruction and Upgrades**

A range of major roads and drainage projects are set to kick off across the district, including the restoration of damaged areas, significant drainage improvements, and upgraded culverts to boost safety and resilience.

**\$1,685,000****Sewerage Infrastructure Upgrades**

A number of projects will be undertaken to extend the life of the regions aging underground assets, improve system reliability, and reduce the risk of sewer overflows and blockages.

**\$500,000****Burdekin Be-Active Trail and Footpath Renewals**

The Burdekin Be-Active Trail and footpath renewal program continues this financial year, including \$300,000 allocated for an extension of the Burdekin Be-Active Trail in Home Hill, further enhancing safe and accessible pathways for the community to enjoy.



\$494,000

Cultural Venue Upgrades and Renewals

Projects will include upgrades to the Burdekin Theatre change rooms and stage refurbishments to improve facilities and accessibility.



\$420,000

Community Parks Upgrades

Upgrades to parks throughout the shire with notable projects such as upgrades to park furniture, new play elements at Arch Dunn Playground, improved access at Coutts Park and replacement of the See Saw at Anzac All Abilities Playground.



\$50,000

Clare Pool Fencing Upgrade

This upgrade will deliver several key improvements: enhanced safety, better access control, compliance with current safety standards, and a more attractive and welcoming environment. For a small town-ship like Clare, the new fencing is a cost-effective investment that supports safe, inclusive, and enjoyable community use for years to come.

Works for Queensland Grant Funded Projects:

Home Hill Swimming Pool Upgrades	\$400,000
Ayr Swimming Pool New Amenities Block Construction	\$617,000
Anzac Park Precinct Pump Track	\$760,000

Burdekin Shire Council 2025/26 Budget

Mayor's Address



Burdekin residents and ratepayers, my fellow Councillors, CEO, Directors and Council Staff, thank you for joining me this morning.

It is my privilege to present the Burdekin Shire Council 2025/26 Budget. In 2024 Council delivered a budget Stretching Dollars, Strengthening Communities. This year, the 2025/26 Budget and Operational Plan has been developed under the guiding theme of 'Fundamentals First'.

Since being elected in March 2024, this Council has focused on building a financially sustainable future, underpinned by sound long-term planning and responsible infrastructure management.

The recently updated Asset Management Plan has played a key role in shaping this year's budget, ensuring Council makes informed and strategic decisions to maintain and enhance the infrastructure our community depends on now and into the future.

These foundations are essential because a strong economy and a strong community go hand in hand. You simply can't have one without the other.

Understanding the ongoing cost-of-living pressures affecting households and businesses across our region, Council has limited the general rate increase to 1.5% whilst still maintaining service levels. This measured approach reflects Council's commitment to easing financial strain on our community and ensuring the sustainability of vital local services and infrastructure.

This year water access charges will increase by 3%, waste service charges by 5% and sewerage charges by 8.5%.

Recognising that every dollar counts, this budget strikes a balance between affordability and the continued delivery of core services our residents rely on every day.

I'm often asked, "What do my rates actually pay for?"

Think of Council like a household. Just as you budget to cover your rent or mortgage, electricity, groceries, and occasional treats, Council must prioritise spending on essentials first like roads, water, sewerage, and waste services. These are the non-negotiables that keep everything functioning.

Once those essentials are taken care of, we can then invest in the things that make life more enjoyable such as our parks, libraries, pools, and community facilities like the Burdekin Theatre and Libraries. These aren't critical to daily operations, but they're what make our community a great place to live.

Council is committed to investing in existing Council assets, many of which are ageing and in urgent need of attention. This will be a staged and strategic process, guided by future budgets and long-term planning. While some of this work may not always be immediately visible it is essential to ensuring the continued reliability of our infrastructure and is well underway.

The 2025/26 Budget delivers a capital program of \$46.6 million, aimed at strengthening the foundations of our growing region. This investment focuses on essential infrastructure, including roads, drainage, water and sewer networks, and community facilities to ensure the Shire remains liveable, connected, and resilient. It also supports ongoing maintenance of assets, upgrades to key services, and new projects.

A major milestone will be reached this year with the completion of the South Ayr Water Filtration Plant and South Ayr Bore. State Government Funding of \$24.3 million has been allocated this financial year to secure the region's long-term water supply in the Ayr, Brandon and Alva Communities.

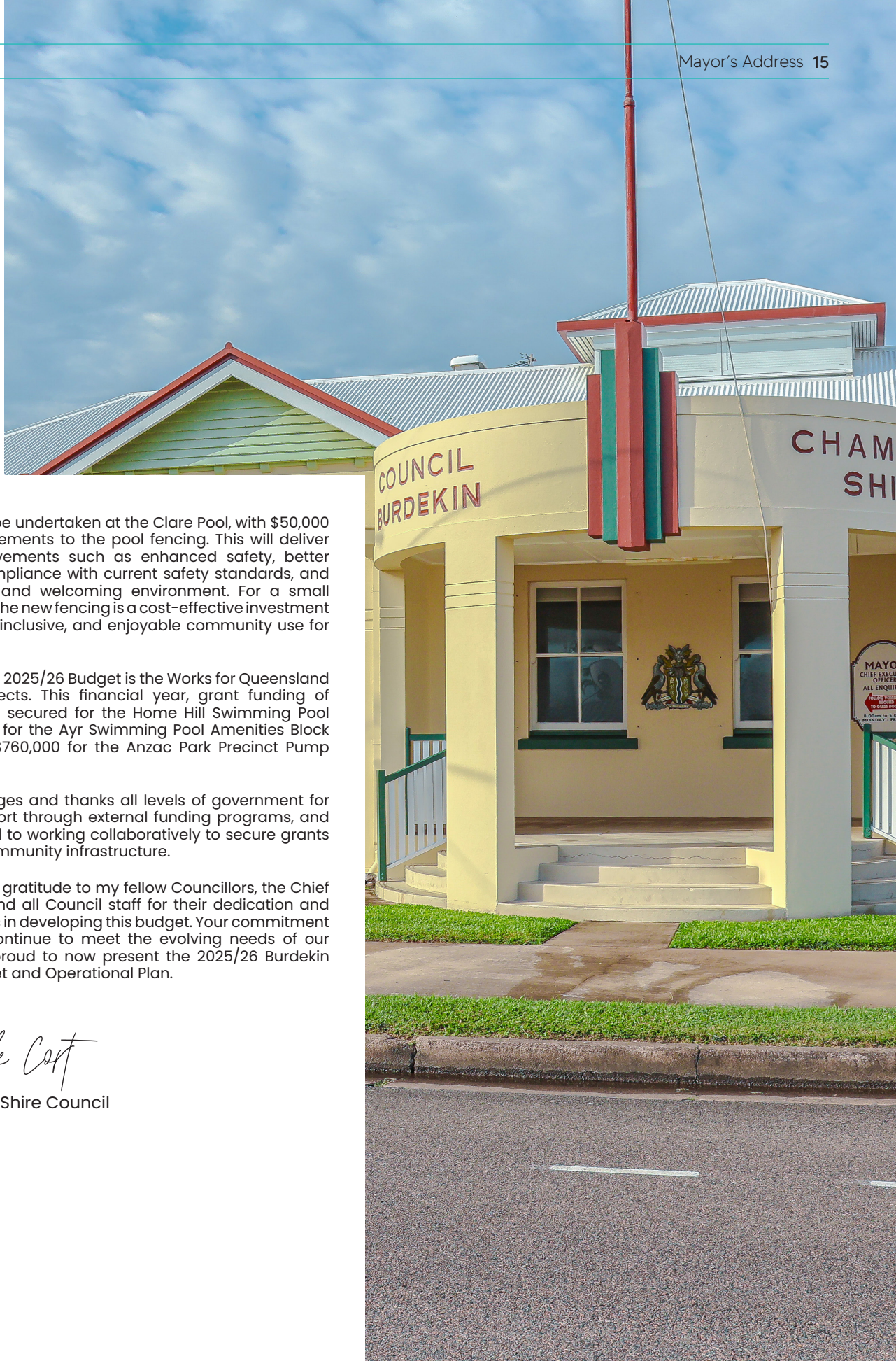
Our road network is the backbone of our community connecting people to work, school, services, and each other. A significant portion of this year's budget has been allocated to strengthening the district's infrastructure with \$14.4 million secured for roads and drainage networks. Acknowledging the impact of recent weather events, road repairs will continue over the next 12 months as part of the Disaster Recovery Funding Arrangement programs. Key projects are scheduled to improve safety, connectivity, and flood resilience for the community.

A total of \$1.68 million has been allocated towards sewerage infrastructure upgrades. A number of projects will be undertaken to extend the life of the regions aging underground assets, improve system reliability, and reduce the risk of sewer overflows and blockages.

The Burdekin Be-Active Trail and footpath renewal program continues this financial year with \$500,000 allocated to various projects. Of this, \$300,000 has been allocated for an extension of the Burdekin Be-Active Trail in Home Hill, further enhancing safe and accessible pathways for the community to enjoy.

This year's budget also supports our Cultural Venues, with \$494,000 secured for the Burdekin Library, Burdekin Theatre and Burdekin Memorial Hall. Projects will include upgrades to the Burdekin Theatre change rooms to improve facilities and accessibility. Upgrades will ensure these much-loved spaces remain vibrant hubs for creativity, connection, and celebration.

Council will deliver \$420,000 towards community park upgrades. This will fund upgrades to park furniture, new play elements at Arch Dunn Playground, improved access at Coutts Park and the replacement of the See Saw at Anzac All Abilities Playground.



Upgrades will also be undertaken at the Clare Pool, with \$50,000 secured for improvements to the pool fencing. This will deliver several key improvements such as enhanced safety, better access control, compliance with current safety standards, and a more attractive and welcoming environment. For a small township like Clare, the new fencing is a cost-effective investment that supports safe, inclusive, and enjoyable community use for years to come.

Also delivered in the 2025/26 Budget is the Works for Queensland Grant Funded Projects. This financial year, grant funding of \$400,000 has been secured for the Home Hill Swimming Pool Upgrades, \$617,000 for the Ayr Swimming Pool Amenities Block Construction and \$760,000 for the Anzac Park Precinct Pump Track.

Council acknowledges and thanks all levels of government for their ongoing support through external funding programs, and remains committed to working collaboratively to secure grants that deliver vital community infrastructure.

I extend my sincere gratitude to my fellow Councillors, the Chief Executive Officer, and all Council staff for their dedication and collaborative efforts in developing this budget. Your commitment ensures that we continue to meet the evolving needs of our community. I am proud to now present the 2025/26 Burdekin Shire Council Budget and Operational Plan.

Pierina Dalle Cort

Mayor - Burdekin Shire Council

BURDEKIN SHIRE COUNCIL
Statement of Estimated Financial Position
For the period to 30 June 2025

	Original Budget 2024/25 \$	Revised Budget 2024/25 \$	Estimated Result 2024/25 \$	Variance to Revised Budget \$	Variance to Revised Budget %
Revenue					
Rates and utility charges	45,918,373	45,922,373	45,692,373	(230,000)	-0.50%
Less Pensioner remissions	(350,000)	(350,000)	(368,000)	(18,000)	5.14%
Net rates and utility charges	45,568,373	45,572,373	45,324,373	(248,000)	
User fees and charges	2,971,699	3,133,929	3,146,929	13,000	0.41%
Contributions	256,825	580,685	575,925	(4,760)	-0.82%
Operating grants and subsidies	9,877,737	10,594,738	10,678,138	83,400	0.79%
Interest revenue	3,064,000	3,999,000	4,540,000	541,000	13.53%
Sales of contract and recoverable works	2,178,400	2,178,400	2,178,400	-	
Other income	422,000	620,758	620,758	-	
TOTAL OPERATING REVENUES	64,339,034	66,679,883	67,064,523	384,640	0.58%
Expenses					
Employee benefits	(25,451,125)	(25,001,377)	(24,846,777)	154,600	-0.62%
Materials and services	(19,886,807)	(21,852,005)	(21,071,005)	781,000	-3.57%
Depreciation and amortisation	(16,776,580)	(16,884,960)	(16,845,960)	39,000	-0.23%
Finance costs	(90,000)	(90,000)	(931,594)	(841,594)	935.10%
TOTAL OPERATING EXPENSES	(62,204,512)	(63,828,342)	(63,695,336)	133,006	-0.21%
Operating surplus (deficit)	2,134,522	2,851,541	3,369,187	517,646	18.15%
Capital income and expenditure:					
Capital grants and subsidies	36,355,065	21,448,880	21,448,880	-	
Other capital expenses		(2,856,273)	(998,235)	1,858,038	-65.05%
Net result for the period	38,489,587	21,444,148	23,819,832	2,375,684	11.08%

BURDEKIN SHIRE COUNCIL
Statement of Estimated Financial Position
For the period to 30 June 2025

In accordance with section 205 of the *Local Government Regulation 2012*, the following statement is provided as part of the annual budget process.

The estimated actuals are mostly a reflection of the second budget revision which was undertaken at the end of the third quarter. These estimates may differ from the final 2024/25 Financial Statements due to variances in estimates and end of financial year adjustments.

Explanations have been provided below where there is a significant variance between the Estimated Result and the Revised Budget.

Key Observations

Pensioner remissions

Higher balance due to increased pensioner remission eligibility.

Interest received:

Sustained higher interest rates has contributed to interest revenue exceeding budget estimates.

Materials and services:

The significant wet weather event has impacted council's operations resulting in reduced expenditure.

Finance costs:

Transactions for the borrowing cost movements in the restoration provision for landfill are included in the estimated financial position.

Other capital expenses:

Other capital expenses includes assets disposed and decommissioned during the year, sale of plant and equipment and restoration provision movements for landfill. The restoration provision movements are not included in the second revised budget.

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Comprehensive Income
For the periods ending 30 June

	Revised Budget 2024/25	Budget 2025/26	Forecast 2026/27	Forecast 2027/28
	\$	\$	\$	\$
Revenue				
Rates and utility charges	45,922,373	47,010,394	48,407,379	49,989,788
Less Pensioner remissions	(350,000)	(370,000)	(370,000)	(370,000)
Net rates and utility charges	45,572,373	46,640,394	48,037,379	49,619,788
User fees and charges	3,133,929	2,941,926	3,015,472	3,090,855
Contributions	580,685	311,600	319,389	327,372
Operating grants and subsidies	10,594,738	18,904,656	11,073,068	11,226,162
Interest revenue	3,999,000	2,933,400	3,044,342	2,926,962
Sales of contract and recoverable works	2,178,400	2,205,800	2,260,945	2,317,468
Other income	620,758	359,350	368,332	413,538
TOTAL OPERATING REVENUES	66,679,883	74,297,126	68,118,927	69,922,145
Expenses				
Employee benefits	(25,001,377)	(29,633,942)	(28,305,659)	(29,087,341)
Materials and services	(21,852,005)	(26,252,824)	(20,349,982)	(20,920,228)
Depreciation and amortisation	(16,884,960)	(17,672,760)	(18,923,046)	(19,382,229)
Finance costs	(90,000)	(90,000)	(91,800)	(93,636)
TOTAL OPERATING EXPENSES	(63,828,342)	(73,649,526)	(67,670,487)	(69,483,434)
Operating surplus (deficit)	2,851,541	647,600	448,440	438,711
Capital income and expenditure:				
Capital grants, subsidies and contributions	21,448,880	32,019,638	8,897,656	9,499,706
Other capital expenses	(2,856,273)			
Net result for the period	21,444,148	32,667,238	9,346,096	9,938,417

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Financial Position
As at the periods ending 30 June

	Revised Budget 2024/25 \$	Budget 2025/26 \$	Forecast 2026/27 \$	Forecast 2027/28 \$
Current Assets				
Cash and deposits	32,397,349	36,123,413	43,335,490	40,924,898
Cash investments	42,000,000	42,000,000	42,000,000	42,000,000
Receivables	1,723,619	1,723,619	1,723,619	1,723,619
Inventories	703,649	703,649	703,649	703,649
Other assets	2,557,194	2,557,194	2,557,194	2,557,194
	79,381,811	83,107,875	90,319,952	87,909,360
Non-Current Assets				
Receivables	321,264	321,264	321,264	321,264
Property, plant and equipment	650,428,237	678,715,296	691,317,105	702,153,176
Intangible assets	190,395	137,295	84,195	31,095
Capital work in progress	27,677,581	27,677,581	27,677,581	27,677,581
Other assets	100,317	100,317	100,317	100,317
	678,717,794	706,951,753	719,500,462	730,283,433
TOTAL ASSETS	758,099,605	790,059,628	809,820,414	818,192,793
Current Liabilities				
Trade and other payables	7,393,813	7,393,813	7,393,813	7,393,813
Provisions	7,862,338	8,208,597	6,644,016	6,843,336
Contract liabilities	1,209,364		1,116,000	1,066,000
Other	579,651	603,194	613,420	2,843
	17,045,166	16,205,604	15,767,249	15,305,992
Non-Current Liabilities				
Provisions	18,215,199	18,190,612	18,585,114	18,596,333
Contract liabilities		146,708	11,215,828	10,099,828
Other	600,351	610,577		
	18,815,550	18,947,897	29,800,942	28,696,161
TOTAL LIABILITIES	35,860,716	35,153,501	45,568,191	44,002,153
NET COMMUNITY ASSETS	722,238,889	754,906,127	764,252,223	774,190,640
Community Equity				
Asset revaluation reserve	406,023,045	406,023,045	406,023,045	406,023,045
Accumulated surplus/(deficiency)	316,215,844	348,883,082	358,229,178	368,167,595
TOTAL COMMUNITY EQUITY	722,238,889	754,906,127	764,252,223	774,190,640

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Cash Flows
For the periods ending 30 June

	Revised Budget 2024/25	Budget 2025/26	Forecast 2026/27	Forecast 2027/28
	\$	\$	\$	\$
Cash Flows from Operating Activities:				
Receipts				
Net rates and utility charges	45,572,373	46,640,394	48,037,379	49,619,788
Total fees and charges	3,133,929	2,975,695	3,015,472	3,090,855
Sales of contract and recoverable works	2,178,400	2,205,800	2,260,945	2,317,468
Interest revenue	3,999,000	2,933,400	3,044,342	2,926,962
Contributions	580,685	311,600	319,389	327,372
Government subsidies and grants	10,909,800	18,904,656	24,513,068	11,226,162
Other Income	620,758	359,350	368,332	413,538
	66,994,945	74,330,895	81,558,927	69,922,145
Payments				
Employee benefits	(24,754,208)	(29,312,270)	(28,035,738)	(28,876,802)
Materials and services	(22,405,270)	(26,252,824)	(20,950,333)	(21,530,805)
Finance costs	(90,000)	(90,000)	(91,800)	(93,636)
	(47,249,478)	(55,655,094)	(49,077,871)	(50,501,243)
	19,745,467	18,675,801	32,481,056	19,420,902
Cash provided by / (used in) operational activities				
Cash Flow from Investing Activities:				
Proceeds from sale of capital assets		750,000	648,000	607,000
Contributions	774,434			
	2,214,500	1,062,656		
Government grants and subsidies	19,234,380	30,956,982	8,897,656	9,499,706
Subsidies and grants arising from contract assets and liabilities	(10,562,731)	(1,062,656)	(1,254,880)	(1,166,000)
Payments for property, plant and equipment	(45,125,263)	(46,656,722)	(32,119,752)	(30,772,200)
Payments for rehabilitation work	(30,000)		(1,440,000)	
Net cash provided by investing activities	(33,494,680)	(14,949,740)	(25,268,976)	(21,831,494)
Net Increase (Decrease) in Cash Held				
Cash at beginning of reporting period	(13,749,213)	3,726,061	7,212,080	(2,410,592)
	46,146,562	32,397,352	36,123,410	43,335,490
Cash at end of Reporting Period	32,397,349	36,123,413	43,335,490	40,924,896

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Changes in Equity
For the periods ending 30 June

	Revised Budget 2024/25	Budget 2025/26	Forecast 2026/27	Forecast 2027/28
	\$	\$	\$	\$
TOTAL COMMUNITY EQUITY				
Balance at the beginning of period	700,794,741	722,238,889	754,906,127	764,252,223
Increase (decrease) in net result	21,444,148	32,667,238	9,346,096	9,938,417
Balance at the end of period	722,238,889	754,906,127	764,252,223	774,190,640
Retained Surplus/Deficit				
Balance at the beginning of period	294,771,696	316,215,844	348,883,082	358,229,178
Increase (decrease) in net result	21,444,148	32,667,238	9,346,096	9,938,417
Balance at the end of period	316,215,844	348,883,082	358,229,178	368,167,595
Asset Revaluation Surplus				
Balance at the beginning of period	406,023,045	406,023,045	406,023,045	406,023,045
Increase (decrease)				
Balance at the end of period	406,023,045	406,023,045	406,023,045	406,023,045

BURDEKIN SHIRE COUNCIL
Measures of Financial Sustainability
For the year ended 30 June

	Target Tier 5	Revised Budget 2024/25	Budget 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32	Forecast 2032/33	Forecast 2033/34	Forecast 2034/35
Financial Capacity												
Council Controlled Revenue Ratio	N/A	73.04%	66.74%	74.95%	75.38%	75.91%	76.32%	76.48%	76.37%	76.51%	76.39%	76.18%
Population Growth Ratio*	N/A	0.90%	0.89%	0.90%	0.89%	0.89%	0.90%	0.89%	0.90%	0.89%	0.90%	0.89%
Operating Performance												
Operational Surplus Ratio	> -2%	4.28%	0.87%	0.66%	0.63%	0.56%	0.47%	0.36%	0.43%	0.37%	0.42%	0.44%
Operating Cash Ratio	> 0%	29.60%	24.66%	28.44%	28.35%	28.25%	28.05%	27.85%	27.74%	27.57%	27.40%	27.18%
Liquidity												
Unrestricted Cash Expense Cover Ratio	> 4 Months	18.41	16.49	N/A for long-term sustainability statement								
Asset Management												
Asset Sustainability Ratio	> 90%	121.45%	100.43%	117.98%	99.97%	124.48%	100.85%	93.06%	89.40%	64.41%	73.87%	72.20%
Asset Consumption Ratio		63.54%	63.54%	62.92%	62.27%	61.65%	60.86%	59.98%	59.04%	57.93%	56.84%	55.76%
Asset Renewal Funding Ratio ^	N/A	N/A		N/A for long-term sustainability statement								
Debt Servicing Capacity												
Leverage Ratio	0 to 3 times	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
* Constant Rate Method used												
^ Commencing 2026-27												
Net rates and utility charges original budget prior year												
Net rates and utility charges budgeted for current year												
Change rates and utility changes net of discounts												
Percentage change												
			1,072,021	1,396,985	1,582,409	1,539,454	1,574,488	1,437,154	1,414,632	1,359,795	1,361,261	1,364,776
		2.35%	3.00%	3.29%	3.10%	3.08%	2.73%	2.61%	2.45%	2.39%	2.34%	

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Comprehensive Income
For the periods ending 30 June

	Revised Budget 2024/25	Budget 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32	Forecast 2032/33	Forecast 2033/34	Forecast 2034/35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenue											
Rates and utility charges	45,922,373	47,010,394	48,407,379	49,989,788	51,529,242	53,103,730	54,540,884	55,955,516	57,315,311	58,676,572	60,041,348
Less pensioner remissions	(350,000)	(370,000)	(370,000)	(370,000)	(370,000)	(370,000)	(370,000)	(370,000)	(370,000)	(370,000)	(370,000)
Net rates and utility charges	45,572,373	46,640,394	48,037,379	49,619,788	51,159,242	52,733,730	54,170,884	55,585,516	56,945,311	58,306,572	59,671,348
User fees and charges	3,133,929	2,941,926	3,015,472	3,090,855	3,168,123	3,247,323	3,328,501	3,411,709	3,496,997	3,584,420	3,674,028
Contributions	580,685	311,600	319,389	327,372	335,557	343,945	352,544	361,358	370,389	379,650	389,141
Operating grants and subsidies	10,594,738	18,904,656	11,073,068	11,226,162	11,476,830	11,636,453	12,055,296	12,433,637	12,763,891	13,048,826	13,450,754
Interest revenue	3,999,000	2,933,400	3,044,342	2,926,962	2,624,813	2,518,634	2,331,674	2,440,802	2,336,554	2,534,905	2,724,117
Sales of contract and recoverable works	2,178,400	2,205,800	2,260,945	2,317,468	2,375,404	2,434,769	2,495,658	2,558,049	2,622,000	2,687,550	2,754,738
Other income	620,758	359,350	368,332	413,538	423,873	434,468	445,327	456,457	467,866	479,559	491,544
TOTAL OPERATING REVENUES	66,679,883	74,297,126	68,118,927	69,922,145	71,563,842	73,349,342	75,179,884	77,247,528	79,003,008	81,021,482	83,155,670
Expenses											
Employee benefits	(25,001,377)	(29,633,942)	(28,305,659)	(29,087,341)	(29,959,954)	(30,858,745)	(31,681,500)	(32,631,938)	(33,610,889)	(34,619,208)	(35,657,776)
Materials and services	(21,852,005)	(26,252,824)	(20,349,982)	(20,920,228)	(21,289,481)	(21,821,713)	(22,459,501)	(23,082,484)	(23,505,791)	(24,093,431)	(24,788,012)
Depreciation and amortisation	(16,884,960)	(17,672,760)	(18,923,046)	(19,382,229)	(19,820,230)	(20,224,473)	(20,668,385)	(21,098,095)	(21,488,835)	(21,865,262)	(22,237,938)
Finance costs	(90,000)	(90,000)	(91,800)	(93,636)	(95,508)	(97,418)	(99,366)	(101,353)	(103,380)	(105,447)	(107,555)
TOTAL OPERATING EXPENSES	(63,828,342)	(73,649,526)	(67,670,487)	(69,483,434)	(71,165,173)	(73,002,349)	(74,908,752)	(76,913,870)	(78,708,895)	(80,683,348)	(82,791,281)
Operating surplus (deficit)	2,851,541	647,600	448,440	438,711	398,669	346,993	271,132	333,658	294,113	338,134	364,389
Capital income and expenditure:											
Capital grants, subsidies and contributions	21,448,880	32,019,638	8,897,656	9,499,706	7,984,902	7,268,767	7,765,755	6,435,755	3,665,755	3,315,755	3,315,755
Other capital expenses	(2,856,273)										
Net result for the period	21,444,148	32,667,238	9,346,096	9,938,417	8,383,571	7,615,760	8,036,887	6,769,413	3,959,868	3,653,889	3,680,144

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Financial Position
 As at the periods ending 30 June

	Revised Budget 2024/25	Budget 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32	Forecast 2032/33	Forecast 2033/34	Forecast 2034/35
Current Assets											
Cash and deposits	32,397,349	36,123,413	43,335,490	40,924,898	37,148,803	38,257,196	42,143,395	47,511,866	55,312,640	62,369,185	69,867,703
Cash investments	42,000,000	42,000,000	42,000,000	42,000,000	42,000,000	42,000,000	42,000,000	42,000,000	42,000,000	42,000,000	42,000,000
Receivables	1,723,619	1,723,619	1,723,619	1,723,619	1,723,619	1,723,619	1,723,619	1,723,619	1,723,619	1,723,619	1,723,619
Inventories	703,649	703,649	703,649	703,649	703,649	703,649	703,649	703,649	703,649	703,649	703,649
Other assets	2,557,194	2,557,194	2,557,194	2,557,194	2,557,194	2,557,194	2,557,194	2,557,194	2,557,194	2,557,194	2,557,194
Non-Current Assets											
Receivables	321,264	321,264	321,264	321,264	321,264	321,264	321,264	321,264	321,264	321,264	321,264
Property, plant and equipment	650,428,237	678,715,296	691,317,105	702,153,176	713,344,791	719,259,518	722,819,133	723,291,038	718,278,203	713,960,941	709,035,503
Intangible assets	190,395	137,295	84,195	31,095							
Capital work in progress	27,677,581	27,677,581	27,677,581	27,677,581	27,677,581	27,677,581	27,677,581	27,677,581	27,677,581	27,677,581	27,677,581
Other assets	100,317	100,317	100,317	100,317	100,317	100,317	100,317	100,317	100,317	100,317	100,317
TOTAL ASSETS	758,099,605	790,059,628	809,820,414	818,192,793	825,577,218	832,600,338	839,846,152	845,886,528	848,674,467	851,413,750	853,986,830
Current Liabilities											
Trade and other payables	7,393,813	7,393,813	7,393,813	7,393,813	7,393,813	7,393,813	7,393,813	7,393,813	7,393,813	7,393,813	7,393,813
Provisions	7,862,338	8,208,597	6,644,016	6,843,336	7,048,635	7,260,093	7,477,895	7,702,231	7,933,296	8,171,294	8,416,432
Contract liabilities	1,209,364		1,116,000	1,066,000	916,000	1,016,000	1,066,000	1,166,000	1,216,000	1,266,000	1,166,000
Other	579,651	603,194	613,420	2,843	2,843	2,843	2,843	2,843	2,843	2,843	2,843
Non-Current Liabilities											
Provisions	18,215,199	18,190,612	18,585,114	18,596,333	18,607,888	18,619,790	18,632,049	18,644,676	18,357,682	18,371,078	18,384,876
Contract liabilities		146,708	11,215,828	10,099,828	9,033,828	8,117,828	7,046,694	5,980,694	4,814,694	3,598,694	2,332,694
Other	600,351	610,577									
TOTAL LIABILITIES	18,815,550	18,947,897	29,800,942	28,696,161	27,641,716	26,737,618	25,678,743	24,625,370	23,172,376	21,969,772	20,717,570
NET COMMUNITY ASSETS	739,284,055	801,111,731	779,019,472	789,496,632	797,935,502	805,862,720	814,167,413	821,261,158	825,502,091	829,443,978	833,269,260
Community Equity											
Asset revaluation reserve	406,023,045	406,023,045	406,023,045	406,023,045	406,023,045	406,023,045	406,023,045	406,023,045	406,023,045	406,023,045	406,023,045
Accumulated surplus/(deficiency)	316,215,844	348,883,082	358,229,178	368,167,595	376,551,166	384,166,926	392,203,813	398,973,226	402,933,094	406,586,983	410,267,127
TOTAL COMMUNITY EQUITY	722,238,889	754,906,127	764,252,223	774,190,640	782,574,211	790,189,971	798,226,858	804,996,271	808,956,139	812,610,028	816,290,172

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Cash Flows
For the periods ending 30 June

	Revised Budget 2024/25	Budget 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32	Forecast 2032/33	Forecast 2033/34	Forecast 2034/35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities											
Receipts											
Net rates and utility charges	45,572,373	46,640,394	48,037,379	49,619,788	51,159,242	52,733,730	54,170,884	55,585,516	56,945,311	58,306,572	59,671,348
Total fees and charges	3,133,929	2,975,695	3,015,472	3,090,855	3,168,123	3,247,323	3,328,501	3,411,709	3,496,997	3,584,420	3,674,028
Sales of contract and recoverable works	2,178,400	2,205,800	2,260,945	2,317,468	2,375,404	2,434,789	2,495,658	2,558,049	2,622,000	2,687,550	2,754,738
Interest revenue	3,999,000	2,933,400	3,044,342	2,926,962	2,624,813	2,518,634	2,331,674	2,440,802	2,336,554	2,534,905	2,724,117
Contributions	580,685	311,600	319,389	327,372	335,557	343,945	352,544	361,358	370,389	379,650	389,141
Government subsidies and grants	10,909,800	18,904,656	24,513,068	11,226,162	11,476,830	11,636,453	12,055,296	12,433,637	12,763,891	13,048,826	13,450,754
Other income	620,758	359,350	368,332	413,538	423,873	434,468	445,327	456,457	467,866	479,559	491,544
	66,994,945	74,330,895	81,558,927	69,922,145	71,563,842	73,349,342	75,179,884	77,247,528	79,003,008	81,021,482	83,155,670
Payments											
Employee benefits	(24,754,208)	(29,312,270)	(28,035,738)	(28,876,802)	(29,743,100)	(30,635,385)	(31,451,439)	(32,394,975)	(33,366,818)	(34,367,814)	(35,398,840)
Materials and services	(22,405,270)	(26,252,824)	(20,950,333)	(21,530,805)	(21,289,481)	(21,821,713)	(22,459,501)	(23,082,484)	(23,505,791)	(24,083,431)	(24,788,012)
Finance costs	(90,000)	(90,000)	(91,800)	(93,636)	(95,508)	(97,418)	(99,366)	(101,353)	(103,380)	(105,447)	(107,555)
	(47,249,478)	(55,655,094)	(49,077,871)	(50,501,243)	(51,128,089)	(52,554,516)	(54,010,306)	(55,578,812)	(56,975,989)	(58,566,692)	(60,294,407)
Cash provided by / (used in) operational activities	19,745,467	18,675,801	32,481,056	19,420,902	20,435,753	20,794,826	21,169,578	21,668,716	22,027,019	22,454,790	22,861,263
Cash Flow from Investing Activities											
Proceeds from sale of capital assets	774,434	750,000	648,000	607,000	497,000	556,000	617,000	524,000	373,000	537,000	521,000
Contributions	2,214,500	1,062,656				55,134					
Government grants and subsidies	19,234,380	30,955,982	8,897,656	9,499,706	7,834,902	7,368,767	7,760,621	6,535,755	3,715,755	3,365,755	3,215,755
Subsidies and grants arising from contract assets and liabilities	(10,562,731)	(1,062,656)	(1,254,880)	(1,166,000)	(1,066,000)	(971,134)	(1,016,000)	(1,066,000)	(1,166,000)	(1,216,000)	(1,266,000)
Payments for property, plant and equipment	(45,125,263)	(46,656,722)	(32,119,752)	(30,772,200)	(31,477,750)	(26,695,200)	(24,645,000)	(22,294,000)	(16,849,000)	(18,085,000)	(17,833,500)
Payments for rehabilitation work	(30,000)		(1,440,000)						(300,000)		
Net cash provided by investing activities	(33,494,680)	(14,949,740)	(25,268,976)	(21,831,494)	(24,211,848)	(19,686,433)	(17,283,379)	(16,300,245)	(14,226,245)	(15,398,245)	(15,362,745)
Net Increase (Decrease) in Cash Held	(13,749,213)	3,726,061	7,212,080	(2,410,592)	(3,776,095)	1,108,393	3,886,199	5,368,471	7,800,774	7,056,545	7,498,518
Cash at beginning of reporting period	46,146,562	32,397,352	36,123,410	43,335,490	40,924,898	37,148,803	38,257,196	42,143,395	47,511,866	55,312,640	62,369,185
Cash at end of Reporting Period	32,397,349	36,123,413	43,335,490	40,924,898	37,148,803	38,257,196	42,143,395	47,511,866	55,312,640	62,369,185	69,867,703

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Changes in Equity
For the periods ending 30 June

[illegible]

Capital Works Program 2025/26

Asset Class	Project Title	Project Type \$	Council Funded \$	Reserves \$	Grant and Contributions \$	Total \$
Buildings						
Buildings Administration	Council Chambers Office Refurbishment	Renewal	300,000			300,000
Buildings Administration	Council Chambers - Ernie Ford Board Room Refurbishment	Renewal	40,000			40,000
Buildings Community	Charlie's Hill Development - Interpretive Signs and Seating	New			49,690	49,690
Buildings Community	PCYC - Replace Front Office Condenser Unit	Renewal	58,500			58,500
Buildings Community	Ayr Showgrounds - Main Hall Refurbishment	Renewal	220,000			220,000
Buildings Community	PCYC - Fire Panel	Renewal	8,500			8,500
Buildings Community	Burdekin Theatre - Change Room Refurbishment - Construction	Renewal	250,000			250,000
Buildings Community	Theatre Stage Refurbishment	Renewal	55,000			55,000
Buildings Community	Burdekin Theatre - Replace Roof Sheeting Over Kitchen	Renewal	15,000			15,000
Buildings Community	Burdekin Theatre - Replace Fast Sense Smoke Detection System	Renewal	20,000			20,000
Buildings Community	Burdekin Theatre - Replace Ceiling Lighting on Mezzanine Level	Renewal	11,500			11,500
Buildings Engineering	Jones Street Depot Masterplan - Works Supervisors Office Extension	New	100,000			100,000
Buildings Environmental	Burdekin Cascades Caravan Park - Refurbish Cabins x 8	Renewal	100,000			100,000
Buildings Environmental	Home Hill Pool - Office/Amenities - Replace Fittings and Paint	Renewal	15,000			15,000
Buildings Environmental	Burdekin Cascades Caravan Park - Refurbish Old Amenities	Renewal	400,000			400,000
Buildings Environmental	Burdekin Cascades Caravan Park - Install Structure to House Laundry Facilities for Manager's Residence	New	25,000			25,000
Buildings Environmental	Burdekin Cascades Caravan Park - Replace Rusted Roof to Cabins 1 and 2	Renewal	15,000			15,000
Buildings Environmental	Kirknie Landfill Replace Gatehouse Building	Renewal	68,600	6,400		75,000
Buildings Environmental	Home Hill Swimming Pool Upgrades	Renewal			400,000	400,000
Buildings Environmental	Construct New Amenities Block at Ayr Pool	Renewal			617,000	617,000
Buildings Environmental	Construct New Animal Management Facility	Renewal	250,000		125,000	375,000
Buildings Environmental	Construct New Biosecurity Shed	Renewal	75,000			75,000
Buildings Environmental	Ayr Transfer Station Construct Shed for Storing E-waste and Mattresses	Renewal	40,000			40,000
Drainage Infrastructure						
Drainage Infrastructure	Horseshoe Lagoon Upgrades to Drains Upstream of Bruce Highway	New	100,000			100,000
Drainage Infrastructure	Dosetto Street Soakage Pit, Ayr - Replace Perimeter Security Fence	Renewal	35,000			35,000
Drainage Infrastructure	Fifth Avenue Drain - Upgrade Culverts at Sixth Street and First Street	Renewal/New	800,000			800,000
Drainage Infrastructure	Topton Street, Alva Beach Drainage Upgrade	New	40,000			40,000
Drainage Infrastructure	Slace Road - Install Drainage at Downstream Farm Crossing	New	50,000			50,000
Drainage Infrastructure	Chippendale Street - Drainage Upgrade Between Ross Street and Queen Street	New	200,000			200,000
Drainage Infrastructure	Chippendale Street and Craig Street Drainage Upgrade	New	3,000		27,000	30,000
Office Equipment, Furniture & Fittings						
Office Equipment, Furniture & Fittings	Book Budget	Renewal	24,000		80,000	104,000
Office Equipment, Furniture & Fittings	Replace Office Photocopiers (Planning and Development, HR, Home Hill Library)	Renewal	19,500			19,500
Office Equipment, Furniture & Fittings	Correspondence Scanner Replacement	Renewal	5,000			5,000
Office Equipment, Furniture & Fittings	Chambers Meeting Room Video Conferencing Upgrade	Renewal	65,000			65,000
Office Equipment, Furniture & Fittings	Edge Switch Replacement - Foreman's office, Store, Ayr Library and Design	Renewal	32,000			32,000

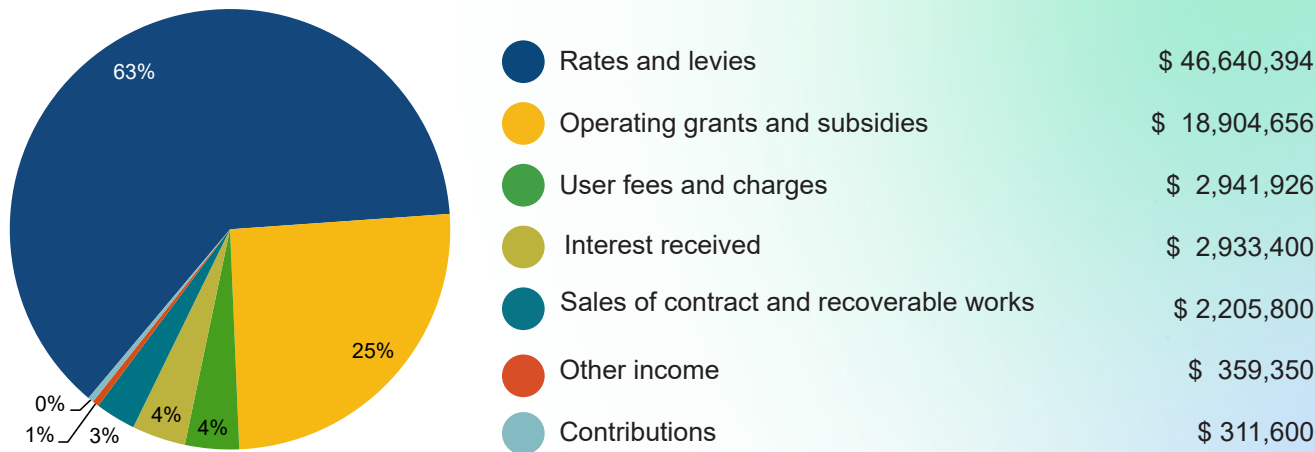
Asset Class	Project Title	Project Type \$	Council Funded \$	Reserves \$	Grant and Contributions \$	Total \$
Other Assets						
Other Assets Administration	BBQ Shelter - Wickham Street Side	Renewal	17,000			17,000
Other Assets Community	Burdekin Memorial Hall - Replace Oven	Renewal	40,000			40,000
Other Assets Community	Burdekin Theatre - Replace Auditorium Projector	Renewal	50,000			50,000
Other Assets Community	Relocate Home Hill Firework Tree	Renewal	15,000			15,000
Other Assets Community	Replace AV Equipment Music Loft	Renewal	12,500			12,500
Other Assets Community	Library Computer Bench	Renewal	15,000			15,000
Other Assets Community	Theatre Forecourt - Concrete Grassed Area	Renewal	25,000			25,000
Other Assets Community	Ayr Aerodrome - Reseal Runway	Renewal	48,081		48,081	96,162
Other Assets Environmental	Upgrade Site Office - Home Hill Transfer Station	Renewal	15,000			15,000
Other Assets Environmental	Clare Pool - Fencing Upgrades	Renewal	50,000			50,000
Other Assets Environmental	Arch Dunn Playground Replace Freestanding Playground Equipment	Renewal	90,000			90,000
Other Assets Environmental	Miscellaneous Park Furniture	Renewal	40,000			40,000
Other Assets Environmental	CBD Furniture Upgrades	Renewal	50,000			50,000
Other Assets Environmental	Eighth Avenue Median Strip Upgrade Memorial Stumps	Renewal	65,000			65,000
Other Assets Environmental	Coutts Park All Abilities Access Road	New	165,000			165,000
Other Assets Environmental	Anzac Park All Abilities Replace See Saw and Surrounding Softfall	Renewal	60,000			60,000
Other Assets Environmental	Ayr Cemetery Installation of Water Distribution Line	New	10,000			10,000
Other Assets Environmental	Spiller Street Playground Refurbish Playground Fence	Renewal	50,000			50,000
Other Assets Environmental	Anzac Park Precinct Pump Track	New			760,000	760,000
Other Assets Environmental	Installation of Irrigation - Minor Parks	New	15,000			15,000
Plant & Equipment						
Plant & Equipment	Light Vehicles	Renewal	600,000			600,000
Plant & Equipment	Trucks	Renewal	800,000			800,000
Plant & Equipment	Plant and Equipment	Renewal	660,000			660,000
Plant & Equipment	Construction Equipment	Renewal	1,000,000			1,000,000
Roads & Bridges						
Roads & Bridges	DRFA December 24/Jan 25 Event - Unsealed Roads	Renewal			1,000,000	1,000,000
Roads & Bridges	DRFA December 24/Jan 25 Event - Sealed Roads	Renewal			1,000,000	1,000,000
Roads & Bridges	Culvert Replacement Program	Renewal	200,000		100,000	300,000
Roads & Bridges	Roadside Safety Program	Renewal	79,739		120,261	200,000
Roads & Bridges	Path Renewal Program	Renewal	200,000			200,000
Roads & Bridges	Reseal Program	Renewal	1,800,000			1,800,000
Roads & Bridges	Burdekin Be-Active Trail - Home Hill Stage 6	New	16,575		283,425	300,000
Roads & Bridges	Future Year Project Design Allocation	Renewal	50,000			50,000
Roads & Bridges	Plantation Park Bitumen Carpark	New	30,000			30,000
Roads & Bridges	Shirbourne Road Ch 4050 - 4230	Renewal	25,000			25,000
Roads & Bridges	Lisa Drive Pavement Reconstruction	Renewal	35,000			35,000
Roads & Bridges	Anzac Park Precinct - Roads and Parking Wickham Street	Renewal/New	50,000		50,000	100,000
Roads & Bridges	Queen Street Pavement Reconstruction Between Soper Street and Parker Street	Renewal	30,000			30,000

Asset Class	Project Title	Project Type \$	Council Funded \$	Reserves \$	Grant and Contributions \$	Total \$
Roads & Bridges	Bahr Road - Restoration of Damaged Sections of Roads Stage 4	Renewal	287,344		1,062,656	1,350,000
Roads & Bridges	Keith Venables Road - Reconstruct Ch 5520-5800	Renewal	20,000			20,000
Roads & Bridges	Sexton Road - Reconstruction Ch 500-900	Renewal	100,000		300,000	400,000
Roads & Bridges	Drysdale Street - Widen Road Between Robert Street and Albert Street	New	30,000			30,000
Roads & Bridges	Graham Street Culvert Upgrade at Spiller Street	Renewal	20,000			20,000
Roads & Bridges	Thompson Road - Seal Remaining Unsealed Sections	Renewal/New			20,000	20,000
Roads & Bridges	Jerona Road - Bitumen Seal Approaches to Grid at Ch 9900	Renewal/New	20,000			20,000
Roads & Bridges	Jerona Road - Reconstruction of 6 Sections of Road - Total 1.2km	Renewal/New			20,000	20,000
Roads & Bridges	Hughes Road Ch 00 - 1640	Renewal	1,104,245		895,755	2,000,000
Roads & Bridges	Carllys Road - Reconstruct Kerb and Channel at Millaroo Pool	Renewal/New	30,000			30,000
Roads & Bridges	Cussen Road Reconstruction from Ch 70-1070	Renewal/New	507,600		292,400	800,000
Roads & Bridges	Kilrie Road - Reconstruct Floodway	Renewal			20,000	20,000
Roads & Bridges	Chippendale Street and Craig Street Extension	New	17,000		153,000	170,000
Sewerage Infrastructure						
Sewerage Infrastructure	Sewerage Pump Upgrade and Replacement Program	Renewal	150,000			150,000
Sewerage Infrastructure	Sewerage Treatment Plant Valve and Pump Upgrade Replacement Program	Renewal	60,000			60,000
Sewerage Infrastructure	Sewer Pump Station Switchboard Replacement Program	Renewal	80,000			80,000
Sewerage Infrastructure	Home Hill Sewage Treatment Plant Refurbish/Replace Trickle Filter	Renewal	100,000			100,000
Sewerage Infrastructure	Home Hill Sewage Treatment Plant Office Roof Repair	Renewal	30,000			30,000
Sewerage Infrastructure	Ayr/Brandon Waste Water Treatment Plant Septic Receptal Refurbishment	Renewal	150,000			150,000
Sewerage Infrastructure	Brandon Pump Station No.1 Perimeter Fence	Renewal	25,000			25,000
Sewerage Infrastructure	Water Quality Monitoring (Secondary Clarifier) Pump Station 27 Early Warning	New	40,000			40,000
Sewerage Infrastructure	Sewer Reline and Manhole Rehabilitation Project	Renewal	850,000			850,000
Sewerage Infrastructure	Craig Street and Chippendale Street Extension Sewer Design	New	20,000		180,000	200,000
Water Supply Infrastructure						
Water Supply Infrastructure	Water Pump and Valve Replacement Program	Renewal	150,000			150,000
Water Supply Infrastructure	Water Meter Replacement Program	Renewal	500,000			500,000
Water Supply Infrastructure	Water Main Replacement Program	Renewal	250,000			250,000
Water Supply Infrastructure	South Ayr Filtration Plant	New			22,381,670	22,381,670
Water Supply Infrastructure	South Ayr Bore	New			1,943,700	1,943,700
Water Supply Infrastructure	Hydrant Replacement Program	Renewal	200,000			200,000
Water Supply Infrastructure	Ayr Tower Ladder Access Engineering Assessment	Renewal	30,000			30,000
Water Supply Infrastructure	Craig Street and Chippendale Street Extension Water Design	New	10,000		90,000	100,000
			\$14,630,684	\$ 6,400	\$ 32,019,638	\$46,656,722

2025/26

Budget *Snapshot*

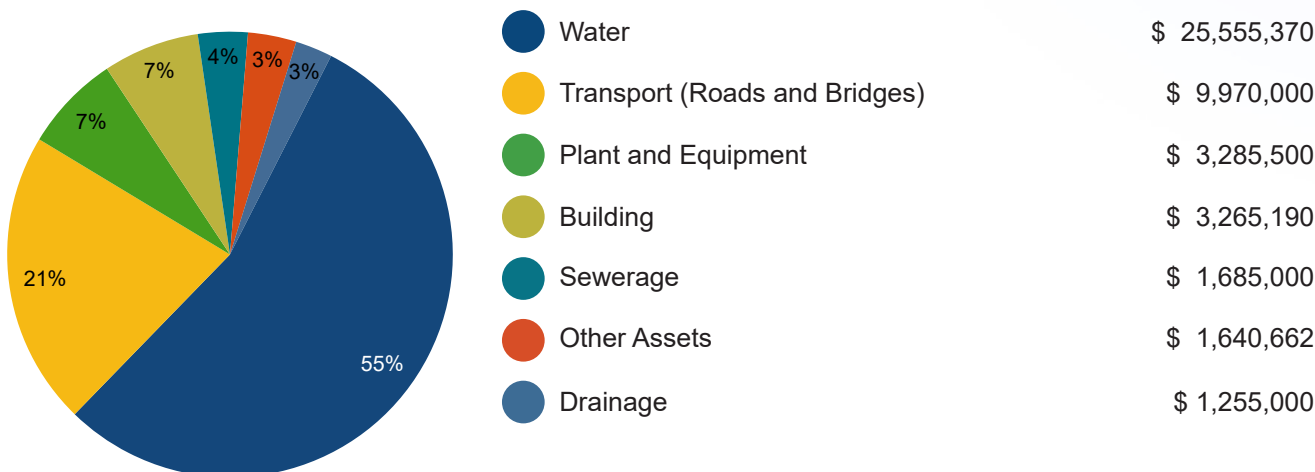
Operating Revenue



Operating Expenses



Capital Expenditure by Asset Class





Index

AM - Animal Management	L - Library
BS - Biosecurity	MC - Media and Communications
CD - Community Development	OPW - Operations- Works
CG - Corporate Governance	PC- People and Culture
CP - Caravan Parks	PD - Planning and Development
CS - Customer Service Centre	PG - Parks and Gardens
CV - Cultural Venues	PS - Purchasing and Stores
DM - Disaster Management	R - Rates
ED - Economic Development	SP- Swimming Pools
EPH - Environment and Public Health	SQ - Safety and Quality
EXC - Executive	TOU - Tourism
EXP - Expenditure Services	TR - Training
FAC- Facilities Management	TS - Technical Services
FM - Financial Management	WM - Waste Management
ICT - Information and Communication Technology	WWW - Water and Waste Water
IM - Information Management	



Our Community

We are a welcoming, inclusive and adaptive community.

Objective: Healthy, Inclusive, and Socially Engaged Community

Promote wellbeing, inclusivity, and social connection by supporting accessible services, programs, and initiatives that foster health, equity, and community participation.

- Support projects and activities to improve public safety, health, and inclusiveness through strategic partnerships.
- Encourage equitable access to facilities and resources.
- Provide ongoing support for art, culture, youth, seniors, and welfare activities.
- Build active communities by delivering programs promoting regular physical activity and wellbeing

Operational Plan Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
ED01	Advocate for funding to employ a housing officer to implement the Local Housing Action Plan (LHAP)	Funding secured via NQROC	Economic Development Coordinator	✓	✓	✓	✓
CD1	Facilitate partnerships with community organisations within the Shire to ensure a co-ordinated community-focussed approach to service delivery.	Facilitate regular community sector network meetings. Manage BSC donations and in-kind support to Burdekin Community Association, PCYC and Burdekin Neighbourhood Centre and other welfare groups.	Manager Community Services	✓	✓	✓	✓

Objective: Healthy, Inclusive, and Socially Engaged Community						
Operational Plan Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
L01	Develop and foster strong networks and partnerships with other Council sections, local and other service providers and support agencies, State Library of Queensland, and other library services, to deliver contemporary, innovative, relevant, and inclusive library services, facilities and programs to Shire residents. Library Strategic Plan 1.1, 2.3, 9.1, 9.2, 9.3	Wide variety of services and programs delivered including: - First 5 Forever - Digital Literacy - School holiday program - Outreach - Adult/children - First Nation Number of sessions and Number of participants - New collaborations and partnerships and associated initiatives - Service delivery highlights/changes relating to existing collaborations and partnerships.	Library Services Manager	✓	✓	✓ ✓
AM1	Participate in and promote responsible animal ownership.	Four animal management topics covered in media. De-sexing applications approved in accordance with guidelines. Three discounted microchipping events held.	Coordinator Environment and Health Projects	✓	✓	✓ ✓
BS1	Undertake a monitoring and larvicidal program to manage mosquito numbers as per Council's Biosecurity Plan including proactive larvicide control during adverse weather conditions.	Implement the Mosquito Management Plan and treatment of known breeding sites as detailed in the Biosecurity Plan. Identify adverse weather events and develop an appropriate response to reduce mosquito numbers.	Coordinator Public Health and Environment	✓	✓	✓ ✓
CV1	Facilitate a diverse range of events, shows and activities at each of the Council-owned Cultural Venues through the provision of high quality services to meet the needs of the community.	Quarterly Reports delivered to Council including number of attendees, number of events and range of events at each cultural venue. Client (all hirers including visiting and local hirers) satisfaction survey results.	Cultural Venues Manager	✓	✓	✓ ✓

Objective: Healthy, Inclusive, and Socially Engaged Community							
Operational Plan Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
L02	Work with State Library of Queensland's Regional Digital Development Officer, to improve digital inclusion (access, affordability, digital ability) in the Burdekin Shire. Library Strategic Plan 2.3 & 9.3	Engagement with Regional Digital Development Officer. Identification of opportunities to improve digital inclusion. Initiatives implemented to improve digital inclusion.	Library Services Manager	✓	✓	✓	✓
CD2	Facilitate an active Youth Council	Hold regular Youth Council meetings throughout the year. Present Youth Council Minutes to Council.	Manager Community Services	✓	✓	✓	✓
CD3	Develop and implement the Burdekin Shire Youth Plan.	Plan developed and adopted by Council by 31 December 2025. Implement relevant initiatives associated with adopted Youth Plan.	Manager Community Services		✓	✓	✓
CD4	Engage with community and sporting groups to identify opportunities to collaborate and provide support to increase participation in community life.	Attend meetings for a variety of sporting and community groups.	Manager Community Services	✓	✓	✓	✓
AM2	Enforce animal management legislation and local laws including: illegal camping on Council land; abandoned vehicles, and overgrown properties.	80% of requests responded to within adopted timeframes. Maintain out of hours staff roster. Increased patrolling of target areas to monitor non-compliance - Animal Blitz.	Coordinator Environment and Health Projects	✓	✓	✓	✓
AM3	Maintain and operate Council's animal pound with a focus on rehoming animals where suitable i.e. where health and temperament allows.	Facility cleaned daily with animal containers disinfected prior to reuse when animals are on-site. Animals relocated to offsite pound facility within 24 hours. 75% of animals are rehomed where suitable.	Coordinator Environment and Health Projects	✓	✓	✓	✓

Objective: A Safe and Resilient Community						
Enhance community safety and resilience by delivering effective disaster preparedness, emergency response, regulatory programs and crime prevention initiatives in partnership with key stakeholders.						
<ul style="list-style-type: none"> • Deliver regulatory and advisory programs. • Facilitate partnerships to improve community safety and wellbeing including crime prevention initiatives. • Partner with State, District, and local agencies to coordinate and facilitate disaster planning, preparedness response and recovery to reduce the impact of disaster events. • Align disaster management plans with Council priorities to ensure effective response and recovery while fostering community participation and capacity building. 						
Operational Plan Activities			Accountability		Delivery targets	
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
PD1	Review the Burdekin Shire Council Planning Scheme December 2022 and submit amendments to the State.	Submission made to State by September 2025.	Manager Planning and Development	✓		
PD2	Finalise the new Local Government Infrastructure Plan (LGIP) ready for review and approval by the State.	Submission made to State by September 2025.	Manager Planning and Development	✓		
PD3	Finalise Cultural Heritage Report in accordance with the State Interest requirements.	Cultural Heritage Report completed by September 2025.	Manager Planning and Development	✓		
PD4	Commence all relevant planning related actions from the Burdekin Shire Council Local Housing Action Plan.	By September 2025	Manager Planning and Development	✓		
PD5	Conduct pre-lodgement meetings with applicants for all impact assessable development applications.	Minutes issued within five (5) business days of pre-lodgement meetings.	Manager Planning and Development	✓	✓	✓
PD6	Conduct three (3) compliance checks of town planning approvals every quarter.	100% of compliance checks completed.	Manager Planning and Development	✓	✓	✓
PD7	Compliance assessments completed for all Reconfiguring a Lot development approvals, prior to the release of the endorsed survey plan for titling.	100% of compliance assessment completed.	Manager Planning and Development	✓	✓	✓
PD8	Issue timely Further Information Requests for new residential building developments.	95% of requests issued within five (5) BD of the application being properly made.	Manager Planning and Development	✓	✓	✓

Objective: A Safe and Resilient Community						
Operational Plan Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
PD9	Decide on development applications for new residential building development in accordance with legislative timelines.	95% development applications for new residential development decided within twenty (20) business days of being properly made if no further information is required.	Manager Planning and Development	✓	✓	✓
PD10	Issue timely Further Information Requests for new residential plumbing works developments.	95% of requests issued within five (5) business days of the application being properly made.	Manager Planning and Development	✓	✓	✓
PD11	Decide on development applications for new residential plumbing works development in accordance with legislative timelines.	95% of development applications for new residential plumbing works development to be decided within twenty (20) business days of being properly made if no further information is required.	Manager Planning and Development	✓	✓	✓
DM1	Approve and manage all local Burdekin State Emergency Services operations including material and associated costs relating to all State Emergency Services buildings and plant.	Report on State Emergency Services funding opportunities and grant applications. SES operations delivered in accordance with adopted budget.	Local Disaster Coordinator	✓	✓	✓
DM2	Facilitate community education and promote disaster readiness in the Burdekin Shire with a focus on new residents in the region.	Development of 500 new resident packs, Get Ready Burdekin campaign and a minimum of three Community engagement activities.	Disaster Management Officer			✓
DM3	Local Disaster Management Plan and Sub-Plans are reviewed and updated annually.	100% of plans and sub-plans reviewed.	Local Disaster Coordinator		✓	

Objective: Celebrate Our Unique Identity						
Embrace and promote the Shire's rich heritage, culture, and diversity through events, programs, and partnerships that showcase our vibrant community spirit and local stories.						
<ul style="list-style-type: none"> Promote the benefits of living, working, playing, visiting, and investing in the Burdekin. Support and encourage creative and cultural activities and initiatives that enhance the community identity through the Arts and Cultural Strategy. Communicate our story and recognise the achievements of our community members. Facilitate events for the community 						
Operational Plan Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3
TOU1	Provide support to the Visitor Information Centres in Ayr and Home Hill.	<p>Maintain existing visitor numbers to the Visitor Information Centres.</p> <p>Analyse Visitor Information Centre Data to identify where visitors are travelling from prior to visiting the Burdekin to assist with marketing activities.</p> <p>Maintain existing volunteers manning of Visitor Information Centres.</p> <p>Six volunteer familiarisations/workshops conducted.</p>	Tourism Officer	✓	✓	✓
TOU2	Participate in Economic Development/Tourism Expos.	Attend three expos and distribute a minimum of 100 information packs at each event.	Tourism Officer	✓	✓	✓
TOU3	Promote the Burdekin as a business and lifestyle destination. Source and develop new advertising opportunities to market Burdekin tourism and lifestyle e.g. Qld Country Week, RegionsQ.	Four promotional opportunities identified and pursued annually.	Tourism Officer	✓	✓	✓
CP1	Promote the Council-owned caravan parks in local, state, and national media outlets and publications.	<p>Four promotional activities undertaken annually.</p> <p>Regularly monitor and update website as needed.</p>	Coordinator Environment and Health Projects	✓	✓	✓

Objective: Celebrate Our Unique Identity						
Operational Plan Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
CV2	Undertake a review of the Arts & Culture Strategy and identify key initiatives that can be undertaken.	Report on Arts and Cultural matters at regular Community Sporting and Cultural Advisory Group (CSCAG) meetings. Present findings to Council.	Cultural Venues Manager	✓	✓	✓
MC01	Develop and issue media releases including posting releases to Council website and social media platforms informing the community on Council activities.	90% of media releases published within 24 hours of key Council decisions or events.	Media and Communications Officer	✓	✓	✓
MC02	Provide support to Mayor, Councillors and Officers in responding to media enquiries.	Factual and positive coverage of Council issues. 90% response rate provided within 2 business days of enquiry.	Media and Communications Officer	✓	✓	✓
CD5	Facilitate targeted community events, activities and programs that foster a vibrant community and improve health and wellbeing.	Facilitate community events within agreed timeframes and budget. Apply for relevant grant funding for approved events. Conduct minimum of one targeted cultural, youth, family or seniors community event annually.	Manager Community Services	✓	✓	✓

Objective: Thriving and Connected Community, Cultural and Sporting Organisations Empower community, cultural, and sporting organisations to thrive through partnerships, capacity building, and access to resources that strengthen their contribution to community life. <ul style="list-style-type: none"> Promote and encourage community participation, volunteerism, and capacity building within community organisations. Support community and sporting organisations to deliver events, programs, and opportunities that foster social connection and physical activity. Implement the Burdekin Sport and Recreation Plan to improve sport and recreation opportunities across the community. 							
Operational Plan Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
CG1	<i>Coordinate RADF (Regional Arts Development Funding) Program.</i>	Ensure RADF funding is distributed in accordance with the adopted funding guidelines and policy and contributes towards achieving Arts & Cultural Strategy objectives.	Grants and Property Officer	✓	✓	✓	✓
CG2	<i>Administer Council's Revenue Financial Assistance Program (Interest Free Loans).</i>	Appropriate support provided to applicants. Funds allocated in accordance with Council Policy. Acquittals received and processed in a timely manner.	Grants and Property Officer	✓	✓	✓	✓
CD6	<i>Manage the Community Assistance Grants Program.</i>	Review the Community Assistance Policy and the Community Grants Guidelines. Conduct Grant Rounds 2025/2026. Reports to Council on number of events/organisations supported and amount of financial and in-kind resources provided.	Manager Community Services	✓	✓	✓	✓
CD7	<i>Implement the revised Burdekin Shire 5-year Sport and Recreation Plan.</i>	Provide quarterly progress reports on planned initiatives to Council.	Manager Community Services	✓	✓	✓	✓

Objective: Engaging Spaces						
Create and maintain welcoming, accessible, and connected public spaces that enhance liveability, encourage social interaction, and reflect community needs and identity.						
<ul style="list-style-type: none"> • Encourage active communities through the provision and maintenance of recreational spaces. • Provide safe, attractive, accessible, and functional community spaces and facilities. 						
Operational Plan Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
SP1	<i>Administer the management contracts for the Ayr and Home Hill Swimming Pools and inspect and maintain all Shire pools.</i>	<p>Positive feedback from users of the facilities.</p> <p>Facilities are maintained in accordance with the contract specifications.</p> <p>Quarterly site inspections conducted.</p> <p>Maintenance items addressed as identified.</p>	Coordinator Environment and Health Projects	✓	✓	✓
CG3	<i>Manage Council's property portfolio (including the Ayr Aerodrome) in accordance with legislation with the timely reporting of matters to Council for approval.</i>	Property tenure arrangements managed in a timely matter and reported to Council as necessary.	Director Corporate and Community Services; Governance and Property Officer	✓	✓	✓
CV3	<i>Plan for the Burdekin Theatre Promenade Project through engagement with stakeholders and development of detailed designs.</i>	Preliminary plan reviewed and update completed; relevant stakeholders engaged. Negotiations regarding tenure finalised. Detailed designs developed.	Manager Community Services	✓	✓	✓
CV4	<i>Undertake a review the Ayr Showgrounds Master Plan to identify outstanding projects.</i>	Report on review of Ayr Showgrounds Master Plan and future directions to Council.	Cultural Venues Manager			✓

Objective: Engaging Spaces						
Operational Plan Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
L03	Develop a Library Technology Plan to ensure the public and staff have access to appropriate technology to operate a modern and responsive library service. Library Strategic Plan 3.1	Plan completed and approved by Manager Community Services and Manager Client Services and presented to ICT Steering Committee for consideration.	Library Services Manager			✓
PG1	Conduct mandatory annual third party playground inspections in accordance with AS 4685.0:2017 as per AS 4685:2021 and prioritise the repair of identified non-compliances based on audit risk categorisation.	All Very High Risk, High Risk and Moderate Risk defects identified in the annual playground audit receive priority repair based on severity of identified consequence.	Parks Coordinator	✓	✓	✓
FAC1	Manage existing service contracts for Council facilities and implement facilities management strategies that will ensure effective and efficient planning and coordination of all relevant building maintenance activities.	Timely response to building maintenance requests for Council buildings. In accordance with relevant asset management categorisation, complete defect assessments on all relevant Council buildings. 95% of building maintenance service contracts are actively monitored throughout term and reviewed and renewed in accordance with Council's adopted procurement processes.	Facilities Management Coordinator	✓	✓	✓
CP2	Administer the management contract for the Burdekin Cascades Caravan Park (BCCP) and internally manage the Home Hill Caravan Park.	Maintain both caravan parks to optimise customer satisfaction and occupancy levels. Liaise with BCCP Managers to facilitate dynamic pricing arrangement annually.	Coordinator Environment and Health Projects	✓	✓	✓
PG2	Refurbishment and replacement of select playground equipment at Arch Dunn Playground, Home Hill.	Works completed by 30 April, 2026.	Parks Coordinator			✓



Our Economy

We are committed to building a strong, diverse economy that creates jobs and supports local businesses. By focusing on key industries like agriculture, manufacturing, renewable energy and the visitor economy, we aim to drive growth, build resilience and ensure long-term prosperity for our community.

Objective: Foster Business Growth and Innovation

Support local businesses, attract new investment and promote reinvestment by providing resources, incentives, and a business-friendly environment to encourage development, innovation and expansion.

- Provide business support programs.
- Support, facilitate and promote potential synergies with agribusiness.
- Streamline regulatory processes.
- Support and promote local businesses.

Operational Activities		Accountability		Responsible Officer				Delivery targets			
Ref	Targeted Activities	Measure			Q1	Q2	Q3	Q4			
ED02	Support initiatives and facilitate programs that build capacity of individuals and local businesses to better utilise digital technology.	10% increase annually in business attendance at digital information and/or training workshops. Participant feedback >90% positive.		Economic Development Coordinator	✓	✓	✓	✓			
ED03	Promote funding opportunities available to businesses for research and development.	100% of funding opportunities identified and appropriate businesses advised through EDM distribution.		Economic Development Coordinator	✓	✓	✓	✓			
ED04	In collaboration with Smart Precinct NQ and the Queensland Small Business Commissioner's Small Business Friendly (SBF) Program, identify, promote and implement activities and initiatives to encourage development and expansion of existing businesses and support and encourage new and establishing businesses.	2% annual increase in attendance numbers at industry breakfasts and mentoring sessions. Number of other activities undertaken. Participant feedback >90% positive.		Economic Development Coordinator	✓	✓	✓	✓			
ED05	Encourage and support individuals and businesses to better participate in regional economic development initiatives.	20 businesses showcased annually across four economic development activities.		Economic Development Coordinator							✓

Objective: Promote Workforce Development						
Partner with educational institutions, industry and key stakeholders to improve skills training and create employment opportunities, ensuring a well-equipped workforce for existing and emerging sectors.						
<ul style="list-style-type: none"> Establish industry partnerships. Support apprenticeships and traineeships. Enhance vocational and tertiary education opportunities. Promote lifelong learning. 						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
ED06	Encourage businesses and individuals to participate in activities to promote employment and training opportunities.	One event delivered and two events attended annually.	Economic Development Coordinator	✓	✓	✓ ✓
Objective: Attract Investment and Diversify the Economy						
Identify and pursue opportunities to attract investment in emerging industries, ensuring the diversification of the Shire's economy and long-term economic sustainability.						
<ul style="list-style-type: none"> Create investment attraction priorities. Advocate for local and regional needs through lobbying. Support existing and emerging industries. Facilitate land and infrastructure availability. 						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
ED07	Market and promote the Burdekin including the Ayr Industrial Estate opportunities to potential developers/investors.	6 marketing and promotional activities undertaken.	Economic Development Coordinator			✓
ED08	Collaborate with State and Federal Government Departments and with Townsville Enterprise Ltd. (TEL) to identify, promote and implement economic development opportunities for the Burdekin region.	Two collaborative initiatives conducted annually. TEL service level agreement activities delivered.	Economic Development Coordinator			✓
ED09	Implement actions identified in the Burdekin Economic Development Strategy.	Number of action items completed within agreed timeframes.	Economic Development Coordinator			✓

Objective: Increase Housing Availability, Density and Affordability						
Enhance housing availability including density and affordability by supporting the development of diverse housing options across all segments to meet the needs of the growing community.						
<ul style="list-style-type: none"> • Develop affordable housing projects. • Streamline housing approvals. • Encourage diverse housing types. • Support infrastructure for new housing areas. 						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
ED10	Advocate for funding to employ a housing officer to implement the Local Housing Action Plan (LHAP).	Funding secured to employ housing officer.	Economic Development Coordinator		✓	✓
PD12	Facilitate pre-lodgement meetings with developers to support and encourage economic growth opportunities for the Burdekin Shire whilst balancing planning and environmental outcomes and community expectations.	95% of written responses provided to applicants within five (5) business days of pre-lodgement meeting being held.	Manager Planning and Development	✓	✓	✓

Objective: Activate and Build a Dynamic Regional Visitor Economy						
By attracting and engaging visitors through enhanced infrastructure, marketing and unique local events and experiences.						
<ul style="list-style-type: none"> • Develop targeted tourism marketing campaigns. • Enhance tourism product and infrastructure. • Foster partnerships with tourism operators. • Host major events and festivals. 						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3
TOU4	Seek to identify funding to update the Burdekin Tourism Strategy.	Secure funding to update Burdekin Tourism Strategy	Tourism Officer		✓	
TOU5	Continue membership of Townsville Enterprise Ltd. and host industry forums/workshops to encourage development of tourism product.	Increased presence in regional and national tourism promotion and marketing. Maintain existing visitor numbers to the Visitor Information Centres.	Tourism Officer	✓	✓	✓
TOU6	Continue to implement projects and activities outlined in the Burdekin Tourism Strategy.	100% of selected activities completed within agreed timeframes.	Tourism Officer	✓	✓	✓
TOU7	Undertake planning for the biennial 2027 'Sweet Days Hot Nights Festival', including associated events, as a destination event for the Burdekin.	Event plan developed and delivered. 5% increase in level of external visitation to the event. 80% positive feedback from sponsors.	Tourism Officer			✓



Our Environment

We value and respect our natural environments, waterways, and coasts now and into the future.

Objective: A Sustainable Environment

We lead by example to promote a sustainable future for our environment through planning, education, and strategic partnerships.

- Encourage initiatives that support a circular economy.
- Implement planning policy to adapt to the impacts of changes in the climate.
- Engage with the community to promote education programs that encourage sustainable practices and contribute to improved environmental outcomes.
- Implement initiatives to align Council activities with Federal and State renewable energy or carbon emission targets

Operational Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
PD13	Assess Planning Applications to ensure compliance with requirements of the current Planning Scheme.	100% of planning applications achieve substantial compliance with requirements of the Planning Scheme.	Manager Planning and Development	✓	✓	✓	✓
PD14	Consistently apply Council's Floor Heights for Buildings with Habitable Rooms Policy.	100% of new residential building work applications on sites identified as being subject to flood hazard comply with Council's Floor Heights for Buildings with Habitable Rooms Policy.	Manager Planning and Development	✓	✓	✓	✓

Objective: Healthy Natural Ecosystems and Resource Management						
Protect and enhance natural ecosystems by implementing responsible resource management, conservation programs, and collaborative partnerships to maintain biodiversity and environmental health. <ul style="list-style-type: none"> • Protect and improve water quality and the health of waterways, wetlands, and catchments. • Partner with community groups and organisations to protect, restore, and enhance the Burdekin's natural environment, including environmentally sensitive areas and biodiversity corridors. • Deliver effective waste management programs that support waste reduction, reuse, and recycling in alignment with the North Queensland Waste and Resource Recovery Strategy 2020-2030. • Lead by example in adopting environmental best practices across Council operations, and actively support businesses and residents to embrace environmentally friendly practices. 						
Operational Activities		Accountability		Delivery targets		
	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
BS2	<i>Undertake aquatic weed control in participating Riparian Management Agreement (RMA) waterways in the Shire.</i>	Issue Riparian Management Agreement invoices prior to 28 February 2026. Provide agreement holders with copy of the weed management newsletter with the invoices. Ensure aquatic weed is maintained at a low to medium scattered growth in the participating waterways.	Coordinator Public Health and Environment	✓	✓	✓
EPH2	<i>Undertake works identified in the Dune Management Strategy.</i>	Liaise with environmental groups and organisations to plan and undertake work within the dune systems. Expend grant funding in accordance with funding conditions. Seek State Government funding (when available) for Dune works and activities.	Coordinator Environment and Health Projects	✓	✓	✓

Objective: Healthy Natural Ecosystems and Resource Management						
Operational Activities		Accountability		Delivery targets		
Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
BS3	Undertake pest plant and animal reduction activities including the development of property biosecurity plans with landowners.	Coordinator Public Health and Environment	✓	✓	✓	✓
BS4	Review, Update, and Implement Council's Biosecurity Plan.	Coordinator Public Health and Environment	✓	✓	✓	✓
WM1	Participate in the Local Government Illegal Dumping Partnership Grant Program, and seek additional funding past March 2026.	Coordinator Waste Services	✓	✓	✓	✓

Objective: Healthy Natural Ecosystems and Resource Management							
Operational Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
WM2	Implement Waste Management Services Contract including Collection Service Specification to ensure Contractor meets performance standards, including - Delivery of new bin services. Number of missed services. Response to missed services. Bin repairs/replacements. Service complaints.	Analysis of complaints and compliments received regarding kerbside collections. 90% or more of customer requests actioned within agreed timeframes.	Coordinator Waste Services	✓	✓	✓	✓
WM3	Supervise and manage waste and recycling sites to ensure compliance with conditions of the Environmental Authority and improve performance for the Kirknie Landfill, and the Ayr, Home Hill, Giru and Clare Transfer Stations.	Full compliance with audits conducted by Department of Environment and Science. 100% compliance with internal inspection and audit programme.	Coordinator Waste Services	✓	✓	✓	✓
WM4	Continue environmental monitoring programs at the following sites: - Cromarty Landfill (groundwater and surface water); - Legacy Landfill Sites (groundwater); - Kirknie Landfill (groundwater, surface water and landfill gas); - Ayr and Home Hill Transfer Stations green waste runoff (surface water).	Complete monitoring and reporting as detailed in the monitoring program. Record and analyse monitoring data and revise monitoring programs if required.	Coordinator Waste Services	✓	✓	✓	✓



Our Infrastructure

We provide and advocate for cost-effective infrastructure that supports our quality of life.

Objective: Efficient and Connected Infrastructure Networks

Deliver safe, reliable, and future-ready transport and drainage networks through strategic investment, proactive maintenance, and innovation to support community needs, economic growth, flood resilience and public safety.

- Prioritise road and drainage network renewals and upgrades to improve safety, connectivity, and flood resilience and to enable economic growth.
- Collaborate with government partners to enhance our regional transport networks.
- Promote sustainable infrastructure solutions to improve efficiency and reduce environmental impact.
- Promote the expansion of digital connectivity to enable business growth, innovation, and community access to services.

Operational Activities		Accountability		Responsible Officer				Delivery targets			
Ref	Targeted Activities	Measure		Q1	Q2	Q3	Q4				
TS1	Complete Transport Infrastructure Development Scheme (TIDS) program in accordance with Roads and Transport Alliance requirements.	100% of TIDS funding claimed by 30 June 2026 Prioritisation of construction projects to achieve 100% expenditure.	Director Infrastructure Planning and Environmental Services								✓
TS2	Complete Roads to Recovery Program in accordance with Australian Government requirements.	100% of Roads to Recovery funding claimed by 30 June 2026.	Director Infrastructure Planning and Environmental Services								✓

Objective: Sustainable Water Resources						
Manage and enhance water resources through sustainable practices, infrastructure upgrades, and innovative solutions to ensure reliable, high-quality water and wastewater services.						
<ul style="list-style-type: none"> Enhance water security and protect and improve water quality. Improve water and sewerage network reliability and efficiency through planned infrastructure renewals and upgrades. 						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
WW1	Implement approved Drinking Water Quality Management Plan.	Maintain strict compliance with water quality testing matrix and continued implementation of water safety improvement initiatives. 100% completion of verification monitoring program and 98% compliance with rolling annual E.coli value (each relevant scheme).	Manager Water and Wastewater	✓	✓	✓
WW2	Maintain strict compliance with the PFAS Management Plan, including adherence to the prescribed testing matrix and ongoing implementation of PFAS risk mitigation and management initiatives.	100% completion of the verification monitoring program as outlined in the plan.	Manager Water and Wastewater	✓	✓	✓
WW3	Maintain strict compliance with environmental licence conditions utilising councils' site-based management plan, including all required water quality monitoring matrices. Ensure ongoing implementation of environmental risk management and improvement initiatives.	100% compliance of councils receiving environment verification monitoring program.	Manager Water and Wastewater	✓	✓	✓
WW4	Complete Bore field Rejuvenation project and meet deadline for commissioning of new South Ayr Filtration Plant.	Completion of Bore field Rejuvenation Project Stage 1 by December 2025. Completion of Filtration Plant Commissioning by June 2026.	Manager Water and Wastewater	✓	✓	✓
WW5	Ensure operational responsiveness and departmental performance of the Water and Wastewater team aligns with Council's Customer Service Charter and agreed service timeframes.	Quarterly analysis of compliments versus formal complaints received with a target of 5:1 compliments to complaints. 90% or more of customer requests completed within target timeframes.	Manager Water and Wastewater	✓	✓	✓

Objective: Sustainable Water Resources						
WW6	Enhance the existing Sewerage Condition Assessment program (Clean and Camera) with the addition of Smoke Testing. In 25/26 complete a condition assessment of the Brandon sewer	100% completion of planned condition assessment for 25/26.	Manager Water and Wastewater	✓	✓	✓
Objective: Vibrant Community Assets						
Provide well-maintained, accessible, and multi-purpose community assets that support recreational, cultural, and social activities and enhance community wellbeing.						
<ul style="list-style-type: none"> Implement the Asset Management Strategy and Roadmap. Plan, build and maintain infrastructure that enhances and extends the life of community assets. Develop and implement strategic infrastructure plans to inform the decision-making process when planning for future infrastructure renewal and enhancements. 						
Operational Activities			Accountability		Delivery targets	
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
TS3	Complete asset inspections in accordance with inspection program.	Asset inspection program completed by 31 March 2026.	Manager Technical			✓
TS4	Complete asset capitalisations in a timely manner.	60% of projects capitalised within three (3) months after financial completion with 90% or more capitalised within 6 months of financial completion.	Manager Technical Services	✓	✓	✓
TS5	Complete asset valuation reviews including desktop reviews for Transport, Drainage, Land and Improvements and Other Assets and comprehensive valuation of Buildings, Water and Sewerage Assets.	Review to be completed by Council Officers by 30 April 2026. Valuations completed by 30 April 2026.	Manager Technical Services			✓
TS6	Completion of assigned Asset Management Roadmap tasks.	Strategic Asset Management Plans for Transport, Drainage, Water Supply and Sewerage reviewed by 31 May 2026.	Director Infrastructure, Planning and Environmental Services			✓
OPW1	Implement Annual Works Program as adopted within the financial year considering revisions required to accommodate externally funded projects and/or natural disasters.	85% of Works completed at end of financial year, including dollar value.	Manager Operations, Works Overseer	✓	✓	✓
TS7	Detailed designs of 2026/2027 reseals.	90% of detailed designs for reseat program 2026/2027 completed by 30 June 2026	Manager Technical Services			✓

Objective: Vibrant Community Assets						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
FAC2	Coordinate and manage major facilities management projects and asset management plans as required and in line with agreed strategic outcomes.	Project Plans identified and drafted with appropriate project management resources for all major projects. Asset management plans defined for major Council facilities.	Facilities Management Coordinator	✓	✓	✓ ✓
SP2	Construct new amenity block at the Burdekin Aquatic Centre.	New amenity block designed, tendered, and constructed in the 25/26 financial year.	Manager Environment and Health Services	✓	✓	✓ ✓
SP3	Deliver capital works upgrades at the Home Hill Swimming Pool.	Project scope developed and approved by Council. Call for design and construct tenders. Construction to commence within 2025/2026 financial year.	Manager Environment and Health Services	✓	✓	✓ ✓
TS8	Develop and monitor Annual capital delivery program.	Capital delivery program regularly monitored through monthly Capital Project Control Group meetings, with at-risk projects escalated to Council for advice on delivery or budget concerns in a timely manner.	Director Infrastructure, Planning and Environmental Services.	✓	✓	✓ ✓
TS9	Develop 5 and 10 year roadworks and drainage capital works program.	Programs adopted by Council By 30 March 2026.	Manager Technical Services			✓

Objective: Well Planned Communities						
Support the development of liveable, connected, and sustainable communities through strategic land use planning, infrastructure delivery, and responsive development assessment.						
<ul style="list-style-type: none"> • Support strategic projects that will contribute to liveability and economic growth in the Burdekin. • Review land supply and uses to meet community and business needs. • Design facilities that are adaptable and inclusive with consideration of the needs of all residents. • Implement the Sport and Recreation Strategy and provide innovative facilities that meet the current and future needs of our community. • Protect and improve the resilience of assets by utilising betterment programs and implementing flood and disaster mitigation strategies. 						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
CG4	<i>Coordinate and project manage Council's external funding applications.</i>	100% of applications for identified grant opportunities submitted on time. 100% of acquittals submitted accurately and on time.	Director Corporate and Community Services; Grants and Property Officer	✓	✓	✓
PD15	<i>Following identification of additional residential land in Home Hill and industrial land in Ayr, submit any required amendments to the Planning Scheme to the State for endorsement.</i>	By June 2026.	Manager Planning and Development			✓



Our Organisation

We deliver positive outcomes for our community through ethical, transparent, and financially sustainable decision-making.

Objective: Engaged Community Stakeholders

Achieve better outcomes through open communication, collaboration, and opportunities for participation in decision-making.

- Strive for excellence in customer service to our external and internal customers.
- Undertake meaningful community engagement, through Community Advisory Groups and other engagement methods to encourage diverse community participation and feedback.
- Be responsive and proactive in providing information to keep the community informed.
- Foster co-operative and collaborative partnerships on matters of regional, state, and national importance.
- Through strong leadership and advocacy demonstrate Council's strategic direction to government, business, and the community.

Operational Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
CS1	<i>Deliver professional customer service assistance to internal and external customers.</i>	Minimum 80% service level - all calls answered within 20 seconds. Less than 5% of calls abandoned. Less than 5% error rate in call codes.	Customer Service Centre Coordinator	✓	✓	✓	✓
CV5	<i>Annual consultation and survey of local user groups (Hirers) to understand customer expectations/satisfaction to ensure Cultural Venues remain relevant into the future.</i>	Identify key (targeted) local hirers. One-on-one meetings completed. Report on findings delivered to Council. >85% overall satisfaction level from hirers.	Cultural Venues Manager			✓	
OPW2	<i>Ensure operational responsiveness and departmental conduct (operations- works) aligns with Council's Customer Service Charter and agreed service timeframes.</i>	Quarterly analysis of compliments versus formal complaints received with a target of 8:1 compliments to complaints. 90% or more of customer requests completed within target timeframes.	Manager Operations	✓	✓	✓	✓

Objective: Engaged Community Stakeholders							
Operational Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
PG3	Ensure operational responsiveness and departmental performance of the parks and gardens team aligns with Council's Customer Service Charter and agreed service timeframes.	Quarterly analysis of compliments versus formal complaints received with a target of 8:1 compliments to complaints. 90% or more of customer requests completed within target timeframes.	Parks Coordinator	✓	✓	✓	✓
ED11	Facilitate meetings of the Economic Advisory Group and implement agreed recommendations as endorsed by Council.	Minutes presented to Council. Number of actions implemented.	Economic Development Coordinator	✓	✓	✓	✓
CD7	Review Council's Community Connect Program.	Review previous community connect activities and outcomes. Identify outstanding projects/initiatives and limitations or barriers to achievement. Provide report to Council.	Manager Community Services			✓	
CD8	Plan and conduct two informal face-to-face community engagement sessions with identified communities outside of the main population centres.	Council to identify and confirm two communities for consultation. Consultation location and other engagement details advertised.	Manager Community Services		✓		✓
TS10	Assess items identified by the Burdekin Road Safety Advisory Committee.	100% of recommendations from advisory group reviewed by management to determine applicability and key recommendations brought to Council for decision and appropriate implementation plan developed within 3 months.	Manager Technical Services	✓	✓	✓	✓
MMC03	Facilitate the production of corporate publications including the Annual Report and Annual Budget documents.	100% compliance with statutory obligations.	Media and Communications Officer	✓	✓	✓	✓
MMC04	Produce community updates, prepare internal staff communications including staff newsletters, and develop other material as required by the Executive Leadership Team and Senior Leadership Group.	One internal newsletter per quarter; community updates distributed within appropriate timeframe of major initiatives.	Media and Communications Officer	✓	✓	✓	✓
MMC05	Improve disaster preparedness and emergency response communications by ensuring multi-channel distribution and community readiness.	Annual review and testing of disaster communication protocols.	Media and Communications Officer.		✓		

Objective: Engaged Community Stakeholders							
Operational Activities			Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
EXC1	Develop and maintain effective regional partnerships through membership of relevant regional bodies including the North Queensland Regional Organisation of Councils (NQROC) and Townsville Enterprise Ltd (TEL).	Participate in activities of NQROC and relevant sub-committees. Key outcomes identified in Service Level Agreement with Townsville Enterprise Ltd.	Chief Executive Officer; Economic Development Coordinator	✓	✓	✓	✓
OPW3	Deliver Road Maintenance Performance Contract (RMPC) in accordance with requirements and within budget.	Contract obligations fulfilled within budget.	Manager Operations,	✓	✓	✓	✓
OPW4	Achieve a satisfactory external audit of the Road Maintenance Performance Contract from the Department of Transport and Main Roads.	95% compliance against Key Performance Indicators.	Manager Operations	✓	✓	✓	✓
EXC2	Facilitate internal and external training opportunities with key regulatory and advisory bodies to support ongoing councillor training activities as required.	Relevant education and training activities provided as required.	Chief Executive Officer	✓	✓	✓	✓
MC06	Strengthen community trust and awareness by proactively communicating Council's key advocacy efforts, funding applications, decisions, and major projects.	Deliver quarterly advocacy updates; demonstrate increased community understanding and positive engagement with Council initiatives.	Media and Communications Officer.	✓	✓	✓	✓
CG5	Manage Council's Corporate Policy Program.	95% of policies that are due for review, are reviewed within the agreed timeframes.	Senior Governance Officer	✓	✓	✓	✓
PD16	Provide timely responses to all Plumbing and Drainage related Customer Requests, including Trade Waste and Backflow Prevention.	95% of Plumbing and Drainage Customer Requests are responded to within five (5) business days.	Manager Planning and Development	✓	✓	✓	✓
PD17	Implement agreed management action items from the 2024/2025 Planning and Development Review - Internal Audit.	100% of agreed action items implemented in accordance with schedule and reported to the Audit and Risk Committee.	Manager Planning and Development	✓	✓	✓	✓

Objective: Transparent and Accountable Governance						
Uphold the highest standards of governance by promoting transparency, ethical decision-making, and accountability in all Council activities.						
<ul style="list-style-type: none"> • Demonstrate open and transparent decision-making, leadership and financial management. • Pursue excellence in financial management. • Responsibly manage Council's financial position to ensure sustainability. • Implement effective governance frameworks. • Undertake regulatory responsibilities in accordance with legislative obligations 						
Operational Activities		Accountability		Delivery targets		
Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
CG6 Co-ordinate Council's Complaints Management System in accordance with the adopted Complaints Management Policy and Process and facilitate the provision of information to external authorities (QAO, Queensland Ombudsman, Queensland Police etc) as required.	100% compliance with Council's adopted Complaints Management Process.	Senior Governance Officer	✓	✓	✓	✓
CG7 Provide access to Council documents in accordance with the Right to Information Act and Information Privacy Act.	100% of applications for information are processed in accordance with legislative timelines.	Governance and Property Officer	✓	✓	✓	✓
CG8 Coordinate the Internal Audit function including the annual review of the Internal Audit Plan by the Audit and Risk Committee.	Internal audits are delivered in accordance with adopted internal audit plan and within budget. Agreed management action items from internal audit implemented and reported to Audit and Risk Committee.	Director Corporate and Community Services Senior Governance Officer	✓	✓	✓	✓
FM1 Co-ordinate/provide information for external audit projects undertaken by Queensland Audit Office.	Timeliness of response to Queensland Audit Office requests and results of audits if applicable.	Manager Financial Services	✓			✓
R1 Ensure customer requests are actioned in a timely manner.	Customer Request Summary Report Resolution % > 95%.	Revenue Coordinator	✓	✓	✓	✓
FM2 Prepare and deliver Council budgets (including revised budgets) in accordance with statutory requirements.	Council budget prepared and presented to Council by 30 June 2026.	Manager Financial Services		✓	✓	✓

Objective: Transparent and Accountable Governance							
Operational Activities		Accountability		Delivery targets			
	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
FM3	Report actual performance against budget to Council monthly.	Monthly reports prepared and submitted in accordance with agenda deadlines.	Manager Financial Services	✓	✓	✓	✓
R2	Maximise recovery of overdue rates and charges, in accordance with Council's Rates and Charges Recovery Policy with an emphasis on more timely follow up action on overdue rates from Reminder Notices through to Sale of Land for Arrears of Rates.	Rates arrears at 30 June 2026 not to exceed 5% of the total rates levy for 2025/2026.	Manager Financial Services				✓
EXP1	Administer accounts payable and contract register.	90% of invoices paid in accordance with Council's standard terms and conditions or contract conditions.	Expenditure Services Coordinator	✓	✓	✓	✓
PC1	Implement agreed management actions from the Payroll Review Internal Audit 2024/2025.	Agreed actions implemented within agreed due dates. Regular reports provided to Audit and Risk Committee.	People and Culture Coordinator		✓		✓
CG9	Coordinate Council's insurance program to manage risks associated with Council operations and assets.	100% of insurance products reviewed and insurance renewals submitted on time. Timely response to all insurance claims and enquiries.	Governance and Property Officer	✓	✓	✓	✓
FM4	Coordinate and submit 10 year financial forecast to Local Government Department.	Submission by 31 August 2025.	Financial Management Coordinator	✓			
FM5	Maximise recovery of outstanding sundry debtors.	Less than 15% of sundry debtors outstanding at 90 days.	Financial Management Coordinator	✓	✓	✓	✓
R3	Issue timely and accurate rates and charges notices.	Half yearly notices and supplementary notices issued within agreed timeframes with less than 10 instances of incorrect notices issued.	Manager Financial Services	✓	✓	✓	✓
EXP2	Maximise earnings on cash holdings.	Investments placed in accordance with the investment policy guidelines to maximise interest earnings.	Manager Financial Services	✓	✓	✓	✓

Objective: Transparent and Accountable Governance						
Operational Activities		Accountability		Delivery targets		
	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
TS11	Implementation of Council fleet renewal program - ordered, delivered and program developed.	80% of fleet items ordered by 31 December 2025. 90% of fleet items delivered by 30 June 2026. Future renewal program developed by 30 April 2026.	Manager Technical Services	✓	✓	✓ ✓
TS12	Implement agreed actions from the Fuel and Fleet Management Internal Audit.	Review Fleet Management Audit Results, prioritise actions and complete actions identified for 2025/2026.	Manager Technical Services	✓	✓	✓ ✓
EXC3	Continue to manage risks effectively through ongoing improvements to Council's Enterprise Risk Management systems.	Conduct annual risk register reviews. Oversight and testing of Council's Business Continuity Plans. Regular risk briefings provided to Audit and Risk Committee.	Chief Executive Officer; Senior Governance Officer	✓	✓	✓ ✓
CG10	Monitor and review Fraud and Corruption Control Plan for legislative and regulatory changes.	Annual Review of Fraud and Corruption Risks. Monitor other ongoing prevention and response activities as necessary. Training provided to all workers on the Code of Conduct for Workers.	Director Corporate and Community Services		✓	✓
CG11	Actively review and update Council's Delegations Register.	Registers are updated within 2 months of LGAQ updates.	Director Corporate and Community Services			✓
CG12	Implement Council's Business Continuity program including completion of testing activities as per the adopted testing strategy and schedule.	BCP Test conducted in accordance with adopted testing strategy and schedule. Relevant amendments to BCPs applied.	Senior Governance Officer		✓	✓
CG13	Monitor and implement relevant initiatives in response to the Information and Privacy Legislation Act (IPOLA) reforms, including mandatory notification of data breaches (MNDB).	Participate in relevant IPOLA training. Prepare relevant internal procedures and operational standard. Provide information to internal stakeholders as required.	Senior Governance Officer	✓	✓	✓ ✓

Objective: Transparent and Accountable Governance								
Operational Activities			Accountability		Delivery targets			
	Targeted Activities	Measure		Responsible Officer	Q1	Q2	Q3	Q4
IM1	Establish Information Management Standards and Controls.	Standards and controls endorsed by the Executive Leadership Team.		Information Management Coordinator	✓	✓	✓	✓
IM2	Conduct a comprehensive review of information policies on a biennial basis, ensuring updates align with evolving regulatory requirements and industry best practices.	Operational standards and guidelines for data governance, storage, and accessibility reviewed and targeted training provided as necessary.		Information Management Coordinator	✓	✓	✓	✓
IM3	Ensure the safe custody of Council records through the classification and registration of daily correspondence into the records management system.	Ensure all correspondence is accurately recorded in the records management system within 48 working hours of receipt, maintaining compliance with established documentation standards.		Information Management Coordinator	✓	✓	✓	✓
IM4	Ensure compliance with Queensland State Archives schedules for the retention and disposal of paper-based corporate records.	Ensure that 70% of records are systematically archived within six months of receipt by the Records team, in accordance with established records management protocols.		Information Management Coordinator	✓	✓	✓	✓
SQ1	Develop an all of Council Internal Quality Audit Program to ensure compliance with ISO9100.	Development of an Internal Quality Audit Program recommending two internal quality audits to be conducted each quarter.		Safety and Quality Coordinator	✓	✓	✓	✓
SQ2	Maintain Council's Quality Management System certification.	Complete external audits and meet compliance requirements within agreed timeframes. Implement action items within agreed timeframe - measured by percentage completed.		Safety and Quality Coordinator	✓	✓	✓	✓
EXP3	Administer financial delegations.	Monthly review of the financial delegations register for accuracy.		Expenditure Services Coordinator	✓	✓	✓	✓
PS1	Implement key recommendations from BDO Internal Fuel Management Audit Report.	Develop a fuel management operational standard within six months of installation of new infrastructure.		Purchasing and Stores Supervisor	✓	✓	✓	✓
AM4	Conduct a review of Council's Local Laws.	Adoption of amended local laws by Council.		Coordinator Environment and Health Projects	✓	✓	✓	✓

Objective: Transparent and Accountable Governance						
Operational Activities		Accountability		Delivery targets		
	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
EXC4	Coordinate and provide administrative support for Council's statutory meetings and deliver accurate and timely minutes of meetings.	Accurate, complete and timely minutes published to website within five (5) days of each statutory Council meeting. Minutes to comply with requirements of Local Government Regulation 2012.	Executive Coordinator	✓	✓	✓
CG13	Coordinate Council's Public Interest Disclosure Investigations and Training.	100% of complaints assessed against Public Interest Disclosure criteria. 100% of new employees to receive PID awareness in induction training.	Senior Governance Officer	✓	✓	✓
FM6	Prepare and deliver annual Financial Statements in accordance with legislative and accounting standards requirements and within the agreed external audit plan timeframes.	Presentation of Financial Statements within the agreed external audit plan timeframes. Accurate proposed Financial Statements can be measured based on Audit and Risk Committee and external auditor queries.	Manager Financial Services	✓		✓
FM7	Facilitate external audit of Burdekin Shire Council as required by and in co-operation with the Queensland Audit Office (QAO) and their contracted auditor Crowe.	Feedback from external auditor on performance of audit process. As per the agreed external audit plan.	Manager Financial Services	✓		✓
FM8	Coordinate and complete the annual Local Government Comparative Data Return.	Submission by the target date. Accuracy can be measured by queries from the department.	Financial Management Coordinator	✓	✓	✓
FM9	Prepare and lodge all necessary statutory/legislative returns.	Returns to be lodged by 30 June 2026.	Financial Management Coordinator			✓

Objective: Transparent and Accountable Governance						
	Operational Activities		Accountability		Delivery targets	
	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
R4	Maintain the property and rating database to ensure a high level of accuracy.	Less than 10 instances of errors in rating data brought to the attention of Council.	Revenue Coordinator	✓	✓	✓ ✓
R5	Ensure accurate and timely Emergency Management Levy, Rural Fire Brigade Charge and State Government Pensioner Subsidy claims and payments.	Returns and payments submitted in accordance with State Government requirements.	Revenue Coordinator	✓	✓	✓ ✓
EXP4	Conduct Tender 2025 Refresh of Approved Contractors Listing applications for private hire and traffic control providers for the period 1 October 2023 to 30 September 2026.	Management of the Approved Contractors Refresh with less than 10 errors.	Expenditure Services Coordinator	✓	✓	✓ ✓
EPH3	Undertake regulatory responsibilities under State legislation: Food Act 2006, Public Health (Infection Control for Personal Appearance Services) Act 2003, Public Health Act 2005, and Council's Local Laws.	<p>Ensure the timely and accurate processing and issuing of new licenses.</p> <p>Undertake annual inspections with 100% of non-compliances addressed as per standard procedure.</p> <p>Undertake enforcement as per Council's risk matrix to achieve compliance.</p> <p>Annual renewal of food and PAS licenses - notices sent by 1 July, licenses issued by 31 August.</p> <p>Annual renewal of all other licences - notices sent by 30 April, licences issued by 31 August.</p> <p>80% of CRM's responded to within adopted timeframes.</p>	Coordinator Public Health and Environment	✓	✓	✓ ✓

Objective: Transparent and Accountable Governance						
Operational Activities		Accountability		Delivery targets		
	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
EPH4	Provide Environmental and Health Assessments for relevant Development Applications in accordance with legislative requirements.	Provide timely environmental and health conditions to planning applications.	Coordinator Public Health and Environment	✓	✓	✓ ✓
ICT1	Coordinate the design, acquisition, configuration, maintenance and management of ICT hardware infrastructure.	Budgeted operational hardware projects delivered in accordance with budget and agreed timeframes (Computer renewal program, photocopier renewal program). Budgeted capital hardware projects delivered in accordance with budget and agreed timeframes (Drone replacement, Large Edge Switches, Server Virtualisation, Camera Surveillance).	Manager Client Services	✓	✓	✓ ✓
ICT2	Provide quality ICT services to internal customers, including timely resolution of customer requests.	90% helpdesk requests responded to and resolved in accordance with agreed service levels.	Manager Client Services	✓	✓	✓ ✓
ICT3	Develop the 5-Year ICT Strategy.	Successful adoption and roll-out of ICT Strategy including Roadmap and Action Plan.	Manager Client Services	✓	✓	✓ ✓
SQ3	Management, maintenance and reporting of the Sky trust System as the primary repository for Safety information.	Development, monitoring and distribution of a corrective actions register, to enhance compliance with best practice in relation to closing out of all incidents and injuries. 90% or greater compliance.	Safety and Quality Coordinator	✓	✓	✓ ✓
PS2	Embed operation of new fuel system to ensure full functionality and auditability with training provided as required.	Full implementation and operation of Jones Street Fuel delivery system by March 31, 2026.	Purchasing and Stores Supervisor	✓	✓	✓ ✓
TS13	Implement Technology One mobility modules.	Complete implementation of Technology One Field App module for two asset classes by 30 June 2026.	Manager Technical Services			✓

Embrace Technology						
Leverage technology and innovation to enhance service delivery, improve business processes, and create more efficient and connected communities.						
<ul style="list-style-type: none"> Support and improve Council's operational performance through the delivery of innovative, efficient, and effective ICT solutions. Through digital platforms, improve access to information. 						
		Accountability		Delivery targets		
Targeted Activities		Measure	Responsible Officer	Q1	Q2	Q3 Q4
MC07	Manage, monitor and promote Council's social media platforms as an effective community information and engagement tool.	<p>Number of original news updates published on Council's social media platforms.</p> <p>Number of community awareness campaigns launched annually.</p>	Media and Communications Officer.	✓	✓	✓
TOU8	Enhance online presence including the Visit Burdekin website, destination events calendar and Tourism Social Media Platforms.	5% increase in hits and likes on sites.	Tourism Officer			✓
IM5	Strengthen Cyber Security and Access Controls and implement robust cybersecurity protocols to protect sensitive data from unauthorised access, breaches, and cyber threats.	<p>Deliver periodic reports to the Audit and Risk Committee, ensuring transparency and alignment with governance requirements.</p> <p>Conduct biannual security audits and facilitate an annual penetration test to proactively identify and address vulnerabilities.</p> <p>Implement continuous cybersecurity training initiatives, maintaining a minimum 90% employee participation rate annually.</p>	Information Management Coordinator	✓	✓	✓
IM6	Manage Council's public website and Intranet in accordance with adopted operational standards.	<p>Ensure the website's software and connectivity remain optimal and fit for purpose, enabling efficient operation and accessibility for users.</p> <p>Deliver targeted training to relevant staff as required, supporting compliance and operational effectiveness.</p>	Information Management Coordinator	✓	✓	✓

Objective: An Envable Organisational Culture that Actively Demonstrates Our Values						
Cultivate a positive workplace culture where collaboration, respect, and excellence are championed, aligning organisational behaviours with Council's core values. <ul style="list-style-type: none"> • Develop a cost-effective, adaptable, and capable workforce, with effective leadership and management capability to implement our vision. • Provide training and development opportunities to meet organisational needs. • Protect the health and safety of employees and community members through the implementation of an effective Health and Safety Management System. • Develop and implement a strategic workforce plan to advance Council's recruitment, onboarding, career mapping and succession planning activities. • Implement the Staff Culture Review 						
		Accountability		Delivery targets		
	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
EXC5	<i>Undertake effective planning and coordination of Council programs and operations through the Senior Leadership Group.</i>	Regular meetings of Executive Leadership Team (ELT) and Senior Leadership Group (SLG). Level of planning and coordination of Council operations across Departments.	Chief Executive Officer; Director of Corporate and Community Services; Director of Infrastructure, Planning and Environmental Services	✓	✓	✓
TR1	<i>Develop and maintain the 2025/2026 Training Plan and ensure that skills and qualifications required by legislation are maintained/updated.</i>	Reported quarterly- 95% training compliance for new and renewed qualifications and skills in accordance with position requirements and legislation.	People and Culture Coordinator	✓	✓	✓
TR2	<i>Facilitation of traineeships, apprentices and work experience opportunities.</i>	Report on number of trainees appointed in line with proposed budgetary limitations. Report on number of apprentices appointed annually. Report on additional or new Cadets and/or Graduates appointed. Report on number of work experience students.	People and Culture Coordinator	✓	✓	✓

Objective: An Envable Organisational Culture that Actively Demonstrates Our Values							
Operational Activities		Accountability		Responsible Officer	Delivery targets		
Ref	Targeted Activities	Measure			Q1	Q2	Q3 Q4
IM7	Deliver systematic ongoing Recordkeeping Awareness training and records management system training for all employees to ensure recordkeeping is supported at all levels of Council.	100% of new employees receive awareness training as part of their induction. 100% of new employees using the records management system are trained within three months of employment.		Information Management Coordinator	✓	✓	✓
TR3	Coordinate Council's corporate training and employee professional development initiatives.	Report on current operational expenditure for training in line with predicted forecasted budget.		People and Culture Coordinator	✓	✓	✓
PC2	Manage work-related injuries including the facilitation of workers compensation claims and return to work programs.	100% of workers' compensation claims recorded and managed in accordance with Council policies and procedures. Report on number and status of new and existing cases each quarter.		People and Culture Coordinator	✓	✓	✓
SQ4	Development and adoption of Councils Annual Work Health and Safety Plan.	Monitor and report on Council's monthly tasks and actions in accordance with the Annual Work Health and Safety Plan. Percentage completed.		Safety and Quality Coordinator	✓	✓	✓
SQ5	Develop and roll out a successful and engaging Safe Work Month Program for all employees.	Development of the Safe Work Month Program and successful facilitation of planned activities. 80% engagement of employees over Safe Work Month.		Safety and Quality Coordinator	✓	✓	✓
OPW5	Nett reduction in number of WHS incidents involving property damage by Works Staff. Benchmark established from 2024/2025 Sky Trust reporting.	Reduction in number of WHS incidents involving property damage compared to prior year.		Manager Operations	✓	✓	✓

Objective: An Envable Organisational Culture that Actively Demonstrates Our Values							
Operational Activities		Accountability		Delivery targets			
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
OPW6	Operations- Works Record of non-compliance against Site Safety Checklists.	Improve on established WHS non-compliance benchmark for internal project audits. Conduct at least one internal site audit of all Capital Works projects and measure instance of non-compliance against Site Safety Plan and Traffic Management Plan.	Manager Operations	✓	✓	✓	✓
PG4	Nett reduction in number of WHS incidents involving property damage by Parks and Gardens Staff. Benchmark established from 2025/2026 SkyTrust reporting.	Reduction in number of WHS incidents involving property damage compared to prior year.	Manager Operations; Parks Coordinator; Supervisor - Parks.	✓	✓	✓	✓
PG5	Parks and Gardens Record of non-compliance against Site Safety Checklists. Establish benchmark performance from prior year with a view to continuous improvement in following years.	Establish a WHS non-compliance benchmark for internal project audits. Conduct at least one internal site audit of all Capital Works projects and measure instance of non-compliance against Site Safety Plan and Traffic Management Plan.	Manager Operations; Parks Coordinator; Supervisor - Parks.	✓	✓	✓	✓
WW7	Water and Wastewater Record of non-compliance against Site Safety Checklists.	100% Compliance with completion of SWMS and Permit to Work Documentation. Commitment to complete one site safety audit monthly.	Manager Water and Wastewater.	✓	✓	✓	✓
EXC6	Complete the implementation of agreed actions from the Strategic Workforce Planning and Succession Management internal audit report.	Implement actions as per timelines in audit report.	Chief Executive Officer; Director Corporate and Community Services; People and Culture Coordinator	✓	✓	✓	✓

Objective: An Envable Organisational Culture that Actively Demonstrates Our Values						
Operational Activities		Accountability		Delivery targets		
Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3 Q4
PC3	Deliver workforce data reports that meet Council's requirements and highlights workforce trends to inform workforce planning.	<p>Reports prepared and presented according to agreed reporting timetable to meet strategic and operational needs.</p> <p>Annual Workforce Data Report (due 1st March).</p> <p>Quarterly People and Culture Report (due 30 April, 31 July, 30 September, 31 January).</p> <p>Six Monthly Leave Report as at April and October (due May - Council Meeting and November - SLG only).</p>	People and Culture Coordinator	✓	✓	✓
PC4	Implement the Workforce Plan to address skill shortages and mitigate "single points of failure" within the organisation, enabling the Council to attract, retain, and strategically plan for the future workforce.	Report on progress of actions identified by the ELT and any new initiatives.	People and Culture Coordinator	✓	✓	✓

Objective: An Envable Organisational Culture that Actively Demonstrates Our Values								
Operational Activities			Accountability		Delivery targets			
Ref	Targeted Activities	Measure		Responsible Officer	Q1	Q2	Q3	Q4
EXC7	Continue to implement initiatives designed to improve organisational culture through the adopted Action Plan.	Action Plan initiatives implemented in accordance with budget and agreed timeframes.		Chief Executive Officer	✓	✓	✓	✓
PC5	Manage Council's People and Culture functions including employee relations, compliance, compensation and benefits, and all other employee related matters.	Report on the status of recruitment for the quarter. Report on any other non-BAU projects or program incentives.		People and Culture Coordinator	✓	✓	✓	✓

Revenue Statement 2025/26

A. GENERAL RATES – OVERVIEW

In accordance with section 94(1)(a) of the *Local Government Act 2009* and section 80(1) of the *Local Government Regulation 2012*, Council will levy differential general rates on all rateable land within the Shire.

For the 2025/2026 financial year, Council has determined that it will, in accordance with section 81 of the *Local Government Regulation 2012*, adopt twenty-one (21) differential categories.

In making general rates, Council raises an amount of revenue it sees as being appropriate to maintain and improve assets and provide services to the Shire as a whole. In deciding how that revenue is raised, Council takes into account the following factors –

- the use of the land and the economic value of that use;
- the location of the land;
- the level of services provided to that land;
- the access that the land has to services; and
- the rateable value of land, including the potential for the land to produce income.

The annual valuation made by the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development of all lands in the Shire shall have force and effect for the period of twelve (12) months commencing on 1 July 2025.

Council determines that a method of differential general rating be applied to all rateable land in the Shire on the bases set out hereunder.

B. DIFFERENTIAL GENERAL RATING CATEGORIES

In accordance with section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and the method by which land is to be identified and included in its appropriate category is set out in the following table.

Category	Description	Identification
A – Residential	Land which is used or intended to be used for residential purposes.	Land with land use codes 01, 02, 04-06, 08, 09 and 72 and/or a property type of Urban Residential or Urban Vacant and as identified by the CEO, but excluding the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
A1 – Rural Residential	Land which is used or intended to be used for rural residential purposes.	Land with land use codes 01, 02, 04-06, 09 and 72 and/or a property type of Rural Residential or Rural Vacant and as identified by the CEO.
A2 – Multi Unit Dwellings <2 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings <2 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A3 – Multi Unit Dwellings 3-4 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 3-4 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.

Category	Description	Identification
A4 – Multi Unit Dwellings 5-7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 5-7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A5 – Multi Unit Dwellings >7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings >7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
B – Commercial and Industrial	Land used, or intended to be used, for commercial and/or industrial purposes other than land included within category B1 or B2.	Land with land use codes 07, 10-59, 90, 92, 96-97 and 99 and as identified by the CEO, and including the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
B1 – Shopping Centre	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 4,000 square metres, and on-site car parking for more than 80 vehicles.	Land with land use code 16 and as identified by the CEO.
B2 – Shopping Complex	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 2,000 square metres, and on-site car parking for more than 24 vehicles but less than 81 vehicles.	Land with land use codes 14 or 16 and as identified by the CEO.
C – Grazing and Livestock	Land used for the purposes of grazing or livestock.	Land with land use codes 60-69, 85-87 and 89 and as identified by the CEO.
D – Sugar Cane	Land used for the purposes of growing sugar cane.	Land with land use code 75 and as identified by the CEO.
E – Rural (Other) – less than 20 hectares	Land used for rural purposes, other than land included in category C or D, with an area of less than 20 hectares.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
E1 – Rural (Other) – 20 hectares or more	Land used for rural purposes, other than land included in category C or D, with an area of 20 hectares or greater.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
F – Sugar Milling	Land used, or intended to be used, for the purposes of sugar milling, including land used in connection or in association with sugar milling.	Land identified by the CEO.
G1 – Water (less than 10 hectares)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of less than 10 hectares.	Land with land use code 95 and as identified by the CEO.
G2 – Water (10 hectares or more)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of 10 hectares or greater.	Land with land use code 95 and as identified by the CEO.

Category	Description	Identification
H1 – Solar Farms – 40MW – 90MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 40MW but equal to or less than 90MW.	Land with land use code 91 and as identified by the CEO.
H2 – Solar Farms – 91MW – 250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 91MW but equal to or less than 250MW.	Land with land use code 91 and as identified by the CEO.
H3 – Solar Farms – >250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity greater than 250MW.	Land with land use code 91 and as identified by the CEO.
H4 – Electricity and Telecommunications Infrastructure	Land used, or intended to be used, in whole or in part, for the purposes of transformers, electricity substations, communication facilities and telephone exchanges.	Land with land use code 91 and as identified by the CEO.
I – Other	Land not otherwise categorised.	Land identified by the CEO.

The land use codes referred to under the “Identification” column in the table above, are those land use codes used by the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development to classify land within the Shire boundaries during the period of the valuation which becomes effective for rating purposes from 1 July 2025.

Council delegates its power, under section 81(4) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land within the Shire belongs to the Chief Executive Officer.

C. DIFFERENTIAL GENERAL RATES AND MINIMUM GENERAL RATES

In accordance with section 77 and section 80 of the *Local Government Regulation 2012*, the differential general rate and minimum general rate for each differential rating category is set out in following table.

Category	Rate (Cents) in the Dollar	Minimum General Rate
A – Residential	1.949	\$1,209
A1 – Rural Residential	1.689	\$1,209
A2 – Multi Unit Dwellings <2 Flats	1.899	\$1,572
A3 – Multi Unit Dwellings 3-4 Flats	2.021	\$2,358
A4 – Multi Unit Dwellings 5-7 Flats	2.115	\$3,930
A5 – Multi Unit Dwellings >7 Flats	2.076	\$6,288
B – Commercial and Industrial	2.104	\$1,451
B1 – Shopping Centre	3.188	\$38,345

Category	Rate (Cents) in the Dollar	Minimum General Rate
B2 – Shopping Complex	2.676	\$10,662
C – Grazing and Livestock	1.484	\$1,451
D – Sugar Cane	3.508	\$1,451
E – Rural (Other) less than 20 hectares	2.150	\$1,451
E1 – Rural (Other) 20 hectares or more	3.508	\$1,451
F – Sugar Milling	31.965	\$191,721
G1 – Water (less than 10 hectares)	21.043	\$1,451
G2 – Water (10 hectares or more)	22.145	\$11,173
H1 – Solar Farms (40MW–90MW)	3.447	\$45,701
H2 – Solar Farms (91MW–250MW)	3.447	\$79,977
H3 – Solar Farms (>250MW)	3.447	\$114,029
H4 – Electricity and Telecommunications Infrastructure	3.648	\$1,814
I – Other	1.949	\$1,209

D. LIMITATION OF INCREASE IN RATES LEVIED

For the 2025/26 financial year Council will not be passing any resolution, pursuant to section 116 of the *Local Government Regulation 2012*, to limit the increase in general rates.

E. REBATES AND CONCESSIONS

a) Rate Concession – Pensioner Rebate

For the 2025/26 financial year, Council has determined that, in accordance with chapter 4, part 10 of the *Local Government Regulation 2012*, it shall grant rating concessions for eligible pensioners with respect to a property which is the principal place of residence of the eligible pensioner.

Eligibility

The concession shall only be granted with respect to a property which is owned solely by eligible pensioner/s and where the property is the principal place of residence of the eligible pensioner/s.

An eligible pensioner is one who is in receipt of a full pension/allowance, who produces a Queensland Pensioner Concession Card issued by Centrelink or Department of Veterans' Affairs or a Veteran Gold Card – Repatriation Health Card For All Conditions issued by Department of Veterans' Affairs.

This rebate shall also extend to:

- War Widows who are the holders of a Veteran Gold Card;
- Eligible pensioners who occupy a dwelling in respect to which a life tenancy has been granted by way of Will and providing there is no provision in the Will which relieves the life tenant of the obligation to pay the rates and charges; and
- Eligible pensioners who reside in an institution caring for the aged, including hospitals, or are in family care providing the property is not occupied on a paid tenancy basis.

The pensioner rebate is to be calculated as half the sum of the relevant General Rates, up to the maximum rebate set at **\$380** to all persons that meet the eligibility criteria.

Council may, in its discretion, consider any case on its merits where special circumstances apply; and allow such rebate as it sees fit up to the maximum remission.

Applications for rate concessions by qualifying applicants who own relevant properties on 1 July 2025 are to be dealt with in the following manner:

- for existing eligible pensioners, the details currently held continue to be used for annual verification with Centrelink/Department of Veterans' Affairs;
- for new eligible Pensioners, an initial application is required to be made; and
- for pensioners requesting a rebate due to special circumstances, an annual application is required to be made.

The amount of pension payable at time of the verification from Centrelink/Department of Veterans' Affairs will determine the eligibility for the Council rebate.

State Government Subsidy

For the year ending 30 June 2026, an approved pensioner as defined in guidelines for the State Government's Pensioner Rate Subsidy Scheme shall be entitled to a State Government subsidy equivalent to 20 per cent of the cost of rates and charges levied, excluding any amount in excess of \$1,000 per annum levied. The maximum entitlement is **\$200**.

b) Concessions for Not for Profit Community Organisations

For each financial year rebates (i.e. donations) equivalent to 45% of the sum of the relevant sewerage charges in respect of second and subsequent pedestals and/or urinals at premises or land used for private schools, churches, welfare and youth organisations, sporting purposes and public halls, excluding premises licensed under the *Liquor Act 1992* will be made to the relevant community organisations, on the basis that they are entities whose objects do not include making a profit, immediately upon payment in full of all levied rates and charges, together with any overdue rates and charges, if applicable. Council may, at its discretion, consider any case on its merits where special circumstances apply and make such rebates (i.e. donations) as Council considers appropriate.

c) Hardship

As outlined in Council's Rates and Charges Hardship Policy, ratepayers may apply for a concession on the grounds of hardship, in accordance with the requirements of sections 119 to 126 of the *Local Government Regulation 2012*.

F. WASTE MANAGEMENT UTILITY CHARGE

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy utility charges for waste management to fund:

- a) Waste collection and disposal services;
- b) The operation of waste management facilities, including landfills and transfer stations; and
- c) Other waste management services and programmes provided by Council.

The waste management utility charges shall be levied and administered consistent with the Waste Management Policy.

Designated Areas

In accordance with Local Law No 8 (Waste Management) 2018, the Council has resolved to designate areas within which the Council may conduct general waste, recyclables, or green waste collection. The designated area is shown in Schedule 1 – Maps 1-5 attached.

There are two (2) designated areas which differentiate the level of mobile bin service provided to premises located within the areas.

Mobile Bin Service

The mobile bin service for the Shire that is delivered to domestic premises and commercial premises comprises the following mobile bins and collection frequency:

- a) Domestic Premises within Designated Area A
 - i. A 140 litre mobile bin with a red lid for domestic waste and collected weekly.*
 - ii. A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.
 - iii. A 240 litre mobile bin with a lime green lid for green waste and collected fortnightly.

The above service is referred to as a **3 bin domestic service**.

b) Domestic Premises within Designated Area B

- i. A 140 litre mobile bin with a red lid for domestic waste and collected weekly.*
- ii. A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a **2 bin domestic service**.

c) Commercial Premises within Designated Areas A and B

- i. A 240 litre mobile bin with a red lid for commercial waste and collected weekly.
- ii. A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a **2 bin commercial service**.

d) Multi-Residential Premises including Duplexes within Designated Areas A and B

These premises will be charged with either a 2 bin domestic service* or a 3 bin domestic service*, regardless of their location, in accordance with the Waste Management Policy.

Waste Management Charges

The following waste service utility charges shall apply in the defined service area:

140L 2 Bin Domestic Service	\$490
(140L red lid waste, 240L yellow lid recycling)	
240L 2 Bin Domestic Service*	\$617
(240L red lid waste, 240L yellow lid recycling)	
140L 3 Bin Domestic Service	\$558
(140L red lid waste, 240L yellow lid recycling, 240L green lid green waste)	
240L 3 Bin Domestic Service*	\$685
(240L red lid waste, 240L yellow lid recycling, 240L green lid green waste)	
240L 2 Bin Commercial Service	\$593
(240L red lid waste, 240L yellow lid recycling)	
240L 3 Bin Commercial Service*	\$661
(240L red lid waste, 240L yellow lid recycling, 240L green lid green waste)	
Additional 140L Domestic red lid Waste Bin	\$400
Additional 240L Domestic red lid Waste Bin	\$527
Additional 240L Commercial red lid Waste Bin	\$476
Additional 240L Domestic Recycle yellow lid Waste Bin	\$ 90
Additional 240L Commercial Recycle yellow lid Waste Bin	\$117
Additional 240L Green Waste Bin	\$ 68

**Residents of domestic premises and multi-residential premises may request to change to the 240 litre mobile bin with a red lid. The larger mobile bin will incur a higher annual charge. Commercial premises owners may request an additional 240 litre mobile bin (either red lid or yellow lid). The additional bin will incur a higher annual charge.*

Waste Access Charge

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy a charge on each rateable property without an existing refuse service in Category A (Residential), Category A1 (Rural Residential), Category A2 (Multi Unit Dwellings <2 Flats), Category A3 (Multi Unit Dwellings 3-4 Flats), Category A4 (Multi Unit Dwellings 5-7 Flats), Category A5 (Multi Unit Dwellings >7 Flats), Category C (Grazing and Livestock), Category D (Sugar Cane), Category E (Rural (Other) less than 20 hectares) and Category E1 (Rural (Other) 20 hectares or more) for access to free sorted domestic dumping at Landfill and Transfer Stations. For the 2025/26 financial year, the amount of the charge shall be **\$30**.

Waste Legacy Landfill Charge

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy a charge on every parcel of rateable land in the Shire to fund expenditure and projects that assist in remediating or reducing the environmental and human health risks associated with former landfill sites located in the Shire, including further detailed assessment of sites if required. For the 2025/26 financial year, the amount of the charge shall be **\$20**.

G. SEWERAGE UTILITY CHARGE

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy a sewerage charge on each rateable property, both vacant and occupied, that Council has or is able to provide with sewerage services.

A charge is set, subject to the provisions hereunder, and referred to as classes of buildings in accordance with the National Construction Code 2022 Building Code of Australia Volume Two, for each pedestal in residential dwellings and residential lots under the *Body Corporate and Community Management Act 1997*, or other community title acts that are connected to Council's sewerage system. Where sewerage services are provided to the common property of sewerage scheme land within the meaning of the *Body Corporate and Community Management Act 1997*, the Body Corporate shall be levied a charge on each pedestal.

a) The Sewerage Area shall consist of:-

All land situated in the Shire of Burdekin that Council is prepared to sewer. A parcel of land shall be deemed to be within a sewerage area if Council is prepared to sewer any part of the land.

Such charges shall be levied to defray the cost of constructing sewerage including the payment of interest on, and redemption of, the instalments into a sinking fund, in respect of any loan money borrowed for or in respect of such function and the cost of operating, maintaining and managing sewerage.

The charges shall also apply in respect of any land or any structure, building or place on land that is not rateable under section 93 of the *Local Government Act 2009*.

In this subsection reference is made to classes of buildings. Buildings and portions of buildings shall be classified in accordance with the National Construction Code 2022 Building Code of Australia Volume One and Volume Two –

Class 1 buildings

A Class 1 building includes one or more of the following sub-classifications:

- (1) Class 1a is one or more buildings, which together form a single dwelling including the following:
 - (a) A detached house.
 - (b) One of a group of two or more attached dwellings, each being a building, separated by a *fire-resisting* wall, including a row house, terrace house, town house or villa unit.
- (2) Class 1b is one or more buildings which together constitute—
 - (a) a boarding house, guest house, hostel, or the like that—
 - (i) would ordinarily accommodate not more than 12 people; and
 - (ii) have a total area of all floors not more than 300 m² (measured over the enclosing walls of the building or buildings); or
 - (b) four or more single dwellings located on one allotment and used for short-term holiday accommodation.

Class 2 buildings

- (1) A Class 2 building is a building containing two or more *sole-occupancy units*.
- (2) Each *sole-occupancy unit* in a Class 2 building is a separate dwelling.

Class 3 buildings

A Class 3 Building is a residential building providing long-term or transient accommodation for a number of unrelated persons, including the following:

- (1) A boarding house, guest house, hostel, lodging house or backpacker accommodation.
- (2) A residential part of a hotel or motel.
- (3) A residential part of a *school*.
- (4) Accommodation for the aged, children, or people with disability.
- (5) A residential part of a *health-care building* which accommodates members of staff.
- (6) A residential part of a *detention centre*.
- (7) A *residential care building*

Class 4 buildings

Class 4 is a dwelling in a Class 5, 6, 7, 8 or 9 building.

Class 5 buildings

A Class 5 building is an office building used for professional or commercial purposes.

Class 6 buildings

A Class 6 building is a shop or other building used for the sale of goods by retail or the supply of services direct to the public, including—

- (1) an eating room, café, restaurant, milk or soft-drink bar; or
- (2) a dining room, bar area that is not an *assembly building*, shop or kiosk part of a hotel or motel; or
- (3) a hairdresser's or barber's shop, public laundry, or undertaker's establishment; or
- (4) a market or sale room, showroom or *service station*

Class 7 buildings

A Class 7 building is a storage-type building that includes one or more of the following sub-classifications:

- (1) Class 7a — a *carpark*.
- (2) Class 7b — a building that is used for storage or display of goods or produce for sale by wholesale.

Class 8 buildings

A Class 8 building is a process-type building that includes the following:

- (1) A laboratory.
- (2) A Building in which the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce for sale takes place.

Class 9 buildings

A Class 9 building is a building of a public nature that includes one or more of the following sub-classifications:

- (1) Class 9a — a *health-care building* including any parts of the building set aside as laboratories and includes a *health-care building* used as a *residential care building*.
- (2) Class 9b — an *assembly building* including a trade workshop or laboratory in a primary or secondary *school*.
- (3) Class 9c — a *residential care building*.

Class 10 buildings and structures

A Class 10 building includes one or more of the following sub-classifications:

- (1) Class 10a is a non-habitable building including a *private garage*, carport, shed or the like.
- (2) Class 10b is a structure that is a fence, mast, antenna, retaining wall or free-standing wall or *swimming pool* or the like.
- (3) Class 10c is a *private bushfire shelter*.

Multiple classifications

A building (or part of a building) may be designed, constructed or adapted for multiple purposes and have more than one classification.

b) The charges in the Sewerage Area shall be:-

A charge of **\$703** shall be made where sewerage is provided for a full year to Class 1a or Class 4 buildings and portion of buildings and to a single dwelling unit of a Class 2 building. This charge shall apply subject to Clause (c) hereunder. In respect of each and every parcel of vacant land separately valued for rating purposes, a charge of **\$703** for a full year shall be made.

A charge of **\$703** shall be made where sewerage is provided for a full year to a Lot contained in a *Body Corporate and Community Management Act 1997* or another community title acts. This charge shall apply subject to Clause (c) hereunder. This charge shall be payable from the date of registration of the community titles scheme and shall be payable by the owner.

A **pro rata charge** based on **\$703** per annum shall apply in respect of any parcel of land to which sewerage supply is or is not connected and which becomes separately valued during the financial year or to which the Chief Executive Officer deems shall be separately valued during the financial year. Such charge is to take effect from the date of possession or date of effect of valuation, whichever is the earlier.

A **pro rata charge** based on **\$703** per annum shall apply in respect of any parcel of land to which sewerage supply is connected.

- c) Two (2) or more water closet pans installed at Class 1a or Class 4 buildings or portions of buildings and to a single dwelling unit of a Class 2 building shall be permitted without the imposition of charges other than those in Clause (b).
- d) A charge of **\$703** shall be made for each water closet pan and/or each 1,800 mm of urinal or part thereof (as defined by the Australian Standards) connected, proposed to be connected or required to be connected (in accordance with the minimum number/s of water closet pans and/or urinals specified in the National Construction Code of Australia) at Classes 1b, 3, 5, 6, 7, 8 and 9 buildings, or portions of buildings, where sewerage is available for a full year or on a pro rata basis according to the proportion of the year for which sewerage is available. In this sub-clause, the charge of **\$703** shall also apply in respect of three (3) wall urinals or part thereof.
- e) Notwithstanding the above, a charge of **\$703** shall be made for the first three (3) and a charge of **\$492** for subsequent water closet pans and/or each 1,800 mm of urinal and/or part thereof (as defined by the Australian Standards) connected, proposed to be connected or required to be connected (in accordance with the minimum number/s of water closet pans and/or urinals specified in the "National Construction Code of Australia") at premises listed in the **Schedule** below, or as Council may determine by resolution.

Schedule

Motels, Hotels, Taverns, Accommodation Units, Aged Care/Institutions, Caravan Parks, Service Stations, Non-Government Offices (includes combined Workshops, Warehouses), Shops, Restaurants, Drive-In Theatres, Factory, Foundry, Private Day Care Centres, Sporting Bodies with permanent liquor licences, Ayr Anzac Club – RSL Premises

- f) A charge of **\$703** shall be made in respect of each separately valued parcel of land on which any building and portions of buildings are erected, and not being chargeable as hereinbefore set out.
- g) Within the Sewerage Area, for premises that pump septic tank effluent to the sewer system, an annual charge equivalent to 90% of the standard sewerage charge of **\$703** which equates to **\$633** shall apply. Provided that approval of Council is received to dispose of the effluent as aforesaid. Provided also that Council shall apply an infrastructure contribution charge to be set as a General Charge by resolution of Council.
- h) Sewerage charges to be levied on sporting and other organisations (including the Burdekin Race Club, Home Hill) located outside the sewerage areas where these organisations provide their own pumping facilities and sewer line for the conveyance of sewage from their premises into Council's Sewerage System be based on one-third (to the next) of the sum of the number of water closet pans plus each 1,800 mm of urinal installed for use at the premises at the rate of **\$703** per water closet pan.

H. WATER UTILITY CHARGE

- a) In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 and section 101 of the *Local Government Regulation 2012*, Council has resolved to charge a utility charge for the provision of water services.
- b) The charge shall be levied as a two-part charge with the following components -
 - i. an access charge levied irrespective of the volume of water used; and
 - ii. a consumption charge calculated according to the metered volume of water used.
- c) The charge shall be levied on every parcel of rateable land within the water area. The water area consists of all land to which Council is prepared to supply water including the Ayr/Brandon, Home Hill, Mt. Kelly and Giru Water Supply Schemes and the Airdmillan, Klondyke, Colevale, Groper Creek, Alva, Piralko and Sutcliffe Estate Water Supply Extensions ("**the Water Area**").
- d) A parcel of land shall be deemed to be within a water area if Council is prepared to supply water to any part of the land.

Access Charge

- e) For the 2025/26 financial year, an access charge of **\$540** shall be levied on all land within the Water Area.

Consumption Charge

- f) A consumption charge shall apply for each kilolitre consumed as registered by a meter installed by Council in respect of water consumed. For any rates assessment with more than one (1) meter, consumption charges shall be calculated individually on the basis of water consumption of each meter. No summing of consumption for that rates assessment will occur.
- g) For the 2025/26 financial year, the following charges shall apply:
 - i. for water supplied by Council's Giru Water Supply Scheme to properties included in rating category F – Sugar Milling: **\$3.50** per 1,000 litres; and
 - ii. for water supplied to all other properties from any of Council's water supply schemes:
 - water usage up to and including 1,000,000 litres - **\$0.55** per 1,000 litres; and
 - water usage above 1,000,000 litres - **\$1.90** per 1,000 litres.
- h) The charge for consumption shall be payable in addition to the minimum access charge.
- i) For premises containing lots under the *Body Corporate and Community Management Act 1997* or another community title acts, where each Lot and Common Property is capable of separate measurement of water, consumption charges shall be calculated from the individual water meters serving each lot and common property.
- j) For premises containing Lots under the *Body Corporate and Community Management Act 1997* or another community title Act, where each Lot and Common Property is not capable of separate measurement of water, consumption charges shall be calculated from the property primary water meter and charged to the lots proportional to the lot entitlement schedule for the Community Title unless an agreement between the Body Corporate and Council has been entered into pursuant to section 196(4) of the *Body Corporate and Community Management Act 1997*. Each such lot shall attract water consumption charges in accordance with Clause (f) above.
- k) In respect of fire hose reel services, all existing services are to have meters fitted retrospectively where practicable. All such services will be then capable of being measured in respect of their water consumption and Council will levy a consumption charge for each kilolitre consumed. Dedicated fire mains are to be installed with no meter and they are not intended to be metered for consumption. Where a fire hose reel is connected off a dedicated fire main, a combination meter is to be installed, and the consumption measurement is to be taken from the low flow (fire hose reel) meter only.

Other Matters

- I) For the 2025/2026 financial year the water meter reading periods are as follows:
- i. The 6 month period ending 30 April, to be undertaken anytime in the period beginning 14 April and ending 12 May; and
 - ii. The 6 month period ending 31 October, to be undertaken anytime in the period beginning 13 October and ending 10 November.

In accordance with section 102(2) of the *Local Government Regulation 2012*, a meter shall be taken to have been read on a day which starts two (2) weeks before, and ends two (2) weeks after, the date the meter is actually read.

I. ENVIRONMENTAL SEPARATE CHARGE

- a) In accordance with section 94(1)(b)(iii) of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, Council shall levy a separate charge on every parcel of rateable land within the Shire to fund projects that have an environmental benefit to the Burdekin community, including but not limited to the following environmental improvement and natural resource conservation, preservation or enhancement initiatives:
- i. Rehabilitation, care or maintenance of the natural environment in areas including aquatic weed management; wetland management; herbicide subsidy; and management of local biosecurity matters such as declared pest animals and weeds.
 - ii. Preservation or remediation of environmentally important areas.
 - iii. Acquisition of land that has particular environmental value.
 - iv. Promotion and encouragement of sustainable practices such as energy efficiency and waste minimisation.
- b) For the 2025/26 financial year, the amount of the charge shall be **\$10**.

J. MOUNT KELLY RURAL FIRE BRIGADE SPECIAL CHARGE

- a) In accordance with section 94(1)(b)(i) of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012* and the *Fire Services Act 1990*, Council will levy a special charge on land within the area marked on plan number RF2009 (as annexed hereto) to fund the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate in the Mount Kelly area (**"the Service"**).
- b) The land the subject of the special charge specially benefits from the provision of the Service because this land is not otherwise serviced by urban fire fighting brigades.
- c) For the 2025/26 financial year, the amount of the charge shall be **\$15**.
- d) The overall plan for the special charge is as follows -
- i. The special charge is levied to fund the cost of providing rural fire fighting services to properties in the Mount Kelly area.
 - ii. The rateable land to which the special charge applies is every parcel of rateable land shown on plan number RF2009 (as annexed hereto).
 - iii. The estimated cost of carrying out the overall plan is \$5,580.
 - iv. The time for carrying out the overall plan is twelve (12) months ending 30 June 2026.

K. SCOTT RURAL FIRE BRIGADE SPECIAL CHARGE

- a) In accordance with section 94(1)(b)(i) of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012* and the *Fire Services Act 1990*, Council will levy a special charge on land within the area marked on plan number RF0425 (as annexed hereto) to fund the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate in the Scott area (**"the Service"**).

- b) The land the subject of the special charge specially benefits from the provision of the Service because this land is not otherwise serviced by urban fire fighting brigades.
- c) For the 2025/26 financial year, the amount of the charge shall be **\$50**.
- d) The overall plan for the special charge is as follows -
 - i. The special charge is levied to fund the cost of providing rural fire fighting services to properties in the Scott area.
 - ii. The rateable land to which the special charge applies is every parcel of rateable land shown on plan number RF0425 (as annexed hereto).
 - iii. The estimated cost of carrying out the overall plan is \$4,350.
 - iv. The time for carrying out the overall plan is twelve (12) months ending 30 June 2026.

L. TIME WITHIN WHICH RATES MUST BE PAID

Rates and charges must be paid by the due date, with the due date being thirty-one (31) days after the rate notices have been issued.

M. OVERDUE RATES AND CHARGES

Rates and charges will become overdue if not paid by the due date.

N. INTEREST ON RATES AND CHARGES

It is Council's policy to ensure that the interests of ratepayers are protected by discouraging the avoidance of responsibility for payment of rates and charges when due. To this end, Council will impose interest on rates and charges from the day they become overdue.

The rate of interest to be charged on overdue rates and charges shall be 12% compound interest charged on daily rests.

Pursuant to section 125 of the *Local Government Regulations 2012*, the amount of premium for Council agreeing to enter into arrangements to defer the payment of rates and charges is the amount equivalent to the amount of interest that would have been raised if the arrangement had not been entered into.

O. PAYMENTS IN ADVANCE

Council will accept payments in advance of the levy of the rates and charges, by lump sum or by instalments. Interest is not payable on any credit balances held.

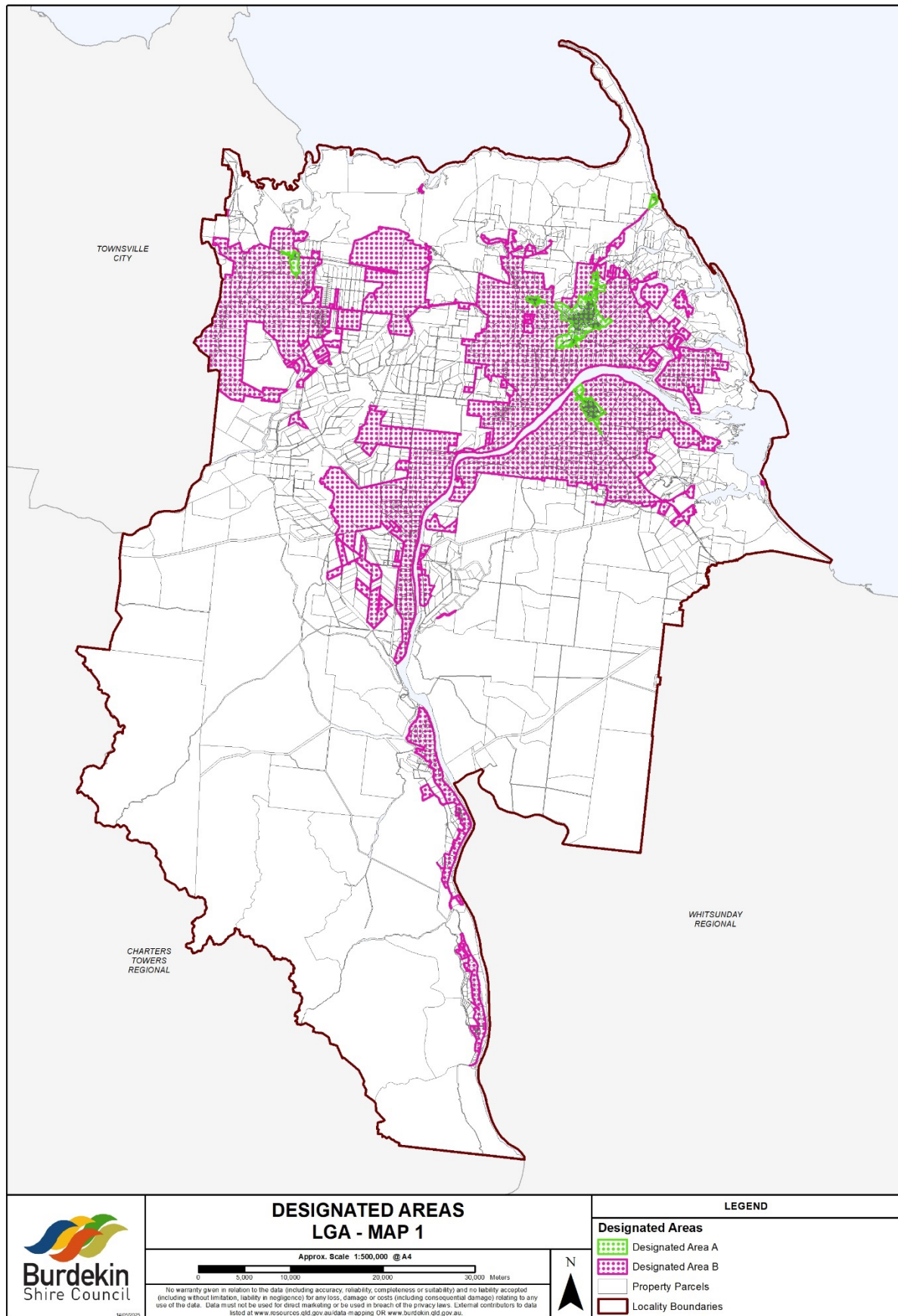
P. REGULATORY, COST RECOVERY, COMMERCIAL AND OTHER FEES

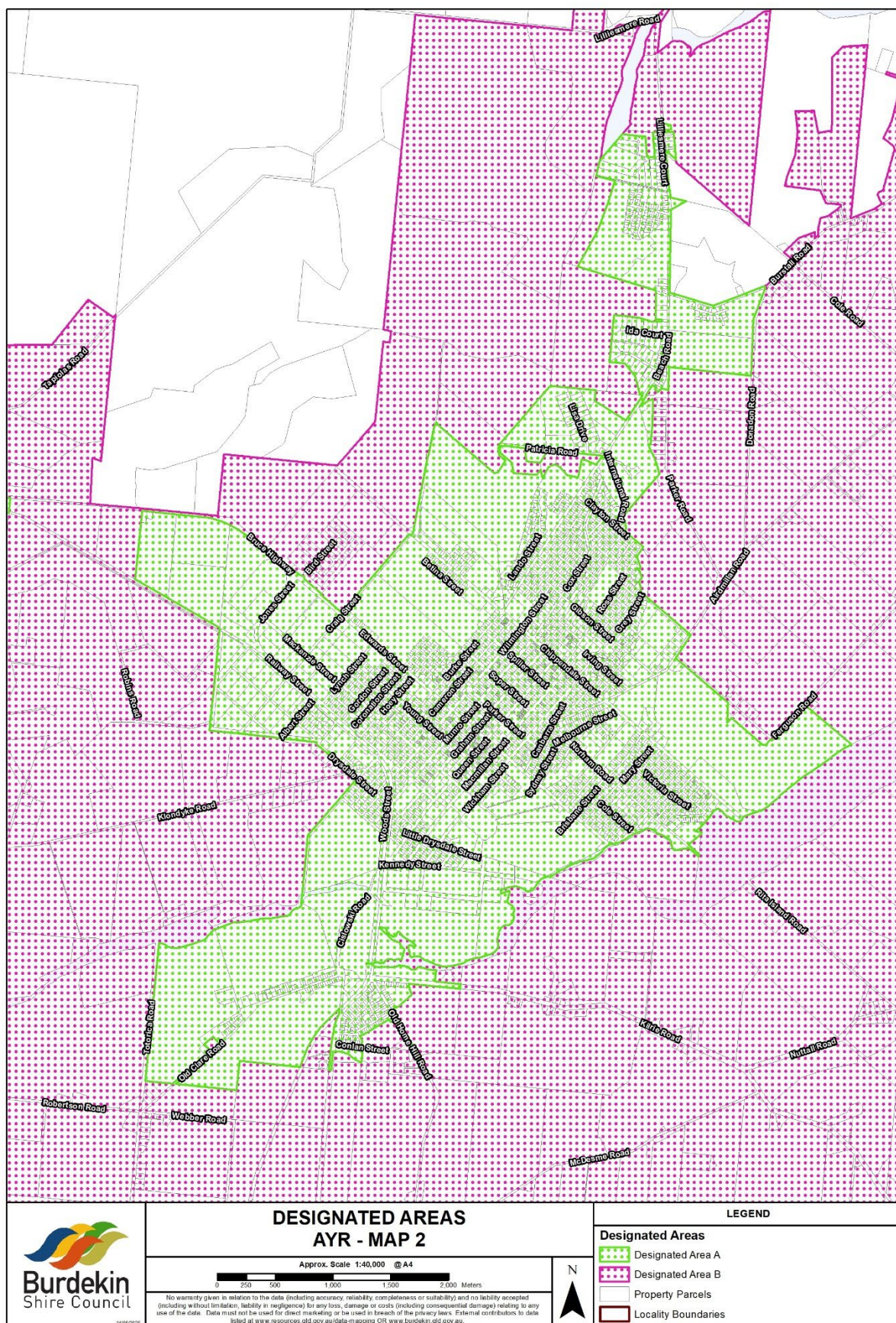
Council shall by resolution fix regulatory fees for services and facilities including but not limited to, an application for, or the issue of, an approval, consent, licence, permission, registration or other authority under a local government act. Such charges will generally be contained in the Register of Regulatory Fees as adopted by Council from time to time in the Fees and Charges schedule.

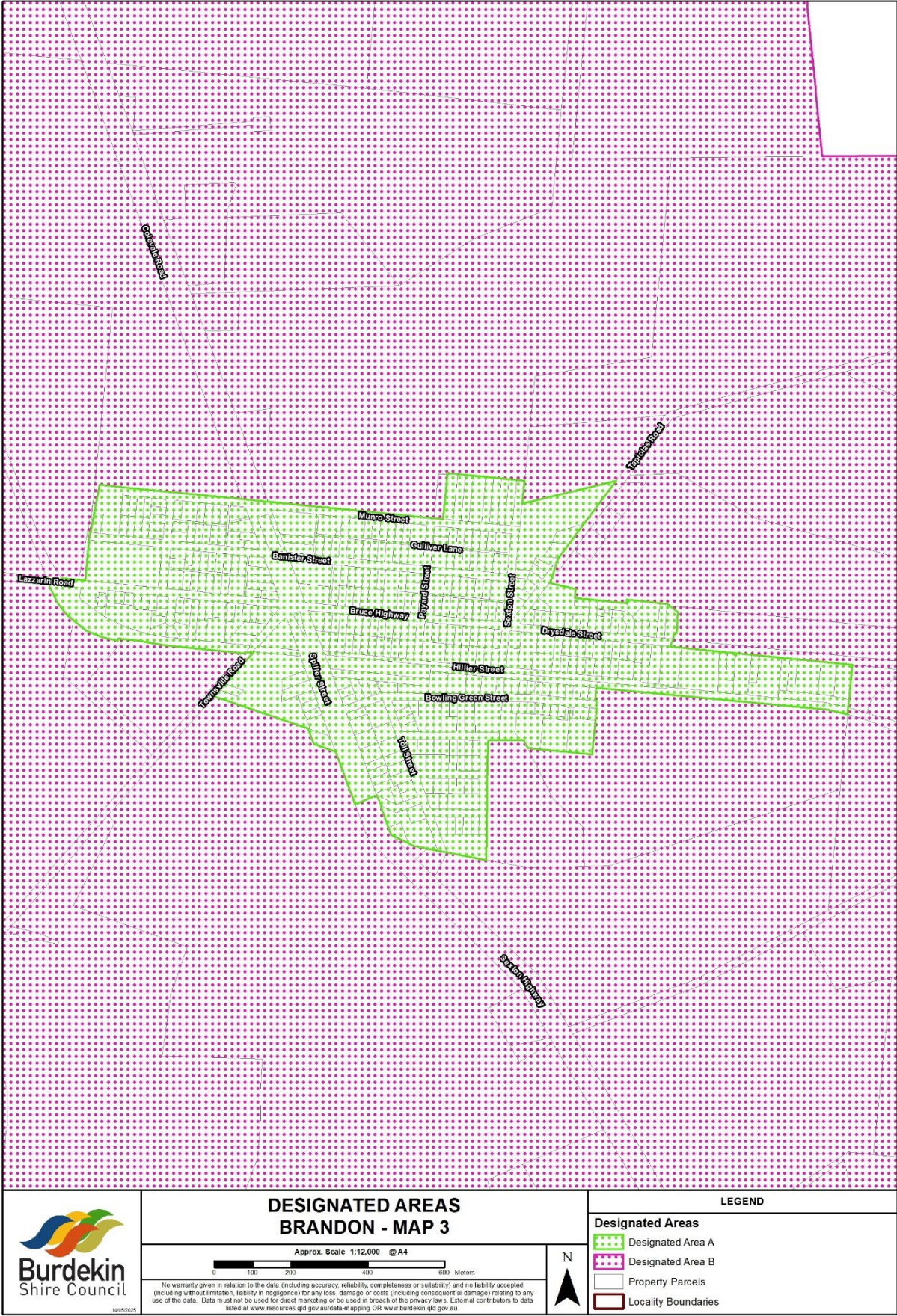
The regulatory and cost recovery fees shall be no more than the cost to the local government of providing the service or taking the action for which the fee is charged.

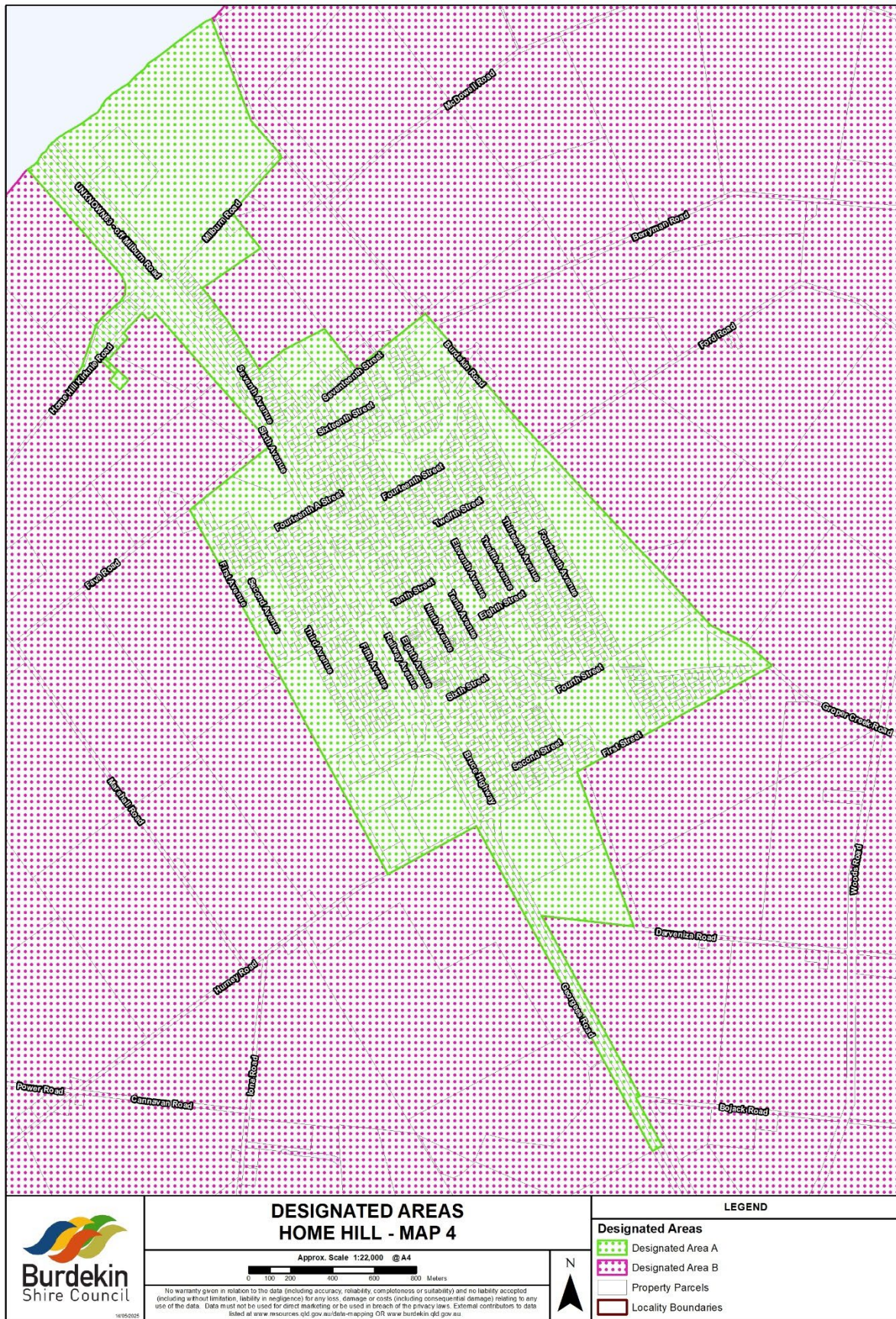
In accordance with Council's general corporate and contractual powers under the *Local Government Act 2009*, Council shall by resolution fix a fee for the commercial or other voluntary supply and acquisition of goods and services.

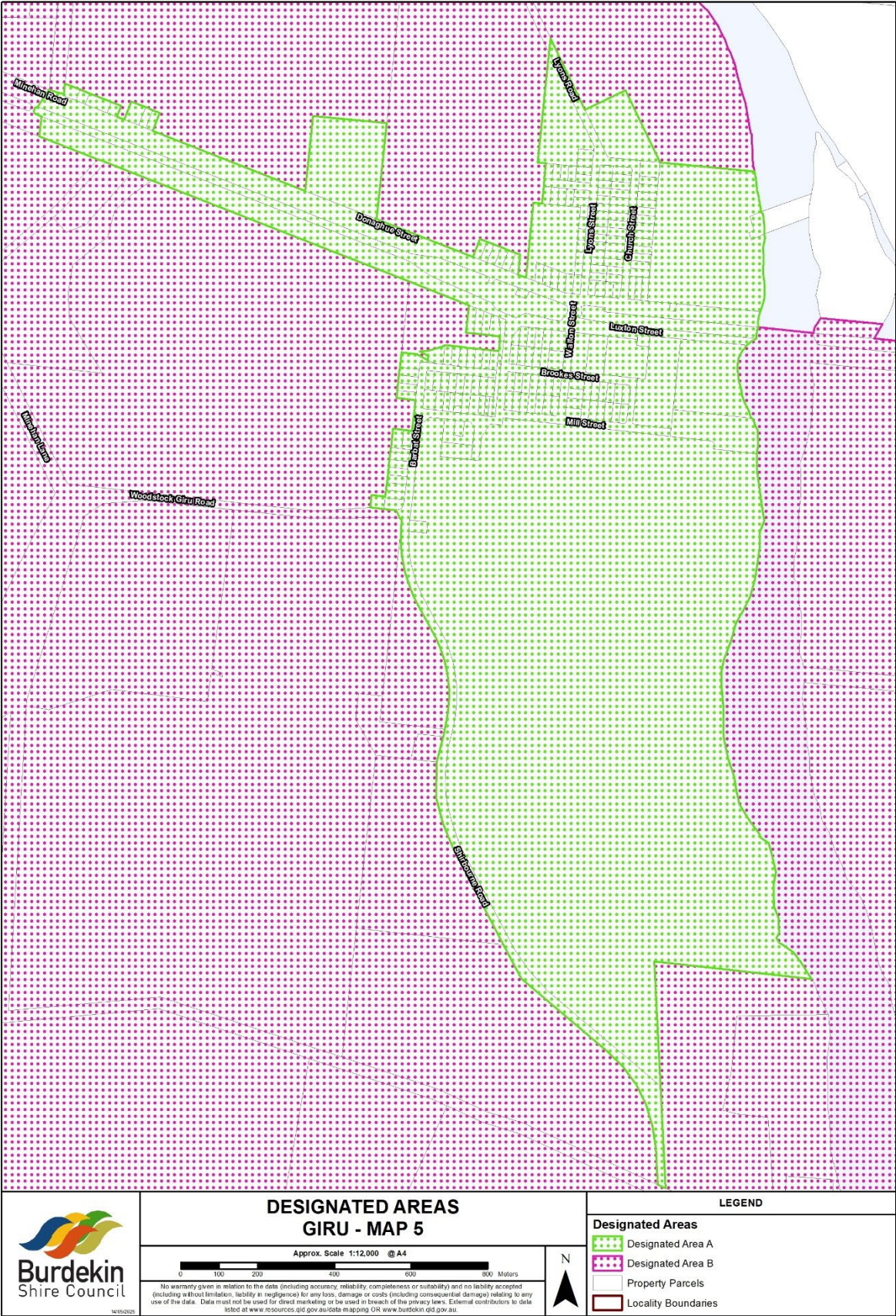
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ANNEX

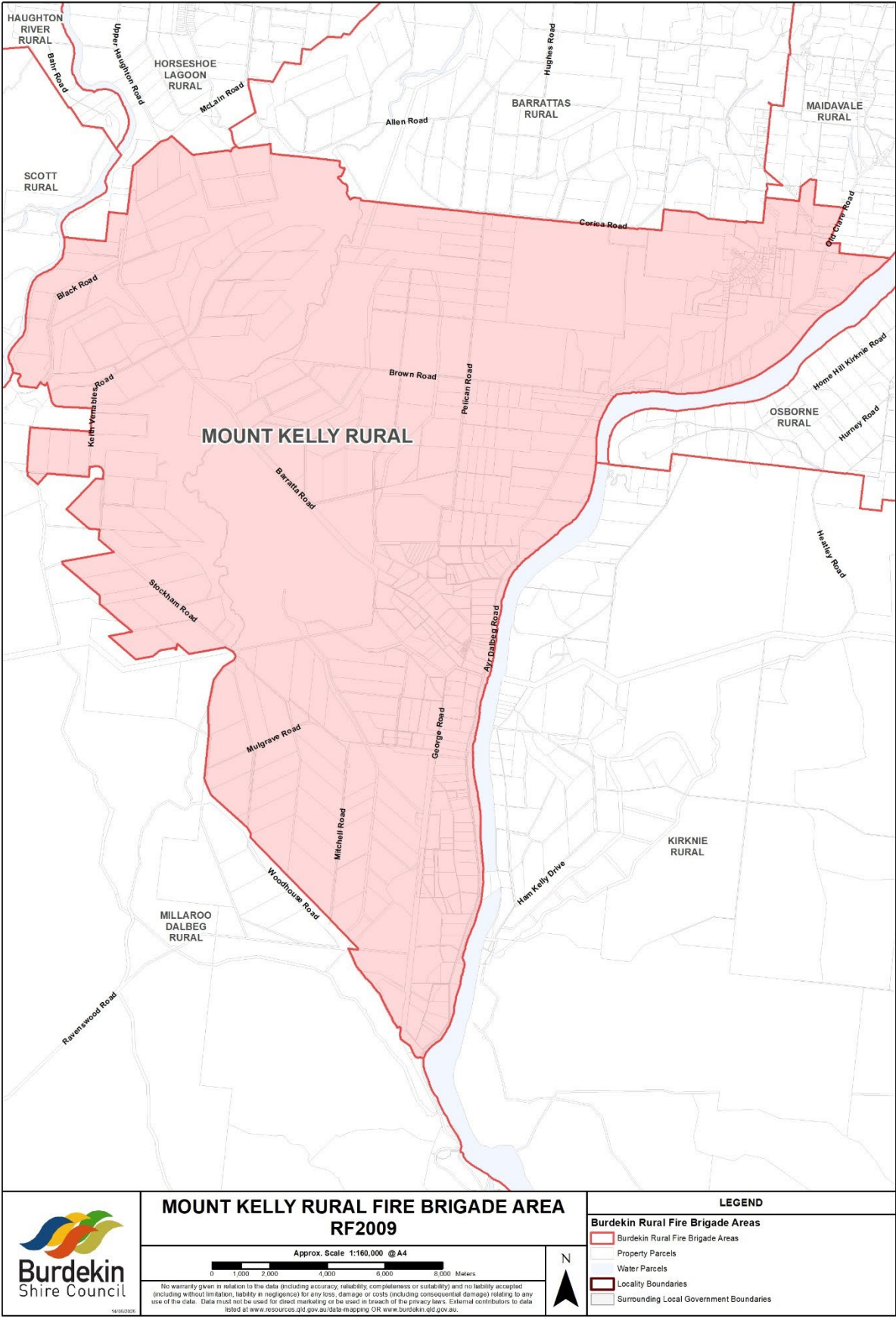


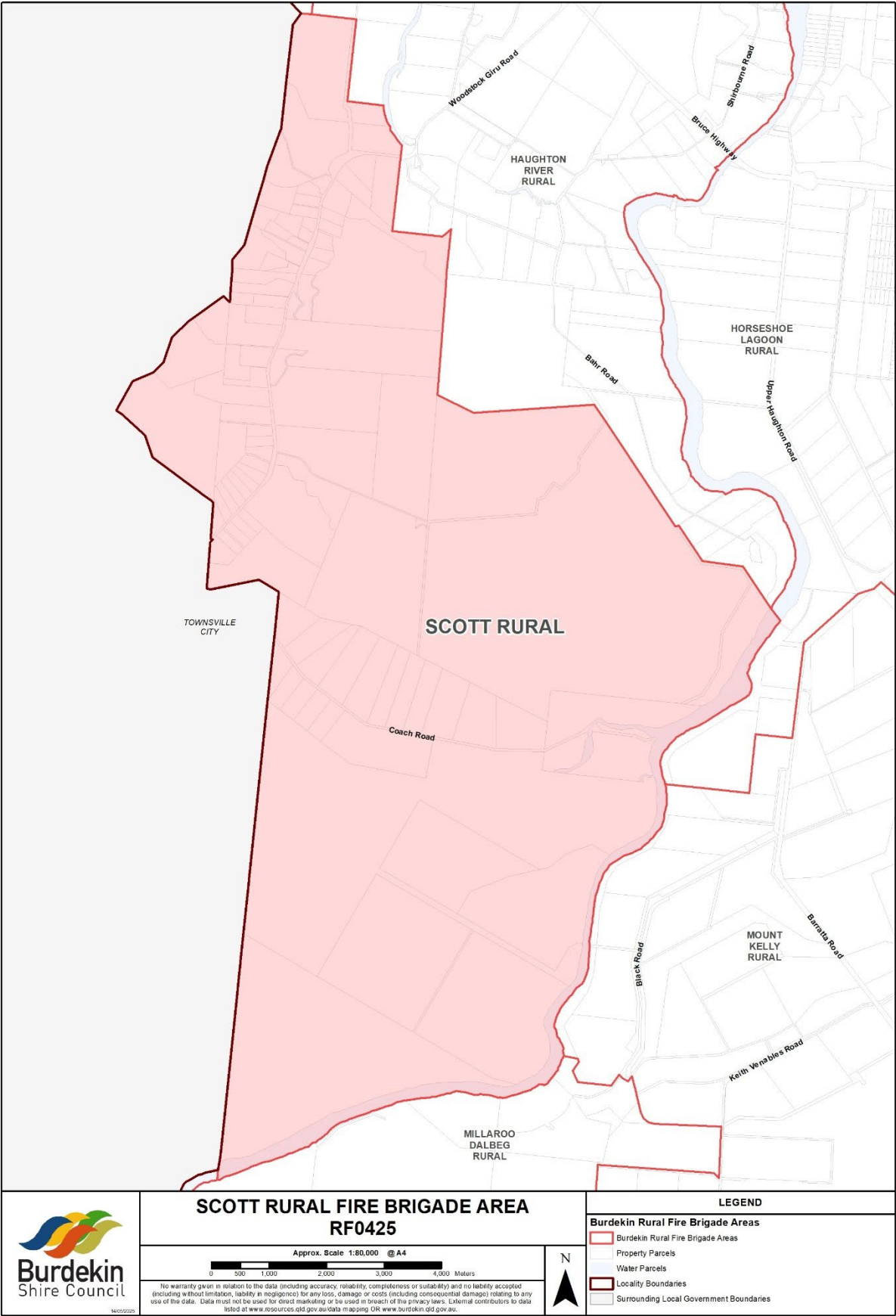












Rates and Charges Recovery Policy 2025/26

Policy Type	Corporate
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Revenue Coordinator
Effective Date	1 July 2025

Purpose

The management and recovery of outstanding revenue is an important aspect of Council's financial management function. Council requires payment of rates and charges within a specified time period and will pursue the collection of overdue rates and charges diligently. Non-payment of rates or charges places an unfair burden on ratepayers who meet their legal obligations in full.

When pursuing the collection of overdue rates or charges Council will have due concern for any financial hardship faced by ratepayers and will allow appropriate time to pay overdue rates where financial difficulty is identified.

The Rates and Charges Recovery Policy (The Policy) guides the administration process to be used in the collection of overdue rates or charges. This may include Periodic Payment Plans and various recovery actions including the Sale of Land in accordance with legislative requirements.

Scope

The Policy provides scope for recovery procedures and applies to all ratepayers of Burdekin Shire Council.

Exceptions

Nil

Principles

The Policy is guided by the following principles:

- Debt Recovery – Council aims to ensure effective control over debts owed to Council, including overdue rates, charges and interest and to establish debt management procedures for the efficient collection of receivables and the recovery of outstanding debts including deferment and alternative payment arrangements;
- Transparency – by making clear the obligations of ratepayers and the processes used by Council in assisting it to meet its financial obligations;
- Simplicity – making the processes used to recover overdue rates and charges clear, simple to administer and cost effective;
- Capacity to pay – in determining appropriate arrangements for ratepayers; and
- Equity – by treating all ratepayers in similar circumstances in the same way.

Objective

The policy's objective is to:

- Ensure monies owed to Council are recovered in a timely, efficient and effective manner in order to finance Council's operations and ensure effective cash flow management.

- Ensure, when recovering outstanding rates and charges, Council makes it clear to ratepayers their obligations and the processes used by Council to assist them meet those obligations.
- Provide processes that will enable early intervention with ratepayers to reduce Council's ratepayer debt.

Policy Statement

Initial Recovery Action

Where rates and/or charges become overdue, Council will take the following recovery action on amounts greater than \$20:

1. Ten (10) to fifteen (15) working days after the due date of the rates and charges, property owners will be issued with an *Overdue Notice* with fourteen (14) days to respond.
2. Should the ratepayer not make full payment or come to an acceptable alternative and the overdue amount is in excess of \$500 the property will be referred to Council's debt collection agency with no further notice to the ratepayer.

Advanced Recovery Action

Where overdue rates and/or charges have been referred to Council's debt collection agency, an initial letter of demand will be issued, direct contact undertaken and other debt collection activities taken in order to secure payment of the debt. At this stage it will still be possible for ratepayers to enter into a payment plan which is determined on a case-by-case basis. Once the files are sent to Council's collection agency, all contact and plans made are to be dealt with by Council's debt collection agency.

Legal action is seen as a last resort to enforce collection and may be undertaken if the ratepayer fails to adhere to the approved payment plan or fails to respond to the contact made by Council's debt collection agency.

All recoverable costs, as part of all debt recovery processes, will be passed on to the ratepayer.

Sale of Land

Where some or all of the overdue rates and charges remain overdue for at least three (3) years, Council by resolution, may decide to proceed to Sale of Land in accordance with Chapter 4, Part 12, Division 3, Section 140(2), of the *Local Government Regulation 2012*.

Periodically a review will be undertaken to select properties that have rates and charges remaining overdue for at least three (3) years. A report shall be presented to Council to request a resolution to proceed to the Sale of Land process for the selected properties.

As soon as practicable after the resolution, a Notice of Intention to Sell detailing arrears, land and terms of the resolution must be issued to all parties who have an interest in the land.

For the procedures for Sale of Land process refer to the *Local Government Regulation 2012*, Subdivision 2, Selling land for overdue rates or charges.

The *Local Government Act 2009* provides capacity for Council to take sale of land action to recover rates or charges arrears outstanding for periods less than three (3) years in certain circumstances. This policy does not preclude such action being taken.

Periodic Payment Plans

Council will allow landowners who are unable to pay their rates by the due date to enter into an approved payment plan to make periodic payments in arrears following the levy of the rates and charges. Council will only accept periodic payment plan applications received in writing.

Council has not made a resolution to allow ratepayers to pay by instalments under section 129 of the *Local Government Regulation 2012*. Section 125(3) of the *Local Government Regulation 2012* allows Council to defer payment of rates under nominated conditions. The Regulation permits Council to require payment of an additional charge as a condition of the deferral.

Council will allow a deferral of rates to those ratepayers who enter into an approved payment plan. A condition of the deferral will be that the ratepayer will pay an additional amount equivalent to the interest that would have been applied, should the deferral not have been approved, charged in the same manner as interest.

At any stage prior to the property being referred to Council's debt collection agency, with the exception of properties that have proceeded to sale of land following Council resolution, Council will accept applications for periodic payment plans on the approved form or as detailed in acceptable written or electronic form.

Council will accept periodic payment plans where payments are made at least on a monthly basis and will clear the outstanding balance prior to the end of the rating period of the same financial year (31 December or 30 June). Council may accept but will not encourage periodic payment plans, at the discretion of the Revenue Coordinator or the Manager of Financial and Administrative Services, that fall outside the above-mentioned timeframes where there are extenuating circumstances and where the outstanding balance will be cleared prior to the due date of the next rate levy. Consideration will be given to whether the applicants have adhered to previous payment plans.

Payment plans with terms greater than those outlined above or where at least a minimum monthly payment is not possible, may be approved in cases of extenuating circumstances with consideration. Approval is to be given by the Revenue Coordinator or Manager of Financial and Administrative Services.

Council will not agree to a periodic payment plan where the term for repayment of outstanding rates and charges does not extinguish the debt in a reasonable time.

Where a Periodic Payment Plan meets the criteria set by Council and is approved, written acceptance of the plan will be provided to the ratepayer(s). This correspondence will also advise that the outstanding account may be referred to Council's debt collection agency if the approved plan is not adhered to.

Periodic Payment Plans are to be reviewed on a regular basis to confirm ratepayer compliance.

Periodic Payment Plan Default

Where payments have not been received in accordance with the approved payment plan, the ratepayer(s) will be advised in writing that the payment plan is in default and the account may be referred to Council's debt collection agency with no further notice to the ratepayer.

A payment plan may be reinstated when the arrears are brought up to date. A periodic payment plan may be renegotiated where the ratepayer(s) have demonstrated substantial compliance with the original plan.

Application for Rates Relief on the Grounds of Hardship

Ratepayers may apply for rate relief with an application on the basis of hardship supported by relevant documentation as outlined in the Rates and Charges Hardship Policy.

Risk Management

The policy supports Council's strong commitment to transparency, accountability and adherence to the financial management function.

The policy mitigates the risk to ratepayers who are unable to pay rates and charges within the specified time period of acquiring a level of unachievable debt.

The policy mitigates the risk of an unfair burden to ratepayers who make payment of rates and charges within the specified time period and meet their legal obligations in full.

The policy ensures fair and equal treatment for all ratepayers and details steps Council will take to ensure payment of rates and charges.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Definitions and Abbreviations

Refer to the dictionary schedules contained in the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Related Documents

Document Title
Revenue Policy 2025/26
Revenue Statement 2025/26
Rates and Charges Hardship Policy 2025/26
Payment Plan Application 2025/26

Document History and Version Control

Title of Document	Rates and Charges Recovery Policy 2025/26
Document Reference Number	FIN-POL-008 Rev 4
Review Schedule	12 months
Council Meeting Date	24 June 2025
Council Resolution Number	

Rates and Charges Hardship Policy 2025/26

Policy Type	Corporate
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Revenue Coordinator
Effective Date	1 July 2025

Purpose

To detail the manner in which Council will provide relief to ratepayers who are unable to pay their rates and charges due to genuine financial difficulties or hardship.

Scope

The policy applies to all ratepayers with overdue rates and charges levied by Council who are experiencing genuine financial hardship.

Exceptions

Nil

Principles

The policy is guided by the following principles:

- Transparency – clear obligations of ratepayers and documented processes taken by Council to assist ratepayers to meet their financial obligations;
- Consistency and equity – provide equal treatment to all ratepayers;
- Fairness – ensure there is no significant shift in responsibility for revenue raising to other ratepayers;
- Flexibility – ability to respond where necessary to changes in the local economy.

Objective

This policy's objective is to:

- Provide where possible support and assistance to ratepayers who are suffering genuine financial hardship due to circumstances beyond the normal frustration and trials experienced by other similar ratepayers from time to time. This hardship may occur as a result of illness, death of a partner or other sudden and unexpected circumstances.
- Provide an administrative process to determine applications quickly.
- Promote the image of Council as both efficient and fair.

Policy Statement

Financial hardship relief provided under this policy does not forgo Council's normal debt recovery action, including Council's ability to sell land for arrears of rates.

Any ratepayer who cannot pay their rates or charges for reason of financial hardship can apply to Council for assistance at any time. Each individual case will be considered on its merits.

Applicants will only be considered to be eligible for a rate concession on the grounds of financial hardship upon complying with the following criteria:

- The applicant does not have reasonable assets external to the land upon which the application for relief on the grounds of hardship applies to;
- Full payment of rates by the applicant would cause financial hardship within the next twelve (12) months; and
- The property is the property owner's principal place of residence.

In addition to this criteria, applications by a single party where there is a perceived threat to their health and/or safety because of domestic violence, will be considered.

An application for hardship relief on a property must be made by completing the form shown in Appendix 1.

A determination under this policy will be assessed against financial data provided by the applicant. Supporting documentation may include but is not limited to:

- A completed and signed statement of financial position (Appendix 2);
- Copy of most recent pay slip, government benefit statement(s) or work cover statement;
- Copy of the most recent mortgage statement or rental receipt;
- Copy of the most recent other creditor statements (e.g. credit card or personal loan);
- Medical practitioner or health professional letter (if applicable);
- Copies of recent bank statements for all accounts;
- Letter confirming financial hardship from a recognised financial counsellor or financial planner (if applicable); and
- Any other supporting documents considered relevant in supporting the request.

Applications that do not have sufficient information will be returned to the applicant for further information. Should sufficient information not be provided, or information cannot be substantiated, the application will not be considered.

All applications for hardship relief will be reviewed and final approval given by the Chief Executive Officer or an authorised delegate.

Council will consider all matters under this policy confidentially.

The criteria for assessment will be, but is not limited to, the following:

- Income from all sources.
- Living expenses.
- The applicant must occupy the rateable property as their sole and principal place of residence and must not own any other property either within or outside the Council area.

Consideration should be given to whether the ratepayer could meet the rate liability by rescheduling commitments or by selling non-essential assets such as (but not limited to) non-residential caravans, holiday or investment properties, luxury cars, boats or other investments.

If the assessment of Council is that the restoration of a ratepayer's financial situation over the medium to long term is unlikely, the application for a concession will not be approved. The ratepayer will be provided with a short period of deferral up to six months to make other financial arrangements, after which other debt recovery actions must be implemented.

Ratepayers who meet the criteria may be offered assistance by one or more of the following:

- An agreed payment plan outside the current debt recovery action.
- Subject to satisfactory completion of an agreed payment plan, reimbursement of 50% of interest charges accruing between the date of commencement of agreed payment plan and completion of the agreed payment plan.

Ratepayers who do not meet the criteria for hardship relief under this policy may be afforded an agreed payment plan outside the current debt recovery action.

Any payment plan negotiated or concession applied must take into account the ratepayer's capacity to pay and allow for the plan to be renegotiated if there is a demonstrable change in circumstances.

Consideration will be given to whether the applicants have adhered to previous payment plans or whether they have a record of regular payments.

For any agreed payment plan the debt must be cleared in full by the end of the payment plan, including new charges accrued during the plan. Payments must be made on at least a monthly basis.

In the event that a payment plan is not maintained within the agreed terms, the ratepayer will be offered an opportunity to make a revised payment plan. Failure to make and maintain an appropriate payment plan will result in an escalation of recovery actions. Payment plans and adherence to these must ensure that no arrears extend beyond a two-year timeframe.

Two consecutive failures to make payment as per the agreed plan will result in the plan being terminated and full payment of the amount outstanding due immediately.

Risk Management

The policy supports Council's strong commitment to transparency, consistency, equity and flexibility and promotes the image of Council as both efficient and fair.

The policy mitigates the risk of relief being provided to ratepayers who are unable to pay their rates and charges but not experiencing genuine financial difficulties or hardship.

The policy provides a detailed administrative process to Council employees to ensure applications are processed efficiently and accurately.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Definitions and Abbreviations

Application Form	means Council's Hardship Application Form for the purpose of applying for assistance under this policy.
Council	means Burdekin Shire Council.
Financial Hardship	means when a ratepayer is unable to meet basic requirements (including food, clothing, medicine, accommodation and children's education).

Related Documents

Document Title
Revenue Policy 2025/26
Revenue Statement 2025/26
Application for Rates Relief on the Grounds of Hardship
Statement of Financial Position

Document History and Version Control

Title of Document	Rates and Charges Hardship Policy 2025/26 2025/26
Document Reference Number	FIN-POL-0006 Rev 6
Review Schedule	12 months
Council Meeting Date	24 June 2025
Council Resolution Number	



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 enquiries@burdekin.qld.gov.au

Application for Rates Relief on the Grounds of Hardship

Information Privacy Act 2009 Burdekin Shire Council is collecting the information you supply on this form in accordance with the *Local Government Act 2009* for the purpose of considering your application. Your information will not be disclosed to a third party without your consent unless required or authorised by law.

Applicant Details

Property Number:			
Given Name/s:		Surname:	
Postal Address:			
Residential Address:			
Contact number/s:			
Date financial difficulty commenced:			
Date financial difficulty expected to cease:			
Grounds for Application: (attach separate sheet with more information if required)			

Required Documentation

In the case of an application for rate relief on the grounds of hardship, the documentation (copies only) outlined in the checklist needs to be included with the application, as well as the details of the applicant's registered accountant or tax agent. The documentation shall be assessed by the Chief Executive Officer or delegated officer.

Accountant or Tax Agent Details:		
Documentation Checklist: Please ensure the following documentation is attached and returned with this application.	<input type="checkbox"/>	A completed and signed statement of financial position.
	<input type="checkbox"/>	Copy of most recent pay slip, government benefit statement(s) or work cover statement.
	<input type="checkbox"/>	Copy of most recent mortgage statement or rental receipt.
	<input type="checkbox"/>	Copy of most recent other creditor statements (e.g. credit card or personal loan).
	<input type="checkbox"/>	Medical practitioner or health professional letter (if applicable).
	<input type="checkbox"/>	Copies of recent bank statements for all accounts.
	<input type="checkbox"/>	Letter confirming financial hardship from a recognised financial counsellor or financial planner (if applicable).
	<input type="checkbox"/>	Any other supporting documents considered relevant in supporting the request.



Application for Rates Relief on the Grounds of Hardship

Acknowledgement

The applicant acknowledges the information provided is being collected and recorded for the purposes of resolving the account.

The applicant acknowledges the right of the Chief Executive Officer, or delegated officer, to hold further discussions with the applicant and with the applicant's approval, the applicant's accountant, financial counsellor and/or tax agent to assist in providing any report to Council. The applicant may incur professional costs from accountants/tax agents through any investigations carried out by the CEO.

Information provided with this application will be held on a confidential basis.

If the applicant is in receipt of benefits through Centrelink, Council will be entitled to check on the eligibility of the applicant for assistance by this Government Agency.

Declaration

I, _____ do solemnly and sincerely declare that the information set forth herein has been truthfully and correctly supplied by me, and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

Property Owner:			
Signature:		Date:	/ /

Please ensure any additional property owners sign

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	



PO Box 974, Ayr Qld 4807
T (07) 4783 9800 | **F** (07) 4783 9999
 enquiries@burdekin.qld.gov.au

Statement of Financial Position

Information Privacy Act 2009 Burdekin Shire Council is collecting the information you supply on this form in accordance with the *Local Government Act 2009* for the purpose of considering your application. Your information will not be disclosed to a third party without your consent unless required or authorised by law.

Name:		Property Number:	
Property Address:		Postcode:	
Phone:	Home:	Mobile:	
	Work:		
Email:			
Date of Birth:		Licence Number:	
Are you employed?	YES / NO	Occupation:	
Employment Status:	Full Time	Part Time	Casual
Self Employed			
Employer's Name:			
Employer's Address:			
If not employed, please advise when you expect to return to work, or if you receive benefits please indicate type:			
Full name, address and contact phone number of a relative not living at your address:			
Name:		Phone Number:	
Address:			
MONTHLY EXPENSES	AMOUNT	MONTHLY EXPENSES	AMOUNT
Mortgage / Rent / Board	\$	Rates (water / council)	\$
Gas / Electricity	\$	Home Insurance	\$
Food	\$	Health/Life Insurance	\$
Telephone/Internet	\$	Personal Loan Repayments	\$
Goods & Household Items	\$	Medical Expenses	\$
School/Childcare	\$	Leisure/Entertainment	\$
Clothing	\$	Other	\$
Petrol	\$		
Car Expenses	\$	TOTAL EXPENSES	\$
OUTSTANDING DEBTS	AMOUNT	OUTSTANDING DEBTS	AMOUNT
Chattel Mortgage	\$	Other	\$
Credit Card/s	\$	Other	\$
Personal Loan/s	\$		
Other	\$	TOTAL DEBTS	\$



Financial Assistance Information Fact Sheet

ASSETS		
List your Assets	WORTH	BALANCE OWING
House, Flat/Unit, Property		
Additional: House, Flat/Unit, Property		
Motor Vehicle (Reg No: _____)		
Caravan / Boat		
Shareholdings/Investments		
Other		
TOTAL	\$	\$
INCOME		
	AMOUNT	
Wages (Week / Fortnight / Month)	\$	
Pension / Benefit	\$	
Workers Compensation	\$	
Superannuation	\$	
Board/Other (Week / Fortnight / Month)	\$	
Allowances, e.g. Child	\$	
Other:	\$	
TOTAL	\$	

I confirm this is a true and accurate reflection of my current financial position. Further, I acknowledge that _____ is outstanding on my account and I will update Burdekin Shire Council on any changes to my financial circumstances. I acknowledge the information provided is being collected and recorded for the purposes of resolving my account.

Property Owner:			
Signature:		Date:	/ /










Please ensure any additional property owners sign:

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Financial Assistance Information Fact Sheet

 Burdekin Community Association Inc.	<p>Burdekin Community Association Inc. https://www.burdekincommunityassociation.org.au/ Emergency Relief Program Community support Queensland Government Call (07) 4783 3744</p>
	<p>Queensland Government – Financial Assistance Financial assistance Community support Queensland Government Call 13 QGOV (13 74 68)</p>
	<p>Queensland Government – Mortgage Relief Loan Mortgage Relief Loan Homes and housing Queensland Government Call 13 QGOV (13 74 68)</p>
 <p>Australian Government Australian Financial Security Authority</p>	<p>Australian Financial Security Authority Where to find help managing debts Australian Financial Security Authority</p>
	<p>Moneysmart https://moneysmart.gov.au/managing-debt</p>
	<p>National Debt Helpline https://ndh.org.au/ Call 1800 007 007</p>
	<p>Financial Counselling Australia https://www.financialcounsellingaustralia.org.au/</p>
	<p>Lifeline https://www.lifeline.org.au/ Call 13 11 14 – 24/7 Crisis Support</p>
	<p>The Salvation Army https://www.salvationarmy.org.au/ Call 13 SALVOS (13 72 58)</p>

Debt Policy

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Financial Accountant Systems
Effective Date	1 July 2025

Purpose

The objective of this policy is to ensure the sound management of Council's existing and future debt.

Scope

This policy applies to borrowings for capital works by Burdekin Shire Council.

Policy Statement

All external borrowing shall be obtained through the Queensland Treasury Corporation and Council shall continue to use the full range of Queensland Treasury Corporation's fund management services in order to enhance Council's loan/redemption procedures.

Council aims to finance capital works and new assets to the greatest extent possible from revenue, grants and subsidies or any specific reserves primarily established to fund capital works.

Council will not use long-term debt to finance operating activities or recurrent expenditure.

Council will always be mindful of the additional cost incurred by the community when assets are acquired through borrowings, which increases the cost of providing capital infrastructure.

The repayment period for new and existing borrowings will be set at 10 years or less except in the case of borrowings for major long-life infrastructure assets where a repayment period will be determined on an individual basis.

Council will review the level of debt to ensure its relevant financial sustainability indicators do not exceed the minimum limits recommended by the Queensland Treasury Corporation.

Detailed capital works and asset acquisition programs for the next 10 years together with the 10 year financial model will provide the basis for determination of funding options.

Planned Borrowings

There are no planned borrowings in 2025/26 or during the next 9 financial years.

Existing Borrowings

Council has no existing borrowings.

Risk Management

The policy supports Council’s strong commitment to transparency, accountability and adherence to the governance framework.

The policy mitigates the risk of inappropriate borrowings and protects Council’s Financial Sustainability.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Statutory Bodies Financial Arrangements Act 1982

Statutory Bodies Financial Arrangements Regulation 2007

Document History and Version Control

Title of Document	Debt Policy
Document Reference Number	FIN-POL-0009 Rev 3
Review Schedule	12 months
Council Meeting Date	24 June 2025
Council Resolution Number	

Investment Policy

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Financial Management Coordinator
Effective Date	1 July 2025

Purpose

This policy acts as a guide and framework for council to invest its funds prudently and appropriately, ensuring compliance with relevant legislation and focusing on capital preservation, maximising returns within risk tolerance, and managing cash resources for long-term financial sustainability.

Scope

This policy applies to the investment of all surplus funds held by Council. Investments are defined as arrangements that are undertaken or acquired with the expectation of achieving a financial return through interest, profit, or capital growth.

Objectives

- To maximise investment returns within agreed risk parameters and statutory constraints while meeting Burdekin Shire Council liquidity requirements.
- Maintain a diversified portfolio of investments to manage interest rate risk, liquidity risk and credit risk.
- Maintain the value of capital invested.

Policy Statement

Council is required to prepare an Investment Policy under section 191 of the *Local Government Regulation 2012* and section 104(5)(c) of the *Local Government Act 2009*.

Council is committed to:

- Investing only in investments as authorised under current legislation.
- Investing only with approved institutions.
- Investing to facilitate diversification and minimise portfolio risk.
- Investing to facilitate working capital requirements; and
- Maintaining documentary evidence of investments.

Overall, the amount invested with individual institutions should not exceed the following percentage as outlined in the below table:

Long Term Rating (S&P)	Short Term Rating (S&P)	Individual Counterparty Limit	Total Limit
AAA to AA-	A1+	30%	75%
A+ to A	A1	20%	50%
A to BBB	A2	10%	25%
QTC (Qld Treasury Corp)	No Limit	No Limit	No Limit

Qualifying Local Financial Institutions (QLFI)

Council is committed to supporting QLFI's by investing funds with these institutions. This support is however subject to the investment limits in the Table above, and the following criteria:

- Provide a benefit to the local community, outside of standard financial institution services; and
- Be able to provide competitive term deposit rates that risk adjusted, rival those able to be obtained from rated institutions.

Investment limits relative to their ratings will apply.

Council's Qualifying Local Financial Institutions include:

- Queensland Country Bank, and
- Bendigo Bank

Authorised Institutions

Only those institutions identified as suitable under the Category 1 Investment Powers conferred by the *Statutory Bodies Financial Arrangements Act 1982* S44(1) and listed on the APRA website as Authorised Deposit Taking Institutions (ADIs).

Term to Maturity

The term of maturity of any Council investment may range from 'At Call' to 1 year.

Quotations

With the exception of monies held with QTC, at least 3 quotations shall be sought from authorised institutions whenever an investment is proposed. The best quote will be assessed based on the objectives detailed above.

While having regard to the above, Council is a local community service organisation and at times will invest in QLFI's to ensure their continued support of and presence in the local community. These investments will not be subject to competitive quoting but must still provide a reasonable return to Council.

It is the responsibility of the Manager Finance and Administrative Services to assess the cost of direct investment management by Council relative to the return generated. This should be compared with the cost of investing funds with a capital guaranteed cash fund, such as the QTC Capital Guaranteed Cash Fund.

Principles

A reasonable rate of return considers risk tolerance, investment goals and the type of investment. To ensure a reasonable rate of return the Burdekin Shire Council will use the following considerations in all investment decisions:

- Credit rating of the institution;
- Amount of the investment;
- Term of the investment; and
- Interest rate offered.

Procedures

Council is always to have in place appropriate internal controls to prevent the fraudulent use of public money.

The following internal controls are required to be in place:

- A person is to be identified as the responsible officer for the investment function;
- All investments are to be authorised by the Chief Executive Officer or nominated delegate;
- Confirmation advice from the financial institution is to be attached to the Investment Authorisation Form providing evidence that the investment is in the name of Burdekin Shire Council; and
- A person other than the responsible officer is to perform the bank reconciliation at the end of each month.
- A monthly report is submitted to the Manager Finance and Administrative Services that is reconciled back to the general ledger.
- A report is submitted to Council monthly – this report will include disclosure of all invested funds, the financial institutions holding funds, average interest rate weighted, and the percentage of funds invested with each institution.

Risk Management

The policy supports Council's strong commitment to transparency, accountability, and adherence to the governance framework.

The policy mitigates the risk of inappropriate investments and protects Council's Financial Sustainability.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Statutory Bodies Financial Arrangements Act 1982

Statutory Bodies Financial Arrangements Regulation 2019

Associated Documents

Council must keep records that show it has invested in the way most appropriate in all circumstances and retain documentary evidence of the investment.

Definitions and Abbreviations

Unless otherwise indicated, all terms used in this policy are to have the meaning outlined in:

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Statutory Bodies Financial Arrangements Act 1982*
- *Statutory Bodies Financial Arrangements Regulation 2019*

Document History and Version Control

Title of Document	Investment Policy
Document Reference Number	FIN-POL-0007 Rev 5
Review Schedule	12 months
Council Meeting Date	24 June 2025
Council Resolution Number	

Procurement Policy

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Manager Financial and Administrative Services
Effective Date	1 July 2025

Purpose

The purpose of this policy is to regulate and guide all Council procurement and contracting activities to be carried out in compliance with the *Local Government Act 2009* (the “Act”) and the *Local Government Regulation 2012* (the “Regulation”).

Scope

This policy applies when entering into contracts for the carrying out of work by others; or, the supply of goods or services; or, the disposal of non-current assets but not the making of a contract of employment.

Objectives

The objectives of this policy are to achieve advantageous procurement outcomes by:

- promoting value for money with probity and accountability; and
- advancing Council’s economic, social and environmental policies; and
- providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
- promoting compliance with relevant legislation.

Guidelines

This policy is to be read in conjunction with the Procurement Guidelines. Councillors and Council officers must comply with the Procurement Guidelines in all purchasing and disposal activities.

Principles

Councillors and Council officers must have regard to the following **sound contracting principles** in all purchasing and disposal activities in accordance with the Act Section 104.

Value for money

Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- contribution to the advancement of Council’s priorities; and
- fitness for purpose, quality, services and support; and
- whole-of-life costs including costs of acquiring, using, maintaining and disposal; and
- internal administration costs; and
- technical compliance issues; and
- risk exposure; and

the value of any associated environmental benefits.

Open and effective competition

Purchasing and disposal should be open and result in effective competition in the provision of goods and services and disposal of assets. Council must give fair and equitable consideration to all prospective suppliers or purchasers.

The development of competitive local business and industry

Council encourages the development of competitive local businesses within its local government area.

Where price, performance, quality, suitability and other evaluation criteria are comparable, the following areas may be considered in evaluating offers:

- creation of local employment opportunities;
- more readily available servicing support;
- more convenient communications for contract management;
- economic growth within the local area;
- benefit to Council of associated local commercial transaction.

Environmental protection

Council promotes environmental protection through its procurement procedures and will:

- promote the purchase of environmentally friendly goods and services that satisfy value for money criteria; and
- foster the development of products and processes of low environmental and climatic impact; and
- provide an example to business, industry and the community by promoting the use of environmentally friendly goods and services; and
- encourage environmentally responsible activities.

Ethical behaviour and fair dealing

Councillors and Council officers involved in contracting activities for purchasing and disposal are to behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers or purchasers and their representatives. Councillors and Council officers shall identify and manage conflicts of interest in accordance with the Procurement Guidelines.

Policy Statement

Responsibility of Councillors and Council officers

Councillors and Council officers shall comply with Procurement Guidelines when planning purchasing and disposal activities, and in particular in the development of evaluation criteria, specifications and terms and conditions. It is the responsibility of Councillors and Council officers involved in the procurement and contracting process to understand the meaning and intent of this policy and the Procurement Guidelines.

Substantial or repeated non-compliance with this policy or the Procurement Guidelines by Council officers will be subject to disciplinary procedures as stated in the Enterprise Bargaining Agreement or in the case of Contract employees as per the Contract of Employment and Councillors will be subject to the Code of Conduct for Councillors.

Contractual Arrangement Under \$15,000

For purchases **under \$50, excluding GST**, for day-to-day minor expenses, payment may be made out of petty cash or by purchase card except where defined otherwise by the policy.

For purchases **over \$50 and under \$2,000, excluding GST**, at least one verbal quotation is required and may be made by purchase card subject to procedural limitations.

For purchases from **\$2,000 to under \$5,000, excluding GST**, a minimum of two verbal quotations are required and details notated on the purchase order in the financial system.

For purchases from **\$5,000 to under \$15,000, excluding GST**, a minimum of two written quotations are required and details attached to the purchase order in the financial system.

These requirements are subject to the exceptions paragraph in this policy.

Purchases shall be made by purchase orders except where defined otherwise in this policy.

Medium-Sized Contractual Arrangement – Quotes Needed First

These arrangements are for purchases from a supplier that it is expected to be worth **over \$15,000 but less than \$200,000 excluding GST**.

The **expected value** of a contractual arrangement with a supplier for a financial year is the total expected value of all of the Council's contracts, in the financial year, with the supplier for goods and services of a similar type.

These purchases are governed by the Regulation Sections 224, 225 and Division 3 of Chapter 6 Contracting.

Generally, the following applies:

- Council cannot enter into a medium-sized contract unless Council first invites written quotes for the contract.
- The invitation must be to at least three persons who Council considers can meet Council's requirements, at competitive prices. Council may decide not to accept any of the quotes it receives.
- However, if Council does decide to accept a quote, Council must accept the quote most advantageous to it having regard to the sound contracting principles.

These requirements are subject to the exceptions paragraph in this policy.

Records of quotes must be attached to the Purchase Order in the financial system.

Purchases shall be made by purchase orders except where defined otherwise in this policy.

Large-sized Contractual Arrangements – Tenders Needed First

These arrangements are for purchases from a supplier that it is expected to be worth \$200,000 or more excluding GST.

The **expected value** of a contractual arrangement with a supplier for a financial year is the total expected value of all of the Council's contracts, in the financial year, with the supplier for goods and services of a similar type.

These purchases are governed by the Regulation Sections 224, 226, 228 and Division 3 of Chapter 6 Contracting.

Generally, the following applies:

- Council must either invite written tenders under the Regulation Sections 226 and 228 or invite expressions of interest decided by Council resolution under Section 228(3) before considering whether to invite written tenders under Section 228(7)(b).

The invitation for tenders or expressions of interest must:

- be published on the Council's website for at least 21 days; and
- be made by an advertisement in a newspaper that circulates generally in the local government area of Council; and
- allow written tenders or expressions of interest to be given to Council while the invitation is published on the website.

These requirements are subject to the exceptions paragraph in this policy. Records of tenders must be kept on file in the ECM Records system.

Purchases shall be made by purchase orders or certified progress certificates whichever is more efficient and effective relevant to the contract arrangement details such as contract term.

Exceptions

The Regulation Chapter 6 Contracting, Part 3 Default contracting procedures at Division 3 (Sections 229-235) identifies exceptions for medium-sized and large-sized contracts. If one of the exceptions applies, Council may enter into:

- a medium-sized contract without first inviting written quotes; or
- a large-sized contract without first inviting written tenders.

The exceptions are summarized as follows:

- Section 230 – If quote or tender consideration plan prepared
- Section 231 – For contractor on approved contractor list
- Section 232 – Register of pre-qualified suppliers
- Section 233 – For a preferred supplier arrangement
- Section 234 – For LGA arrangement*
- Section 235 – Other exceptions
 - resolution on sole supplier
 - specialised or confidential nature of services
 - genuine emergency exists
 - purchase of goods at auction
 - purchase of second-hand goods
 - an arrangement with a government agency.

* A range of **LGA arrangements** are put in place by LGAQ Ltd and Local Buy.

When assessing the most effective and advantageous method of obtaining goods and/or services, Councillors and Council officers should consider the administrative and price costs to Council of seeking tenders or quotations independently, and the reduction of these costs which can be achieved by use of LGAQ Ltd and Local Buy arrangements.

Valuable Non-Current Asset Contract – Tenders or Auction Needed

A valuable non-current asset contract is a contract for the **disposal of a valuable non-current asset**.

A valuable non-current asset is:

- land; or
- another non-current asset that has an apparent value that is equal to or more than the limit set by Council.

The **apparent value** limits for disposal of valuable non-current assets set by Council in compliance with the Regulation Section 224 (8) are:

- for plant or equipment - \$5,000; and
- for another type of non-current asset - \$10,000

Regulation Section 227 provides that Council cannot enter into a valuable non-current asset contract unless it first:

- invites written tenders for the contract under the Regulation Section 228; or
- offers the non-current asset for sale by auction.

This requirement is subject to the Regulation Section 236 Exceptions for valuable non-current asset contracts.

Disposal of a less than valuable Council asset or goods is to be authorised by the appropriate Director.

The method used for the disposal of less than valuable non-current assets is to maximise the return to Council. The accepted means of disposal under this category may include, but not limited to:

- External quotation - 2 quotes required; or
- Public auction or tender; or
- Disposal to a community organisation; or
- Disposal to a government agency; or
- Sale to second hand dealer.

Please refer to the Asset Disposal Policy located on Council's intranet for more guidance.

Publishing Details of Particular Contracts

The Regulation Section 237 requires that, Council must as soon as practicable after entering a contract worth \$200,000 or more exclusive of GST:

- publish the relevant details of the contract on the Council's website; and
- display the relevant details of the contract in a conspicuous place in the Council's public office for a period of at least 12 months.

Relevant details of a contract means:

- the person with whom the Council has entered into the contract;
- the value of the contract;
- the purpose of the contract.

Delegations

The Council delegates to the **Chief Executive Officer** (CEO), in accordance with the Act Section 257 Delegation of Local Government Powers and the Regulation Section 238 Entering into a contract under delegation, the power to make, amend or discharge a contract for the Council as follows and the CEO may delegate this power under the Act Section 259:

1. The delegate may make, amend or discharge a contract (the *contractual action*) for the local government if:
 - the local government's expenditure, because of the contractual action, has been provided for in the approved annual budget for:
 - the financial year when the contractual action is taken; or
 - the financial year in which the delegation is made, if the expenditure is within the limits stated in the resolution making the delegation; or
 - the contractual action has been taken because of genuine emergency or hardship.
2. The delegate may take the contractual action in the same way as an individual.

3. This section does not affect another law that requires:
 - an approval, consent or permission to be obtained; or
 - a procedure to be complied with for taking the contractual action.

Only Council officers listed in the **Financial Delegations Register** are entitled to authorise purchase orders, and then only in accordance with their financial delegation limits. By authorising a purchase order, all officers are confirming that they have taken full notice and will comply with all of the requirements of this policy.

Specialty Purchasing

Certain goods and services shall be purchased by officers with experience and expertise in that particular area. The use and type of certain goods and services may be subject to legislation and/or codes of practice or other external influences that have a bearing on the type of goods or services purchased.

There is a benefit to Council and its employees in having those officers responsible for sourcing and purchasing such goods and services.

The **Specialty Purchasing Register** lists the type of goods and services and the associated officers responsible for purchasing same.

Goods or Services Exempt from Issue of Purchase Order

Certain goods and services by their nature do not require a purchase order to be prepared to effect their payment. These goods and services require the preparation of a voucher only authorised by the appropriate officer with sufficient financial delegation to authorise payment.

There is an efficiency benefit to Council and its employees in following this course of action. The **Register of Goods and Services Exempt from Issue of Purchase Orders** identifies the type of goods and services pertaining to this section.

Effective and Efficient Purchasing Processes

Councillors and Council officers will undertake purchasing activities in the most effective and efficient manner to minimise administrative costs associated with purchasing by:

- seeking opportunities to streamline purchasing processes;
- utilising technological advancements and electronic commerce applications, supported by appropriate controls aimed at reducing the administrative costs associated with purchasing;
- adopting a clear and consistent approach to its purchasing activities including the use of standard documents and contracts;
- seeking continuous improvement of purchasing practices by maintaining a program of training and professional development for staff.

Work Health and Safety

The Burdekin Shire Council is committed to ensuring that all procurement activities are conducted in a safe and healthy manner, adhering to relevant legislation and standards. Procuring staff will identify and assess WHS hazards related to goods and services being acquired and implement appropriate risk management measures. Contracts with suppliers of goods or services to council will include WHS clauses.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Definitions and Abbreviations

Contract	is an agreement between two or more parties, especially one that is written and enforceable by law e.g. petty cash receipt, purchase card receipt, purchase order, formal contract document.
Contracting activities	are activities for the making of a contract for: <ul style="list-style-type: none"> • the carrying out of work; or • the supply of goods or services; or • the disposal of non-current assets but • not for a contract of employment with a local government employee.
Expected value	of a contractual arrangement with a supplier for a financial year is the total expected value of all the Council's contracts in the financial year with the supplier for goods and services of a similar type.
Medium-sized contractual arrangement	is a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$15,000 or more but less than \$200,000 in a financial year.
Large-sized contractual arrangement	is a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$200,000 or more in a financial year.

Related Documents

Document Title	
EXP-OSD-0002	Procurement Operational Standard
ECM 1068863	Code of Conduct for Workers
Code of Conduct for Councillors in Queensland	Code of Conduct for Councillors

Document History and Version Control

Title of Document	Procurement Policy
Document Reference Number	FIN-POL-0017 Rev 4.02
Review Schedule	12 months
Council Meeting Date	24 June 2025
Council Resolution Number	

Revenue Policy 2025/26

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Manager Financial and Administrative Services
Effective Date	08 April 2025

Purpose

The Revenue Policy identifies the principles that Council intends to apply in the preparation and adoption of the 2025/2026 budget.

Scope

This policy will identify the principles Council intends to apply for:

- levying rates and charges;
- granting concessions for rates and charges;
- recovering overdue rates and charges; and
- cost-recovery methods.

The policy also addresses:

- the purpose for concessions; and
- the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

Policy Statement

Principles used for levying rates and charges

In levying rates and charges Council will apply the principles of:

- **Clarity** – making clear Council's and each ratepayer's responsibility to the rating regime;
- **Simplicity** – making the levying system simple and inexpensive to administer; and
- **Equity** – through flexible payment arrangements for ratepayers with a lower capacity to pay.

Making rates and charges

In making rates and charges, Council will raise an amount of revenue appropriate to maintain and improve assets and provide services to the Shire as a whole. In deciding how that revenue is raised, Council will take into account the following factors:

- the rateable value of land, including valuation relativities among land, and the rates that would be payable if only one general rate was adopted; and
- the level of services provided to that land and the cost of providing the services compared to the rate burden that would apply under a single general rate; and
- the use of the land in so far as it relates to the extent of utilisation of Council services; and
- the relative economic value of different land uses within the Shire; and

- location and access to services; and
- with an extensive road network, particularly in rural areas of the Shire and demands on Council to upgrade the standard of roads for harvesting, transportation of rural products, processing and services associated with the sugar, grazing, horticulture and aquaculture industries, Council considers those areas benefiting from access to improved road and infrastructure standards should contribute appropriately to Council's revenue base to maintain the high level of road services expected; and
- at the same time, Council acknowledges and again has taken into account that improved services including but not limited to: recreation and sporting, swimming pools, community, cultural, library, welfare services, public halls, environmental health services and amenities, parks and playgrounds, cemeteries, Council's public buildings, Council's economic development initiatives, improvements and development work in Council's principal towns are local government services that should be met by the whole community.

Valuations and General Rates

Council is of the opinion that a system of differential general rating will achieve a fairer and more equitable distribution of the rating burden, rather than if only one general rate was adopted. A differential general rate system will exhibit the following features:

- Flexible – so that Council can adapt its rating system to the economic circumstances of the community's rateable properties as a whole and/or the circumstances of particular sectors;
- Equitable – in relation to the benefits rateable properties receive from expenditure of rates;
- Simple and easily understood;
- Economical to administer, relative to the revenue derived; and
- Ensures that similar rateable properties are treated in a like manner.

In determining the rating burden to be shared by the differential rating categories, Council acknowledges the following:

- New valuations issued from time to time may produce a shift in relativities between the various differential rating categories in respect of their share of the rating burden;
- New valuations may also lead to shifts in relativities between properties within the differential rating categories;
- New valuations issued from time to time may also result in a differential rating category contributing less of the rating burden than in the preceding year.

Council proposes to continue to levy differential general rates to ensure that the rate burden is distributed in a fair and equitable way. Council will continue to gather data to further consider and refine this process.

Minimum General Rates

Council considers that each property in the Shire benefits to some extent from the facilities and services provided by Council, including the governance costs in administering the Shire. Such expenditure is limited to that funded by the general rate.

Therefore, minimum general rates are made and levied to recover the costs of such services and facilities.

Charges

In general, Council will be guided by the 'user pays' principle in the making of charges to minimise the impact of rating within the local economy.

Council will have regard to the principles of:

- **Transparency** – in the making of charges;
- **Simplicity** – having in place a charging regime that is simple and inexpensive to administer;
- **Flexibility** – to take into account local economic conditions; and
- **Full cost recovery** – of associated expenses, including a reasonable return on capital.

Council will charge for water services under a two-part consumption based pricing policy. The outcomes of this form of water supply demand management are aimed at community benefit from:

- Establishment of a charging system more closely aligned to the principles of user pays;
- Reduced water consumption resulting in:
 - reduced operational costs;
 - deferment of future augmentation works for water treatment plants and delivery systems; and
 - an improved environmental balance of ground water reserves for future generations.

Council will eliminate any concessions for any section of the community in respect of consumption based charging.

Special Charges

When providing services or undertaking activities that can reasonably be seen to benefit only a part of the rate base, Council considers it advantageous to recover those costs from those properties. To facilitate this principle, special charges are used to recover the costs for these services or activities.

Separate Charges

Council acknowledges that there are various service provisions and infrastructure that the cost recovery of would seem to be unfair if made in accordance with property valuation and are more closely aligned with the concept of equal benefit per property. As a consequence, separate charges are used so that each property in the Shire, regardless of size, pays the same amount towards cost recovery. Separate charges are used to recover costs for these service provisions or infrastructure.

Interest

Council ensures that the interests of ratepayers in general are protected by charging interest, under the *Local Government Regulation 2012*, on rates and utility charges that remain overdue immediately after the due date for payment on the rate notice.

Principles used for granting rebates and concessions

In considering the application of concessions, Council will be guided by the principles of:

- **Equity** – by having regard to the different levels of capacity to pay among the lands of the local community;
- **Consistency** – in treatment for ratepayers receiving concessional rating; and
- **Transparency** – by making clear the requirements necessary to receive concessions.

In accordance with the above principles, Council has developed procedures in respect of the Pensioner Rebate rate concession for pensioners.

Council accepts that certain classes of pensioners have contributed rates over a period of time and/or are restricted by a fixed income and should be afforded a concession in respect of rates and charges.

Council also recognises that there are organisations which operate for the general benefit of the community with limited financial resources including private schools, churches, welfare, youth organisations and sporting organisations. Such organisations may receive a donation based on their sewerage charges.

Notwithstanding the above, individual cases will arise and Council has the discretion to consider each case on its merits.

Principles used for recovery of unpaid rates and charges

Council will exercise its rate recovery powers in order to treat all ratepayers equitably. It will be guided by the principles of:

- **Transparency** – by making clear the obligations of ratepayers and the processes used by Council in assisting it to meet its financial obligations;
- **Simplicity** – making the processes used to recover overdue rates and charges clear, simple to administer and cost effective;
- **Capacity to pay** – in determining appropriate arrangements for ratepayers; and
- **Equity** – by treating all ratepayers in similar circumstances in the same way.

Principles used for cost-recovery methods

Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environment and other corporate goals. This is considered to be the most equitable and effective revenue approach and is founded on the basis that the Shire's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

However, in setting its cost-recovery fees, Council will be cognizant of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

Funding of physical and social infrastructure

Pursuant to the mechanisms contained in the *Planning Act 2016 (Qld)* ('PA'), Council requires the developer of a property to pay reasonable and relevant contributions as infrastructure charges towards the cost of infrastructure required to support a development.

Under the provisions of the PA, and Council's relevant planning instruments, developers are required to pay costs associated with the following:

- Any increased demand upon the available capacity of existing trunk infrastructure due to any development; and/or
- Any additional trunk infrastructure required due to any development; and
- Where appropriate, a contribution towards social infrastructure changes required to cater for the increase or changes in population caused by new development.

Procedures

Procedures arising from this policy are contained in Council's Revenue Statement for 2025/2026.

Risk Management

As a statutory policy, this policy helps to mitigate the risk of non-compliance with legislation. Further, the policy enhances Council's position to realise the benefits of transparency, consistency, equity, and flexibility and promotes the image of Council as both efficient and fair.

Applying a differential general rating system mitigates the risks of an unfair distribution of the rating burden which would be caused if only one general rate was applied.

By defining the principles to be applied for the recovery of unpaid rates, the policy mitigates the risk to ratepayers of acquiring a level of unachievable debt in cases where they are unable to pay rates and charges within the specified time period.

By granting rebates and concessions for eligible ratepayers, the policy mitigates the risk of inequity regarding the different levels of capacity to pay among the community.

Legislation

The *Local Government Act 2009* and *Local Government Regulation 2012* require Council to review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

Definitions and Abbreviations

Refer to dictionary schedules located in the *Local Government Act 2009* and *Local Government Regulation 2012*.

Document History and Version Control

Title of Document	Revenue Policy 2025/26
Document Reference Number	FIN-POL-0019 Rev 7
Review Schedule	12 months
Council Meeting Date	8 April 2025
Council Resolution Number	1869572

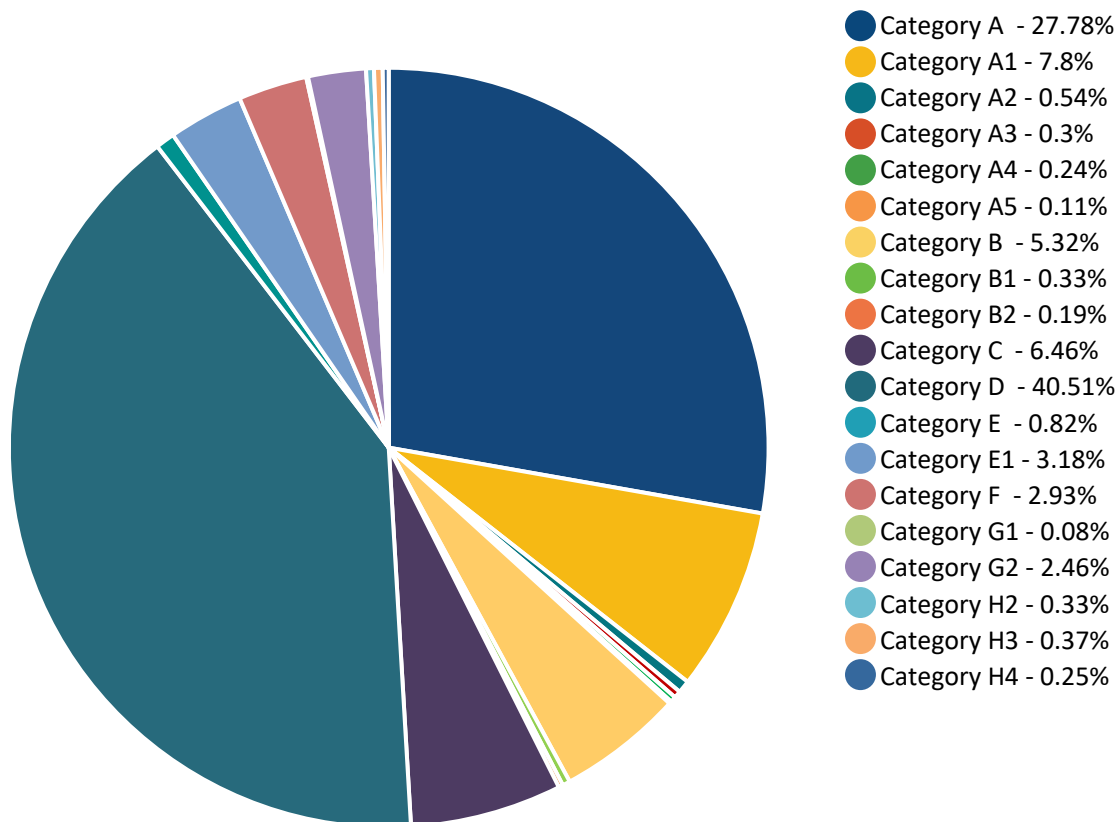
Rates and Charges at a Glance

<u>Rates and Charges</u>	2024/25	2025/26
General Rate (Cents in the Dollar)		
Category A - Residential	1.921	1.949
Category A1 - Rural Residential	1.665	1.689
Category A2 - Multi Unit Dwellings <2 Flats	1.873	1.899
Category A3 - Multi Unit Dwellings 3-4 Flats	1.995	2.021
Category A4 - Multi Unit Dwellings 5-7 Flats	2.195	2.115
Category A5 - Multi Unit Dwellings >7 Flats	2.049	2.076
Category B - Commercial & Industrial	2.074	2.104
Category B1 - Shopping Centre	3.141	3.188
Category B2 Shopping Complex	2.637	2.676
Category C - Grazing & Livestock	1.463	1.484
Category D - Sugar Cane	3.457	3.508
Category E - Rural (Other) - less than 20 hectares	2.119	2.150
Category E1 - Rural (Other) - 20 hectares or more	3.457	3.508
Category F - Sugar Milling	31.493	31.965
Category G1 - Water (less than 10 hectares)	20.746	21.043
Category G2 - Water (10 hectares or more)	21.818	22.145
Category H1 - Solar Farms - 40MW - 100MW	3.397	3.447
Category H2 - Solar Farms - 101MW - 250MW	3.397	3.447
Category H3 - Solar Farms > 250MW	3.397	3.447
Category H4 - Electricity and Telecommunications Infrastructure	3.595	3.648
Category I - Other	1.921	1.949
Minimum General Rate		
Category A - Residential	\$1,191	\$1,209
Category A1 - Rural Residential	\$1,191	\$1,209
Category A2 - Multi Unit Dwellings <2 Flats	\$1,548	\$1,572
Category A3 - Multi Unit Dwellings 3-4 Flats	\$2,322	\$2,358
Category A4 - Multi Unit Dwellings 5-7 Flats	\$3,870	\$3,930
Category A5 - Multi Unit Dwellings >7 Flats	\$6,192	\$6,288
Category B - Commercial & Industrial	\$1,429	\$1,451
Category B1 - Shopping Centre	\$37,778	\$38,345
Category B2 Shopping Complex	\$10,504	\$10,662
Category C - Grazing & Livestock	\$1,429	\$1,451
Category D - Sugar Cane	\$1,429	\$1,451
Category E - Rural (Other) - less than 20 hectares	\$1,429	\$1,451
Category E1 - Rural (Other) - 20 hectares or more	\$1,429	\$1,451
Category F - Sugar Milling	\$188,888	\$191,721
Category G1 - Water (less than 10 hectares)	\$1,429	\$1,451
Category G2 - Water (10 hectares or more)	\$11,008	\$11,173
Category H1 - Solar Farms - 40MW - 100MW	\$45,026	\$45,701
Category H2 - Solar Farms - 101MW - 250MW	\$78,795	\$79,977
Category H3 - Solar Farms > 250MW	\$112,344	\$114,029
Category H4 - Electricity and Telecommunications Infrastructure	\$1,787	\$1,814
Category I - Other	\$1,191	\$1,209
Waste Service Charges		
140L 2 Bin Domestic Service	\$467	\$490
240L 2 Bin Domestic Service*	\$588	\$617
140L 3 Bin Domestic Service	\$532	\$558
240L 3 Bin Domestic Service*	\$653	\$685
240L 2 Bin Commercial Service	\$564	\$593
240L 3 Bin Commercial Service*	\$629	\$661
Additional 140L Domestic Waste Bin	\$381	\$400
Additional 240L Domestic Waste Bin	\$502	\$527
Additional 240L Commercial Waste Bin	\$453	\$476
Additional Domestic Recycle Waste Bin	\$86	\$90
Additional Commercial Recycle Waste Bin	\$111	\$117
Additional Green Waste Bin	\$65	\$68

**Residents of domestic premises and multi-residential premises may request to change to the 240 litre mobile bin with a red lid. The larger mobile bin will incur a higher annual charge. Commercial premises owners may request an additional 240 litre mobile bin (either red lid or yellow lid). The additional bin will incur a higher annual charge.*

<u>Rates and Charges</u>	2024/25	2025/26
Waste Access Charge	\$30	\$30
Waste Legacy Landfill Charge	\$20	\$20
Sewerage Charge	\$648	\$703
Subsequent Water Closet Charges (where applicable)	\$421	\$492
Pump Septic Tank Effluent to Sewer System	\$583	\$633
Water Access Charge	\$525	\$540
Water Consumption Charge (cents per 1,000L)		
Giru Water Supply Scheme - Category F - Sugar Milling	\$3.00	\$3.50
All other properties from any of Council's Water Supply Schemes		
For usage up to 1,000,000 litres	\$0.50	\$0.55
For usage above 1,000,000 litres	\$1.85	\$1.90
Environmental Separate Charge	\$10	\$10
Mount Kelly Rural Fire Brigade Special Charge	\$15	\$15
Scott Rural Fire Brigade Special Charge	\$50	\$50
Due Date for Payment	31 Days	31 Days
Interest Charged on Overdue Rates	12.00%	12.00%
State Government Pensioner Subsidy (Maximum)	\$200	\$200
Council Pensioner Rebate (Maximum)	\$380	\$380

General Rate Revenue Comparison by Category



“Fundamentals First” as Council Adopts 2025/26 Budget

Burdekin Shire Council has delivered the 2025/26 Budget, staying true to its "Fundamentals First" approach focusing on the core priorities that keep the community strong, services running, and infrastructure maintained.

The Budget includes \$46.6 million allocated for capital initiatives and \$73.6 million for operational activities. To support the ongoing delivery of reliable, high-quality services our community depend on, a general rate increase of 1.5% has been applied, together with adjustments across utility charges. Water access charges will increase by 3%, waste service charges by 5% and sewerage charges by 8.5%.

Mayor Pierina Dalle Cort said the “Fundamentals First” approach underpins every element of this year’s budget and strikes the right balance between meeting our current needs and preparing for the future.

“We’re investing in critical infrastructure upgrades, enhancing water security, renewing our road and drainage networks, and continuing to support the community facilities and services our residents rely on,” Mayor Dalle Cort said.

“The projects in the 2025/26 Budget not only strengthen essential infrastructure but also help preserve the liveability and lifestyle that make the Burdekin such a great place to live.

“Whether it’s renewing ageing roadways or delivering vital water projects, each investment is focused on providing long-term benefits for our community.

“We understand the financial pressures many households are facing. This Budget has been carefully developed to ensure we continue delivering high-quality services and infrastructure while managing costs responsibly.”

Highlights of the 2025/26 Budget include:

• South Ayr Filtration Plant and South Ayr Bore (State Funded)	\$24,325,370
• Roadworks and Drainage Reconstruction and Upgrades	\$14,424,600
• Sewerage Infrastructure Upgrades	\$1,685,000
• Burdekin Be-Active Trail and Footpath Renewals	\$500,000
• Cultural Venue Upgrades and Renewals	\$494,000
• Community Parks Upgrades	\$420,000
• Clare Pool Fencing Upgrade	\$50,000

Works for Queensland Grant Funded Projects:

• Home Hill Swimming Pool Upgrades	\$400,000
• Ayr Swimming Pool New Amenities Block Construction	\$617,000
• Anzac Park Precinct Pump Track	\$760,000

Council acknowledges and thanks all levels of government for their ongoing support through external funding programs, and remains committed to working collaboratively to secure grants that deliver vital community infrastructure.

To access the Burdekin Shire Council 2025/26 Budget document, visit bit.ly/BDKBudget

Media contact: Marina Power
Phone: (07) 4783 9800



Media Release

Date Published: Monday 23 June 2025

Strict Embargo until 10am Tuesday 24 June 2025

2025/26 Budget delivers investments in essential infrastructure

Burdekin Shire Council's 2025/26 Budget delivers a strong commitment to essential infrastructure, with a focus on delivering safe, reliable water and wastewater services to support both current community needs and future growth across the district.

Key projects scheduled for completion this financial year include the South Ayr Water Filtration Plant and South Ayr Bore. A significant investment in the Shire's potable water supply system, these projects will provide the region with increased water security and service resilience for generations to come.

Funded by the State Government with an investment of \$24.3 million in this financial year, the filtration plant and bore represent a collaborative approach to building essential infrastructure that meets the demands of today while preparing for tomorrow.

In addition to water infrastructure, Council has also allocated \$1.68 million in the 2025/26 Budget to progress critical sewerage infrastructure upgrades.

"A number of projects will be delivered this financial year to extend the life of aging underground assets, improve the reliability of the sewerage network, and reduce the risk of blockages and overflows," Mayor Dalle Cort said.

"These works may be out of sight, but they're essential to maintaining public health, environmental protection, and operational efficiency."

The sewerage upgrade program will focus on proactive renewal of vulnerable assets and system improvements to enhance reliability during both dry and wet weather conditions.

This year's budget reflects Council's strategic focus on building long-term resilience, improving service delivery, and investing in the core infrastructure that underpins liveability across the Shire.

"This is a responsible, future-focused budget that balances immediate priorities with long-term planning," Mayor Dalle Cort said.

To access the Burdekin Shire Council 2025/26 Budget document, visit bit.ly/BDKBudget

Media contact: Marina Power
Phone: (07) 4783 9800



Media Release

Date Published: Monday 23 June 2025

Strict Embargo until 10am Tuesday 24 June 2025

Burdekin Shire Council Invests \$2.8 Million in Community Parks and Recreational Facilities

Burdekin Shire Council is pleased to announce a substantial investment of \$2.8 million to enhancing parks and recreational facilities across the shire.

This initiative is part of Council's ongoing commitment to enhancing community well-being and delivering high-quality facilities for our residents.

The hero of this investment will see the construction of a state-of-the-art Pump Track at the Anzac Park Precinct. With this year's allocation of \$760,000 from the 2024-27 Works for Queensland Funding Program, this new facility will cater to beginners and seasoned pros alike, offering a thrilling experience for scooter, BMX bike, skateboard, and mountain bike enthusiasts.

The Pump Track will be situated within the former junior soccer field, adjacent to the skate park.

Burdekin Shire Council Mayor Pierina Dalle Cort said this significant investment reflects Council's dedication to creating vibrant, inclusive spaces.

"Families and individuals can come together to relax, have fun, and stay active," Mayor Dalle Cort said.

"The new Pump Track at Anzac Park will be a fantastic addition to our community's recreational offerings, providing a safe and exciting environment for people of all ages."

In addition to the Pump Track, several other parks and facilities will receive important upgrades:

- Arch Dunn Playground, Home Hill: A \$90,000 upgrade will see the introduction of new play elements.
- Coutts Park: \$165,000 has been allocated to construct all-abilities access to the BBQ shelter and amenities from Lando Street, including a vehicular access and roundabout to facilitate the transfer of elderly or mobility-impaired patrons and provide easier access for families setting up for parties.
- Anzac All Abilities Playground: The existing see-saw and surrounding softfall will be replaced at a cost of \$60,000.
- Pioneer Avenue, Home Hill: \$65,000 has been allocated to replace the existing memorial stumps and plaques that recognise the early settlers of the Home Hill area.
- Clare Pool: \$50,000 has been allocated to upgrade the fencing which will enhance safety, maintain compliance and be more appealing to visitors.
- The Burdekin Be-Active Trail and footpath renewal program continues this financial year, including \$300,000 allocated for an extension of the Burdekin Be Active Trail in Home Hill, further enhancing safe and accessible pathways for the community to enjoy.
- Home Hill Swimming Pool: \$400,000 has been secured in this year's budget for upgrades to existing facilities (Works for Queensland Funding Project)
- Ayr Swimming Pool: \$617,000 secured in this year's budget for a new amenities block (Works for Queensland Funding Project).

Council is proud to facilitate spaces where families and individuals can come together to relax, have fun, and stay active.

For more information on Council's 2025/26 Budget and projects, visit bit.ly/BDKBudget

Media contact: Marina Power
Phone: (07) 4783 9800



Media Release

Date Published: Monday 23 June 2025

Strict Embargo until 10am Tuesday 24 June 2025

Road and Drainage Upgrades Set for Burdekin in 2025/26

Burdekin Shire Council will deliver a significant program of road and drainage upgrades as part of its 2025/26 Budget, with key projects scheduled across the region to improve safety, connectivity, and flood resilience for the community.

Mayor Pierina Dalle Cort said maintaining and upgrading the Shire's extensive road network remains a key priority for Council.

"Our road network is the backbone of our community connecting people to work, school, services, and each other," Mayor Dalle Cort said.

"This year's budget delivers targeted investment to ensure our roads and drainage systems continue to meet the needs of residents, businesses and industries across the Shire."

In 2025/26, Council will deliver a wide range of design, construction, and renewal works, including:

Roads Design:

• Anzac Park Precinct - Road and parking Wickham Street	\$100,000
• Plantation Park bitumen carpark	\$30,000
• Jerona Road bitumen seal upgrades	\$40,000

Roads Construction:

• Hughes Road	\$2,000,000
• Bahr Road - Restoration of damaged sections of road	\$1,350,000
• Cussen Road reconstruction	\$800,000
• Sexton Road reconstruction	\$400,000

Drainage Construction:

• Fifth Avenue drain - Upgrade culverts at Sixth Street and First Street	\$800,000
• Chippendale Street - Drainage upgrade between Ross Street and Queen Street	\$200,000
• Horseshoe Lagoon upgrades to drains upstream of Bruce Highway	\$100,000

These projects not only improve safety and accessibility, but also support the ongoing growth of our region," Mayor Dalle Cort said.

"From upgrades to key arterial roads, to improving drainage capacity and extending the lifespan of our infrastructure, every project has been carefully planned to deliver the greatest benefit to our community."

The 2025/26 roads and drainage program complements Council's broader capital works program with works expected to roll out progressively throughout the financial year.

For more information on Council's 2025/26 Budget and projects, visit bit.ly/BDKBudget

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