



**Information Privacy Act 2009** Burdekin Shire Council is collecting your personal information in accordance with the Local Government Act 2009. The information collected on this form will only be accessed by authorised Council officers for the purpose of processing this application and ensuring Council records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.

## Plaque Application for ANZAC Park Memorial Wall, Ayr

The Chief Executive Officer  
Burdekin Shire Council  
145 Young Street  
PO Box 974  
AYR Q 4807

Dear Sir,

Re: The Late \_\_\_\_\_

(Name in Full)

I/We, the below mentioned applicant, who/m are duly authorised to make this application on behalf of the deceased, hereby request that you make arrangements for preparation of a memorial plaque to be affixed to the Memorial Wall in Anzac Park, Ayr and acknowledge that:

- (a) The inscription etc. will be at my/our cost;
- (b) Council will not be liable for any additions or alterations to the inscription after same has been inscribed on the plaque;
- (c) The plaque required is as marked on the attachment hereto;
- (d) A copy of the relevant Discharge Certificate has been provided;
- (e) The subject has been a resident of the Burdekin Shire;
- (f) Death occurred following the Subjects **return** to Australia; and
- (g) The subjects name is not included on any other memorial within the Shire.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to  
Deceased (if applicable): \_\_\_\_\_

Signature: \_\_\_\_\_

Date:    /    /

### Office Use Only

Quote & proof request sent:    /    /

Quote & proof received and accepted:    /    /      Total quote: \$

Purchase order raised: PAD

Date plaque ordered (email form sent):    /    /

Plaque & invoice received:    /    /

Applicant notified of fees:  Yes (tick)      Date:    /    /

Payment details: Amount: \$      Receipt no:      Date:    /    /

Date plaque collected for installation:    /    /

Application copied and sent over for registration:    /    /



## Plaque Details

**Company:** Arrow Bronze

**Plaque Type:** 152 mm x114 mm Cast Bronze Plaque

**Fixings:** 2 x bosses

**Formatting:** All centred on plaque (including emblem)

**Service Emblem: (please circle)**    Rising Sun       RAN       RAAF

**Rank and Name:** \_\_\_\_\_

**Regimental or Service No:** \_\_\_\_\_

**Unit (if known) and Service:** \_\_\_\_\_

**Date of Birth & Death:** \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ - \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_

**Standard Line:** "LEST WE FORGET"

I agree that the information provided above represents the appropriate wording on the plaque to be provided in respect of this application and acknowledge that I have read the attached policy "Memorial Wall – Anzac Park, Ayr" and that this application meets the eligibility criteria.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20

SIGNED \_\_\_\_\_ WITNESSED \_\_\_\_\_  
(Applicant) (Council Officer)



## **Burdekin Shire Council & RSL Ayr Sub-Branch Agreement**

Application for a Memorial plaque to be attached to the Memorial Wall in Anzac Park AYR.

The friends and or family of Ex members of the services, who served outside Australia **during any conflict**, may on application to the Burdekin Shire Council be eligible to have a Plaque attached to the above Memorial subject to the following conditions.

1. The Subject to have been a resident of the Burdekin Shire
2. Death to have occurred following the Subjects **return** to Australia
3. The Subjects name must not to be included on any other memorial within the Shire
4. All costs relative to the above will be the responsibility of the applicant.

**The following Information is required for inclusion on any plaque attached to the above Memorial. Information other than that listed will not be included.**

- a. Service Emblem required e.g. Rising Sun. Naval Emblem. R.A.A.F. Emblem
- b. Regimental Number or Service Number
- c. Rank on Discharge
- d. Surname name and initials
- e. Unit, and service e.g. (A.I.F., R.A.A.F., R.A.N.)
- f. Date of Birth and date of death

*Note: Photographs or other embellishments are not considered appropriate for the above memorial.*



## Information Sheet for Memorial Plaques

1. Emblem required e.g. Rising Sun, Naval or R.A.A.F.
2. Rank and Name
3. Regimental or Service Number
4. Unit and Service. E.g. 2/15 Bn. A.I.F.
5. Date of Birth and Date of Death
6. "LEAST WE FORGET" Standard Line
7. Size of Plaque = 152mm x 114mm